



ADJOURNED MEETING OF THE COUNTY BOARD OF COMMISSIONERS

What: Aitkin County Board Agenda

When: April 9, 2024

Where: Government Center Board Room

The public is invited to join the meeting remotely by phone call:

Phone: 1-415-655-0001

Access Code: 2553 564 4942

Meeting Password: 7282

9:00 a.m.

1) J. Mark Wedel, County Board Chair

- A) Call to Order
- B) Pledge of Allegiance
- C) Approval of the Agenda

9:00 a.m.

D) Citizens Public Comment- Comments from visitors must be informational and not exceed (5) minutes per person (when there is a large number of speakers to be heard, the Board of Commissioners may shorten this time). The County Board generally will not engage in a discussion or debate in those five minutes but will take the information and find answers if that is appropriate. As part of the County Board protocol, it is unacceptable for any speaker to slander or engage in character assassination at a public board meeting. Anyone attending virtually wishing to speak during the public comment period should notify the County Administrators office at 218-927-7276 option 7 no later than 2:30 P.M. on the Monday before the meeting.

2) Consent Agenda- All items on the Consent Agenda are considered to be routine and have been made available to the County Board at least two days prior to the meeting; the times will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event the item will be removed from this Agenda and considered under separate motion.

A) Correspondence File-

March 26, 2024 - April 8, 2024

B) Approve County Board Minutes-

March 26, 2024

C) Approve Electronic Funds Transfers

EFT Report thru 04.01.24

D) Approve Auditor Vouchers-

Auditor Warrants 03.22.24

E) Approve-

Fire Protection Contracts

F) Approve Commissioner's Vouchers

Commissioner Warrants 03.29.24

G) Adopt Resolution-

Search & Rescue Donation - City of Tamarack

H) Adopt Resolution-

Search & Rescue Donation - Haugen Township

I) Adopt Resolution-

Search & Rescue Donation - Bethlehem Lutheran Church

J) Approve Manual Warrants/Voids/Corrections-

ELAN 03.14.24

K) Adopt Resolution-

Search & Rescue Donation - Pliny Township

L) Adopt Resolution-

Application to Make Retail Sales of Tobacco Products - OM Malmo, LLC

M) Adopt Resolution-

Application to Make Retail Sales of Tobacco Products - Mississippi Landing, Inc

N) Adopt Resolution-

Search & Rescue Donation - Palisade Fire Department

O) Adopt Resolution-

Off Sale Liquor License - Mississippi Landing, Inc

P) Approve-

Recommendation from Safety Committee

Q) Approve Manual Warrants/Voids/Corrections-

ELAN 03.28.24

9:05 a.m.

- 3) Liz Harmon - Office Assistant V
A) Public Hearing for Land Classification
B) Adopt Resolution - Land Classification

9:15 a.m.

- 4) Mike Dangers – County Assessor
A) Annual Assessment Summary Report - Discussion Only
B) Approve Board Chair Signature on Comment Letter

9:45 a.m.

- 5) Dave McMillan – LLCC Manager
A) Adopt Resolution - Nature Accessibility Initiative funding from LCCMR for Long Lake

9:55 a.m.

- 6) Dan Guida – County Sheriff
A) Approve Provider Contract - Jail Medical

10:10 a.m.

- 7) Jessica Seibert – County Administrator
A) AIS Committee Structure - Discussion Only
B) Administrator Updates

10:20 a.m.

- 8) Board of Commissioners
A) Commissioners Committee Reports

ADJOURN



AITKIN COUNTY BOARD OF COMMISSIONERS

March 26, 2024

9:00 a.m.

Government Center Board Room

Regular Session Minutes

1.A CALL TO ORDER

Chair Wedel called the meeting to order at 9:02 a.m.

| Attendee Name | Title | Status |
|-------------------|--------------------------|--------------|
| J. Mark Wedel | District #1 | Present |
| Laurie Westerlund | District #2 | Arrived Late |
| Travis Leiviska | District #3 | Present |
| Bret Sample | District #4 | Present |
| Michael Kearney | District #5 | Present |
| Jessica Seibert | County Administrator | Present |
| April Kellerman | Administrative Assistant | Present |

Laurie Westerlund arrived at 9:03am

1.B PLEDGE OF ALLEGIANCE

1.C APPROVAL OF AGENDA

Motion to: Approve the agenda, as amended.

| | |
|------------------|------------------------------|
| RESULT: | APPROVED (5 TO 0) |
| MOVER: | Commissioner Bret Sample |
| SECONDER: | Commissioner Travis Leiviska |
| | Removal of Items 3A and 8C |

1.D Health & Human Services (see separate HHS Agenda)

1.E Citizens Public Comment - None

Greg Smith addressed speeding and patrolling concerns during the upcoming 169 road construction project.

2 CONSENT AGENDA

Motion to: Approve the Consent Agenda.

| | |
|------------------|--------------------------------|
| RESULT: | APPROVED (5 TO 0) |
| MOVER: | Commissioner Laurie Westerlund |
| SECONDER: | Commissioner Michael Kearney |

A) Correspondence File-

March 12, 2024 - March 25, 2024

B) Approve County Board Minutes-

March 12, 2024

C) Approve Electronic Funds Transfers

| | |
|--------------|----------------|
| Total | \$1,456,082.21 |
|--------------|----------------|

D) Approve Auditor Vouchers-

Auditor Warrants - Sales/Use & Diesel Tax, February 2024

| | | | | | | | |
|---------|----------|-----|----------|------|---------|--------------|----------|
| General | \$173.67 | R&B | \$224.62 | LLCC | \$91.02 | Parks | \$68.19 |
| | | | | | | Total | \$557.50 |

E) Approve Manual Warrants/Voids/Corrections-

ELAN 02.15.24

| | | | | | | | |
|---------|------------|-------|---------|------|----------|--------------|------------|
| General | \$3,713.34 | Trust | \$75.00 | LLCC | \$995.20 | R&B | \$477.69 |
| HHS | \$1,161.28 | | | | | Total | \$6,422.51 |

F) Adopt Resolution-

Application to Make Retail Sales of Tobacco Products

G) Approve Commissioner's Vouchers

Commissioner Warrants 03.15.24

| | | | | | | | |
|---------|--------------|----------|-------------|--------|-------------|--------------|--------------|
| General | \$447,742.46 | Reserves | \$8,250.00 | R&B | \$26,261.37 | HHS | \$9,050.78 |
| State | \$270.00 | Trust | \$23,068.67 | Forest | \$2,293.67 | Taxes | \$2,334.10 |
| LLCC | \$7,659.70 | Parks | \$39,992.12 | | | Total | \$566,922.87 |

H) Approve Manual Warrants/Voids/Corrections-

ELAN 02.29.24

| | | | | | | | |
|---------|------------|-------|------------|------|----------|--------------|-------------|
| General | \$6,356.60 | Trust | \$2,308.97 | LLCC | \$512.35 | HHS | \$1,140.21 |
| Opioid | \$16.03 | R&B | \$515.32 | | | Total | \$10,849.48 |

I) Approve Manual Warrants/Voids/Corrections-

Manual Warrants 03.15.24

| | | | | | | | |
|---------|----------|-------|-------------|------|----------|--------------|-------------|
| General | \$717.75 | State | \$18,958.71 | LLCC | \$260.97 | Parks | \$140.00 |
| | | | | | | Total | \$20,077.43 |

J) Adopt Resolution-

Application to Make Retail Sales of Tobacco Products - Rudra Malmo

K) Adopt Resolution-

Search & Rescue Donation - Wealthwood Township

L) Approve-

HRA Committee Appointment - Eileen Foss

Regular Agenda

4A Janet Smude - Aitkin County SWCD District Manager

Motion to:

Approve Mississippi River Brainerd Watershed, 1W1P Implementation MOA

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Bret Sample
SECONDER: Commissioner Michael Kearney

5A Randy Quale - County Surveyor

Motion to:

Adopt Resolution - PLSS Monument Grant: Approval to submit grant application

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Travis Leiviska
SECONDER: Commissioner Bret Sample

6A Andrew Carlstrom – Environmental Services Director

Motion to:

Approve Gun Lake Family Campground

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Michael Kearney
SECONDER: Commissioner Laurie Westerlund

6B Andrew Carlstrom – Environmental Services Director

Motion to:

Adopt Resolution - Approve Letter of Support and Resolution for St. Louis County Regional Landfill

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Bret Sample
SECONDER: Commissioner Laurie Westerlund

7A John Welle – County Engineer

Motion to:

Adopt Resolution - Award Contract 20246

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Michael Kearney
SECONDER: Commissioner Travis Leiviska

7B John Welle – County Engineer

Motion to:

Adopt Resolution - Bridge Priority Resolution

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Travis Leiviska
SECONDER: Commissioner Laurie Westerlund

7C John Welle – County Engineer

Motion to:

Approve Equipment Purchase - Tractor

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Laurie Westerlund
SECONDER: Commissioner Travis Leiviska

8A Jim Bright – Facilities Coordinator

Motion to:

Approve Bid for Jail boiler/chiller replacement

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Laurie Westerlund
SECONDER: Commissioner Michael Kearney

8B Jim Bright – Facilities Coordinator

Motion to:

Approve Contract with Climate Makers

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Laurie Westerlund
SECONDER: Commissioner Travis Leiviska

8D Jim Bright – Facilities Coordinator

Motion to:

Approve use of Fiscal Recovery Funds

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Michael Kearney
SECONDER: Commissioner Travis Leiviska

8E Jim Bright – Facilities Coordinator

Motion to:

Schedule Committee of the Whole Meeting - Facilities

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Bret Sample
SECONDER: Commissioner Michael Kearney
April 8th at 3:00pm in the Training Room

9A Jessica Seibert – County Administrator

Motion to:

Schedule Committee of the Whole Meeting - Strategic Planning

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Laurie Westerlund
SECONDER: Commissioner Michael Kearney
April 4th at 1:00pm - 3:00pm in the Training Room

9B Jessica Seibert – County Administrator

Informational Only

Fiscal Recovery Funds Discussion

RESULT:
MOVER:
SECONDER:

9C Jessica Seibert – County Administrator

Informational Only

Administrator Updates

Department Heads Meeting, ICMA Workforce Webinar, MACA Legislative Call, AMC Legislative Call, Talon Metal event, Isanti County visit, Auditor "State of Main Street" panelist, 1:1's, performance evaluations

10A Chris Sutch – IT Manager

Motion to:

Approve Backup Solutions

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Bret Sample
SECONDER: Commissioner Travis Leiviska

10B Chris Sutch – IT Manager

Motion to:

Approve FRF funds for Backup Solutions

RESULT: APPROVED (5 TO 0)

MOVER: Commissioner Michael Kearney

SECONDER: Commissioner Bret Sample

11A Board of Commissioners

Informational Only

Commissioners Committee Report

Fleming Township Board Meeting, Arrowhead Regional Development Commission, Historical Society, ATV Committee, Arrowhead Counties Association, Rum 1W1P Policy Committee, Aitkin County Water Planning Task Force

Motion to Adjourn

Motion made at 11:49 a.m.

MOVER: Commissioner Laurie Westerlund

SECONDER: Commissioner Bret Sample

Next Meeting: Tuesday, April 9, 2024

J. Mark Wedel, Board Chair
Aitkin County Board of Commissioner

Jessica Seibert
County Administrator



Board of County Commissioners Agenda Request



Requested Meeting Date: 4/9/2024

Title of Item: EFT Report

| | | |
|--|---|---|
| <input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY | Action Requested: <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i> | <input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* |
| Submitted by: Lori Grams | | Department: County Treasurer |
| Presenter (Name and Title): N/A | | Estimated Time Needed: |
| Summary of Issue: EFT Report thru 4/1/2024 | | |
| Alternatives, Options, Effects on Others/Comments: | | |
| Recommended Action/Motion: | | |
| Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i> | | |

ELECTRONIC FUNDS TRANSFER

Thru April 1, 2024 Board Meeting April 9, 2024

| Abstract Number | Date | Amount | Reason |
|-----------------|---------|--------------|-----------------------|
| 21989 | 3/22/24 | \$718,879.80 | Payroll Abstract |
| 21991 | 3/22/24 | \$14,582.13 | Auditor Abstract |
| 21992 | 3/26/24 | \$12,418.14 | Commissioner Abstract |
| 21993 | 3/29/24 | \$137,110.08 | Commissioner Abstract |
| 21994 | 3/29/24 | \$2,725.04 | Auditor Abstract |
| 21995 | 3/28/24 | \$5,073.53 | Manual Abstract |
| 21996 | 3/29/24 | \$1,476.96 | Manual Abstract |

\$0

Voids/No ACH

21987

21988

21990

\$892,265.68

S:Board Report:2024 EFT Board Report Thru Date

WLB1
3/21/24

8:28AM

Aitkin County



2D

Audit List for Board

AUDITOR'S VOUCHERS ENTRIES

Page 1

Print List in Order By: 2
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Page Break By: 1
1 - Page Break by Fund
2 - Page Break by Dept

Explode Dist. Formulas?: N

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Aitkin County



Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

1 General Fund

| Vendor No. | Name Account/Formula | Rpt Accr | Amount | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Description On Behalf of Name | 1099 |
|------------|----------------------------------|-------------|--------------|--------------------------------------|----------------------------|--|------|
| 252 | DEPT | | | Corrections | | | |
| | 788 Bureau of Crim. Apprehension | | | | | | |
| | 01-252-000-0000-6265 | | 33.25 | MAPES FINGERPRINTS -JAIL MED | JM03132024 | Sheriff Services | N |
| | 788 Bureau of Crim. Apprehension | | 33.25 | 1 Transactions | | | |
| 252 | DEPT Total: | | 33.25 | Corrections | 1 Vendors | 1 Transactions | |
| 1 | Fund Total: | | 33.25 | General Fund | | 1 Transactions | |

WLB1
 3/21/24 8:28AM
 19 Long Lake Conservation Cen

Aitkin County



Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

| Vendor | Name | Rpt | Warrant Description | Invoice # | Account/Formula Description | 1099 |
|-----------|----------------------|---------------|--------------------------------------|-----------------------|-----------------------------|------|
| No. | Account/Formula | Accr | Service Dates | Paid On Bhf # | On Behalf of Name | |
| 522 | DEPT | | LLCC Education | | | |
| 999999000 | Joe Walewski | | | | | |
| | 19-522-000-0000-6360 | | | | | |
| 999999000 | Joe Walewski | | | | | |
| | | 75.00 | MILEAGE FOR GUEST SPEAKER | 1 | Services, Labor, Contracts | N |
| | | 75.00 | | 1 Transactions | | |
| 522 | DEPT Total: | 75.00 | LLCC Education | 1 Vendors | 1 Transactions | |
| 19 | Fund Total: | 75.00 | Long Lake Conservation Center | | 1 Transactions | |
| | Final Total: | 108.25 | 2 Vendors | 2 Transactions | | |

Aitkin County

Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**



| Recap by Fund | <u>Fund</u> | <u>AMOUNT</u> | <u>Name</u> | |
|----------------------|--------------------|----------------------|-------------------------------|--------------------|
| | 1 | 33.25 | General Fund | |
| | 19 | 75.00 | Long Lake Conservation Center | |
| | All Funds | 108.25 | Total | Approved by, |
| | | | | |
| | | | | |



Board of County Commissioners Agenda Request

2E
Agenda Item #

Requested Meeting Date: April 09, 2024

Title of Item: Fire Protection Contracts

| | | |
|--|--|--|
| <input type="checkbox"/> REGULAR AGENDA | Action Requested: | <input type="checkbox"/> Direction Requested |
| <input checked="" type="checkbox"/> CONSENT AGENDA | <input checked="" type="checkbox"/> Approve/Deny Motion | <input type="checkbox"/> Discussion Item |
| <input type="checkbox"/> INFORMATION ONLY | <input type="checkbox"/> Adopt Resolution (attach draft) | <input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i> |

| | |
|---|--------------------------------------|
| Submitted by: Kirk Peysar, County Auditor | Department: County Auditor |
|---|--------------------------------------|

| | |
|---|--------------------------------------|
| Presenter (Name and Title): Kirk Peysar, County Auditor | Estimated Time Needed: n/a |
|---|--------------------------------------|

Summary of Issue:

Approve and authorize signatures to the Fire Protection Contract for the Unorganized Towns of 52-25 (Quadna), 52-27 (Shovel Lake) and 51-27 (Lemay) with City of Hill City Fire Department.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:

Approve and authorize signatures to the contracts with City of Hill City Fire Department.

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$ as attached

Is this budgeted? Yes No *Please Explain:*

Legally binding agreements must have County Attorney approval prior to submission.

Kirk Peysar
Aitkin County Auditor
209 Second Street Northwest Room 202
Aitkin, Minnesota 56431
218.927.7354

March 15, 2024

To: Board of Commissioners

From: Kirk Peysar, County Auditor 

Re: 2025 Fire Protection contract with the City of Hill City

The City of Hill City has submitted a renewal contract to provide fire protection to the 3 neighboring unorganized townships. The allocation of fire protection costs are as follows: 52-25 \$3,092.84, 52-27 \$1,535.21, and 51-27 \$5,149.04.

Request to authorize signatures to the 2025 Fire Protection contract with the City of Hill City for the unorganized townships.

AGREEMENT FOR FIRE SERVICE

This Agreement made and entered into this 12th day of March 2024, between the City of Hill City Fire Department, hereinafter called the City of Hill City and the Township of Unorganized 52-27, hereinafter called the "Town".

1. The City of Hill City agrees to furnish fire protection to all properties within the Town for this contract and under the conditions herein provided.
2. In providing said fire protection service, the City of Hill City agrees as follows:
 - A. To make reasonable efforts to respond to all fire calls in the Town.
 - B. To provide and keep in good operating condition fire fighting equipment adequate to provide such fire protection service.
 - C. It is contemplated that the City of Hill City will provide similar fire protection service in several towns in Aitkin and Itasca County. If two or more calls are received, the City will answer them in the order in which they are received.
 - D. Road and weather conditions must be such that the fire call can be made with reasonable safety to the firemen and equipment. The decision of the City, whether the fire run can be made with reasonable safety to the firemen and equipment, shall be final.
 - E. The City shall not be liable to the Town for the loss or damage of any kind whatever resulting from any failure to furnish or any delay in furnishing firemen or fire equipment, or from any failure to prevent, control, or extinguish fire whether such loss or damage is caused by the negligence of the employees of the City or otherwise.
3. For the services contracted, the Town shall pay into the City Fire Account its fair share annually. The City shall pay into the City Fire Account its fair share annually. The City shall annually determine the fair share cost of fire service and notify the Township of that amount before its annual meeting. Your fair share cost of fire service for this service contract is \$1,535.21. Payments can be made at the discretion of the Town as long as the total fair share amount is paid each year.
4. The Town shall annually, during the term of this contract, make a tax levy which has been authorized by the town electors for the purpose of providing their fair share of the costs of operating this fire protection service. This levy shall be reviewed each year and any changes made as certified by the City, who shall file a detailed budget account of the costs of providing such service.

5. This contract shall run from its date for a term of one (1) year, unless earlier terminated by written notice of either party given by mail three (3) months prior to any anniversary date of this contract.

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands

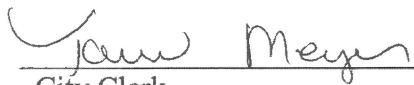
this 12 day of March 2024.

CITY OF HILL CITY

By: 

Mayor

ATTEST:


City Clerk

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands

this ___ day of _____, 20___.

TOWN OF _____

By: _____
Chairman of Town Board

ATTEST:

Town Clerk

AGREEMENT FOR FIRE SERVICE

This Agreement made and entered into this 12th day of March 2024, between the City of Hill City Fire Department, hereinafter called the City of Hill City and the Township of Unorganized 52-25, hereinafter called the "Town".

1. The City of Hill City agrees to furnish fire protection to all properties within the Town for this contract and under the conditions herein provided.
2. In providing said fire protection service, the City of Hill City agrees as follows:
 - A. To make reasonable efforts to respond to all fire calls in the Town.
 - B. To provide and keep in good operating condition fire fighting equipment adequate to provide such fire protection service.
 - C. It is contemplated that the City of Hill City will provide similar fire protection service in several towns in Aitkin and Itasca County. If two or more calls are received, the City will answer them in the order in which they are received.
 - D. Road and weather conditions must be such that the fire call can be made with reasonable safety to the firemen and equipment. The decision of the City, whether the fire run can be made with reasonable safety to the firemen and equipment, shall be final.
 - E. The City shall not be liable to the Town for the loss or damage of any kind whatever resulting from any failure to furnish or any delay in furnishing firemen or fire equipment, or from any failure to prevent, control, or extinguish fire whether such loss or damage is caused by the negligence of the employees of the City or otherwise.
3. For the services contracted, the Town shall pay into the City Fire Account its fair share annually. The City shall pay into the City Fire Account its fair share annually. The City shall annually determine the fair share cost of fire service and notify the Township of that amount before its annual meeting. Your fair share cost of fire service for this service contract is \$3,092.84. Payments can be made at the discretion of the Town as long as the total fair share amount is paid each year.
4. The Town shall annually, during the term of this contract, make a tax levy which has been authorized by the town electors for the purpose of providing their fair share of the costs of operating this fire protection service. This levy shall be reviewed each year and any changes made as certified by the City, who shall file a detailed budget account of the costs of providing such service.

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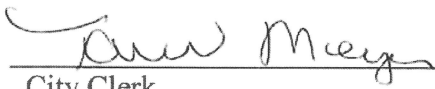
IN WITNESS WHEREOF, the parties hereto have hereunto set their hands

this 12 day of March 2024.

CITY OF HILL CITY

By: 
Mayor

ATTEST:


City Clerk

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands

this ___ day of _____, 20__.

TOWN OF _____

By: _____
Chairman of Town Board

ATTEST:

Town Clerk

AGREEMENT FOR FIRE SERVICE

This Agreement made and entered into this 12th day of March 2024, between the City of Hill City Fire Department, hereinafter called the City of Hill City and the Townships of Unorganized 51-27 hereinafter called the "Town".

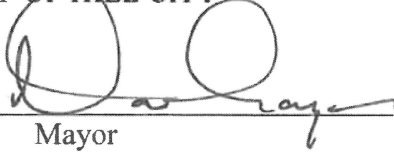
1. The City of Hill City agrees to furnish fire protection to all properties within the Town for this contract and under the conditions herein provided.
2. In providing said fire protection service, the City of Hill City agrees as follows:
 - A. To make reasonable efforts to respond to all fire calls in the Town.
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 - C. It is contemplated that the City of Hill City will provide similar fire protection service in several towns in Aitkin and Itasca County. If two or more calls are received, the City will answer them in the order in which they are received.
 - D. Road and weather conditions must be such that the fire call can be made with reasonable safety to the firemen and equipment. The decision of the City, whether the fire run can be made with reasonable safety to the firemen and equipment, shall be final.
 - E. The City shall not be liable to the Town for the loss or damage of any kind whatever resulting from any failure to furnish or any delay in furnishing firemen or fire equipment, or from any failure to prevent, control, or extinguish fire whether such loss or damage is caused by the negligence of the employees of the City or otherwise.
3. For the services contracted, the Town shall pay into the City Fire Account its fair share annually. The City shall pay into the City Fire Account its fair share annually. The City shall annually determine the fair share cost of fire service and notify the Township of that amount before its annual meeting. Your fair share cost of fire service for this service contract is \$5,149.04. Payments can be made at the discretion of the Town as long as the total fair share amount is paid each year.
4. The Town shall annually, during the term of this contract, make a tax levy which has been authorized by the town electors for the purpose of providing their fair share of the costs of operating this fire protection service. This levy shall be reviewed each year and any changes made as certified by the City, who shall file a detailed budget account of the costs of providing such service.

5. This contract shall run from its date for a term of one (1) year, unless earlier terminated by written notice of either party given by mail three (3) months prior to any anniversary date of this contract.

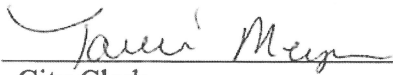
IN WITNESS WHEREOF, the parties hereto have hereunto set their hands

this 12 day of March 2024.

CITY OF HILL CITY

By: 
Mayor

ATTEST:


City Clerk

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands

this ___ day of _____, 20__.

TOWN OF _____

By: _____
Chairman of Town Board

ATTEST:

Town Clerk

WLB1
3/26/24

1:11PM

Aitkin County



2F

Audit List for Board

COMMISSIONER'S VOUCHERS ENTRIES

Page 1

Print List in Order By: 2
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Page Break By: 1
1 - Page Break by Fund
2 - Page Break by Dept

Explode Dist. Formulas?: N

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

| Vendor No. | Name Account/Formula | Rpt Accr | Amount | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Description On Behalf of Name | 1099 |
|--------------|---|-------------|-----------------|--|----------------------------|--|------|
| 1 | DEPT | | | Commissioners | | | |
| 86222 | Aitkin Independent Age 01-001-000-0000-6230 | | 93.50 | FEB. 27 BOARD SYNOPSIS | 1381296 | Printing, Publishing & Adv | Y |
| 86222 | Aitkin Independent Age | | 93.50 | 1 Transactions | | | |
| 10119 | Kearney/Michael 01-001-000-0000-6335 | | 203.68 | TRAVEL- AMC CONF IN ST.PAUL 02/20/2024 02/22/2024 | 03112024 | Gas/Vehicle Fuel Charges | N |
| | 01-001-000-0000-6330 | | 131.76 | UBER RIDES IN DC X5 02/07/2024 02/14/2024 | 03142024 | Transportation/Travel/Parking | N |
| | 01-001-000-0000-6335 | | 221.10 | TRAVEL TO EAGAN AND BACK 02/07/2024 02/14/2024 | 03142024 | Gas/Vehicle Fuel Charges | N |
| | 01-001-000-0000-6339 | | 126.35 | MEALS IN DC 02/07/2024 02/14/2024 | 03142024 | Meals (Overnight) | N |
| 10119 | Kearney/Michael | | 682.89 | 4 Transactions | | | |
| 10930 | Tidholm Productions 01-001-000-0000-6230 | | 54.95 | COMMISSIONER SAMPLE BUSINESS | 3765 5921 | Printing, Publishing & Adv | Y |
| 10930 | Tidholm Productions | | 54.95 | 1 Transactions | | | |
| 10895 | Westerlund/Laurie Ann 01-001-000-0000-6335 | | 66.12 | TRAVEL- MILACA 01/25/2024 01/25/2024 | 03112024 | Gas/Vehicle Fuel Charges | N |
| | 01-001-000-0000-6335 | | 23.94 | TRAVEL- MLEC TOUR 01/29/2024 01/29/2024 | 03112024 | Gas/Vehicle Fuel Charges | N |
| | 01-001-000-0000-6335 | | 23.94 | TRAVEL- COTW MEETING 01/30/2024 01/30/2024 | 03112024 | Gas/Vehicle Fuel Charges | N |
| | 01-001-000-0000-6335 | | 19.38 | TRAVEL- FISHERIES 02/13/2024 02/13/2024 | 03112024 | Gas/Vehicle Fuel Charges | N |
| | 01-001-000-0000-6335 | | 23.94 | TRAVEL- CARE 02/15/2024 02/15/2024 | 03112024 | Gas/Vehicle Fuel Charges | N |
| | 01-001-000-0000-6335 | | 157.32 | TRAVEL- AMC CONFERENCE 02/20/2024 02/20/2024 | 03112024 | Gas/Vehicle Fuel Charges | N |
| 10895 | Westerlund/Laurie Ann | | 314.64 | 6 Transactions | | | |
| 1 | DEPT Total: | | 1,145.98 | Commissioners | 4 Vendors | 12 Transactions | |
| 40 | DEPT | | | Auditor | | | |
| 86222 | Aitkin Independent Age | | | | | | |

Aitkin County



1 General Fund

| Vendor No. | Name | Rpt | Amount | Warrant Description | Invoice # | Account/Formula Description | 1099 |
|--------------|-------------------------------|------|-----------------|--------------------------------|---------------|-----------------------------------|------------------------|
| No. | Account/Formula | Accr | | Service Dates | Paid On Bhf # | On Behalf of Name | |
| | 01-040-021-0000-6230 | | 309.00 | THE GUIDE-ADVERTISING | 1371005 | Printing, Publishing & Adv | Y |
| | 01-040-000-0000-6230 | | 683.00 | 2024 DELINQ TAX (1) | 1377750 | Printing, Publishing & Adv | Y |
| | 01-040-000-0000-6230 | | 683.00 | 2024 DELINQ TAX (2) | 1377763 | Printing, Publishing & Adv | Y |
| | 01-040-000-0000-6230 | | 683.00 | 2024 DELINQ TAX (3) | 1377797 | Printing, Publishing & Adv | Y |
| | 01-040-000-0000-6230 | | 683.00 | 2024 DELINQ TAX (4) | 1377804 | Printing, Publishing & Adv | Y |
| | 01-040-000-0000-6230 | | 683.00 | 2024 DELINQ TAX (5) | 1377811 | Printing, Publishing & Adv | Y |
| | 01-040-000-0000-6230 | | 683.00 | 2024 DELINQ TAX (6) | 1377820 | Printing, Publishing & Adv | Y |
| | 01-040-000-0000-6230 | | 683.00 | 2024 DELINQ TAX (7) | 1377836 | Printing, Publishing & Adv | Y |
| | 01-040-000-0000-6230 | | 683.00 | 2024 DELINQ TAX (8) | 1377850 | Printing, Publishing & Adv | Y |
| | 01-040-000-0000-6230 | | 683.00 | 2024 DELINQ TAX (9) | 1377881 | Printing, Publishing & Adv | Y |
| | 01-040-000-0000-6230 | | 683.00 | 2024 DELINQ TAX (10) | 1377887 | Printing, Publishing & Adv | Y |
| | 01-040-000-0000-6230 | | 683.00 | 2024 DELINQ TAX (11) | 1377938 | Printing, Publishing & Adv | Y |
| | 01-040-000-0000-6230 | | 496.00 | 2024 DELINQ TAX (12) | 1377949 | Printing, Publishing & Adv | Y |
| 86222 | Aitkin Independent Age | | 8,318.00 | | | | |
| | | | | 13 Transactions | | | |
| 14071 | Marco Technologies LLC | | | | | | |
| | 01-040-000-0000-6266 | | 38.00 | OFFICE 365 SUBSCRIPTION | INV12078085 | Data Processing/Computer Services | Y |
| | 01-040-000-0000-6266 | | 38.00 | OFFICE 365 SUBSCRIPTION | INV12316143 | Data Processing/Computer Services | Y |
| 14071 | Marco Technologies LLC | | 76.00 | | | | |
| | | | | 2 Transactions | | | |
| 10879 | Shred-It | | | | | | |
| | 01-040-000-0000-6360 | | 33.53 | SHREDDING 2/14/24 | 8006351845 | Services, Labor, Contracts | N |
| | | | | 02/14/2024 02/14/2024 | | | |
| 10879 | Shred-It | | 33.53 | | | | |
| | | | | 1 Transactions | | | |
| 40 | DEPT Total: | | 8,427.53 | Auditor | | 3 Vendors | 16 Transactions |
| 42 | DEPT | | | Treasurer | | | |
| 9152 | ACI Payments Inc | | | | | | |
| | 01-042-000-0000-6360 | | 5.00 | ACI RETURN ACH CHARGE | 1000111717 | Services, Labor, Contracts | N |
| 9152 | ACI Payments Inc | | 5.00 | | | | |
| | | | | 1 Transactions | | | |
| 9184 | Hunter/Katie | | | | | | |
| | 01-042-000-0000-6205 | | 32.71 | SENDING OUT ESCROW STATEMENTS | 2024 03 21 | Postage | N |
| | 01-042-000-0000-6330 | | 59.28 | MILEAGE TO MCIS CONFERENCE | 2024 03 21 | Transportation/Travel/Parking | N |
| 9184 | Hunter/Katie | | 91.99 | | | | |
| | | | | 2 Transactions | | | |
| 4689 | Metro Sales Inc | | | | | | |
| | 01-042-000-0000-6342 | | 187.00 | COPIER METER READING; 4,055 TO | INV2481148 | Office Equipment Rental/Contracts | N |

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

| Vendor No. | Name Account/Formula | Rpt Accr | Amount | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Description On Behalf of Name | 1099 |
|------------|--|-------------|-----------------|---|----------------------------|--|------|
| 4689 | Metro Sales Inc | | 187.00 | | 1 Transactions | | |
| 9908 | Office of the Secretary of State 01-042-000-0000-6241 | | 120.00 | NOTARY PUBLIC | MARCH 21, 2024 | Registration Fee | N |
| 9908 | Office of the Secretary of State | | 120.00 | | 1 Transactions | | |
| 42 | DEPT Total: | | 403.99 | Treasurer | 4 Vendors | 5 Transactions | |
| 43 | DEPT | | | Assessor | | | |
| 10452 | AT&T Mobility 01-043-000-0000-6220 | | 317.39 | PHONE/TABLET BILL | 287298660812 | Telephone | N |
| 10452 | AT&T Mobility | | 317.39 | | 1 Transactions | | |
| 9691 | The Master's Touch, LLC 01-043-000-0000-6205 | | 1,371.84 | POST CARD POSTAGE | E90304 | Postage | N |
| 9691 | The Master's Touch, LLC | | 1,371.84 | | 1 Transactions | | |
| 86235 | The Office Shop Inc 01-043-000-0000-6405 | | 1.10 | INDEX TABS | 1139585-0 | Office Supplies | N |
| 86235 | The Office Shop Inc | | 1.10 | | 1 Transactions | | |
| 43 | DEPT Total: | | 1,690.33 | Assessor | 3 Vendors | 3 Transactions | |
| 44 | DEPT | | | Central Services | | | |
| 783 | Canon Financial Services, Inc 01-044-000-0000-6342 | | 225.51 | COPIER CONTRACT CHARGE MAR.'24 03/01/2024 03/31/2024 | 32256083 | Office Equipment Rental/Contracts | N |
| 783 | Canon Financial Services, Inc | | 225.51 | | 1 Transactions | | |
| 3336 | Office Of MN. IT Services 01-044-000-0000-6266 | | 1,338.65 | WAN FEB. 2024 02/01/2024 02/29/2024 | DV24020314 | Data Processing/Computer Services | N |
| 3336 | Office Of MN. IT Services | | 1,338.65 | | 1 Transactions | | |
| 13722 | Quadient Finance USA, Inc. 01-044-048-0000-6205 | | 3,500.00 | POSTAGE | 6665 | Postage | N |
| 13722 | Quadient Finance USA, Inc. | | 3,500.00 | | 1 Transactions | | |

Aitkin County



1 General Fund

| Vendor No. | Name Account/Formula | Rpt Accr | Amount | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Description On Behalf of Name | 1099 |
|--------------|---|-------------|-----------------|--|----------------------------|--|------|
| 86235 | The Office Shop Inc 01-044-000-0000-6342 | | 457.51 | COPIER CONTRACT 11/29/2023 02/09/2024 | 330439-0 | Office Equipment Rental/Contracts | N |
| 86235 | The Office Shop Inc | | 457.51 | 1 Transactions | | | |
| 44 | DEPT Total: | | 5,521.67 | Central Services | 4 Vendors | 4 Transactions | |
| 45 | DEPT | | | Motor Pool | | | |
| 13934 | The Tire Barn 01-045-000-0000-6302 | | 75.88 | LUBE,OIL,TIRE ROTATION #21 | 72180 | Vehicle Maintenance | N |
| | 01-045-000-0000-6302 | | 51.38 | LUBE,OIL,TIRE ROTATION #40 | 72183 | Vehicle Maintenance | N |
| 13934 | The Tire Barn | | 127.26 | 2 Transactions | | | |
| 45 | DEPT Total: | | 127.26 | Motor Pool | 1 Vendors | 2 Transactions | |
| 49 | DEPT | | | Information Technologies | | | |
| 783 | Canon Financial Services, Inc 01-049-000-0000-6342 | | 47.07 | IT COPIER MARCH24 LEASE 04/01/2024 04/30/2024 | 32290792 | Office Equipment Rental/Contracts | N |
| 783 | Canon Financial Services, Inc | | 47.07 | 1 Transactions | | | |
| 5398 | CDW Government, Inc 01-049-000-0000-6405 | | 37.62 | PANDUIT RACEWAY | PX93047 | Office Supplies (Non Computer) | N |
| | 01-049-000-0000-6485 | | 188.10 | RACEWAY | QC63920 | Computer/Technology Supplies | N |
| 5398 | CDW Government, Inc | | 225.72 | 2 Transactions | | | |
| 5893 | CTC 01-049-000-0000-6283 | | 155.00 | GUEST WIFI | 21357245 | Programming, Services, Contracts | N |
| 5893 | CTC | | 155.00 | 1 Transactions | | | |
| 88880 | Datacomm Computers & Networks Inc 01-049-000-0000-6485 | | 69.00 | UPS BATTERY | 16744 | Computer/Technology Supplies | N |
| | 01-049-000-0000-6485 | | 118.00 | UPS BATTERY - PH SWITCH | 16745 | Computer/Technology Supplies | N |
| 88880 | Datacomm Computers & Networks Inc | | 187.00 | 2 Transactions | | | |
| 14071 | Marco Technologies LLC 01-049-000-0000-6266 | | 1,890.35 | OFFICE 365 SUBSCRIPTION | INV12078085 | Software Fees/License Fees | Y |
| | 01-049-000-0000-6283 | | 1,417.00 | CISCO SMARTNET | INV12108537 | Programming, Services, Contracts | Y |

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

| Vendor No. | Name | Account/Formula | Rpt | Accr | Amount | Warrant Description | Service Dates | Invoice # | Paid On Bhf # | Account/Formula Description | On Behalf of Name | 1099 |
|--------------|---|----------------------|-----|------|-----------------|---------------------------------|-----------------------|------------------|---------------|-----------------------------|-------------------|------|
| | | 01-049-000-0000-6266 | | | 1,890.35 | OFFICE 365 SUBSCRIPTION | | INV12316143 | | Software Fees/License Fees | | Y |
| 14071 | Marco Technologies LLC | | | | 5,197.70 | | 3 Transactions | | | | | |
| 49 | DEPT Total: | | | | 5,812.49 | Information Technologies | | 5 Vendors | | 9 Transactions | | |
| 52 | DEPT | | | | | Administration | | | | | | |
| 10879 | Shred-It | | | | | | | | | | | |
| | | 01-052-000-0000-6360 | | | 12.00 | 1 EXTRA BOX FOR SHRED | 02/14/2024 02/14/2024 | 8006351845 | | Services, Labor, Contracts | | N |
| | | 01-052-000-0000-6360 | | | 9.52 | FUEL/ENVIR./RECYCLE SURCHAGE | 02/14/2024 02/14/2024 | 8006351845 | | Services, Labor, Contracts | | N |
| 10879 | Shred-It | | | | 21.52 | | 2 Transactions | | | | | |
| 52 | DEPT Total: | | | | 21.52 | Administration | | 1 Vendors | | 2 Transactions | | |
| 53 | DEPT | | | | | Human Resources | | | | | | |
| 86222 | Aitkin Independent Age | | | | | | | | | | | |
| | | 01-053-000-0000-6230 | | | 14.03 | INVOICE 984362 | 02/03/2024 02/03/2024 | 483648 | | Printing, Publishing & Adv | | Y |
| | | 01-053-000-0000-6230 | | | 42.15 | INVOICE 985249 | 02/07/2024 02/10/2024 | 483648 | | Printing, Publishing & Adv | | Y |
| | | 01-053-000-0000-6230 | | | 42.13 | INVOICE 986073 | 02/14/2024 02/17/2024 | 483648 | | Printing, Publishing & Adv | | Y |
| | | 01-053-000-0000-6230 | | | 42.15 | INVOICE 987100 | 02/21/2024 02/24/2024 | 483648 | | Printing, Publishing & Adv | | Y |
| | | 01-053-000-0000-6230 | | | 28.12 | INVOICE 987963 | 02/28/2024 02/28/2024 | 483648 | | Printing, Publishing & Adv | | Y |
| 86222 | Aitkin Independent Age | | | | 168.58 | | 5 Transactions | | | | | |
| 208 | American Solutions For Business | | | | | | | | | | | |
| | | 01-053-000-0000-6405 | | | 243.40 | HR ENVELOPES | | INV07144187 | | Office Supplies | | N |
| 208 | American Solutions For Business | | | | 243.40 | | 1 Transactions | | | | | |
| 12048 | McDowell Agency, Inc./The | | | | | | | | | | | |
| | | 01-053-000-0000-6265 | | | 767.66 | BACKGROUND FEES (15) | | 152761 | | Background Check Fee | | N |
| 12048 | McDowell Agency, Inc./The | | | | 767.66 | | 1 Transactions | | | | | |
| 13412 | Pemberton, Sorlie, Rufer & Kershner PLLP | | | | | | | | | | | |

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

| Vendor No. | Name | Account/Formula | Rpt | Accr | Amount | Warrant Description | Service Dates | Invoice # | Paid On Bhf # | Account/Formula Description | On Behalf of Name | 1099 |
|--------------|--|----------------------|-----|------|-----------------|-------------------------------|-----------------------|------------------|---------------|-----------------------------------|-------------------|------|
| 13412 | Pemberton, Sorlie, Rufer & Kershner PLLP | 01-053-000-0000-6263 | | | 158.00 | PEMBERTON LAW FEB. 2024 | | 113 | | Contract Legal Services | | Y |
| | | | | | 158.00 | | 1 Transactions | | | | | |
| 10879 | Shred-It | 01-053-000-0000-6360 | | | 85.60 | CONSOLE SHRED | 02/14/2024 02/14/2024 | 8006351845 | | Services, Labor, Contracts | | N |
| | | 01-053-000-0000-6360 | | | 9.53 | FUEL/ENVIR./RECYCLE SURCHAGE | 02/14/2024 02/14/2024 | 8006351845 | | Services, Labor, Contracts | | N |
| 10879 | Shred-It | | | | 95.13 | | 2 Transactions | | | | | |
| 86235 | The Office Shop Inc | 01-053-000-0000-6405 | | | 25.98 | FILE FOLDERS | | 1139832-0 | | Office Supplies | | N |
| | | 01-053-000-0000-6405 | | | 7.77 | PENS | | 1139832-1 | | Office Supplies | | N |
| 86235 | The Office Shop Inc | | | | 33.75 | | 2 Transactions | | | | | |
| 10930 | Tidholm Productions | 01-053-000-0000-6405 | | | 64.95 | BUSINESS CARDS- BOBBIE D. | | 3766 5920 | | Office Supplies | | Y |
| | | 01-053-000-0000-6405 | | | 64.95 | BUSINESS CARDS- NICOLE V. | | 3767 5919 | | Office Supplies | | Y |
| 10930 | Tidholm Productions | | | | 129.90 | | 2 Transactions | | | | | |
| 9894 | Vault Health | 01-053-000-0000-6265 | | | 112.60 | NON-DOT DRUG TEST (2) | 02/06/2024 02/26/2024 | FL00625742 | | Background Check Fee | | 6 |
| 9894 | Vault Health | | | | 112.60 | | 1 Transactions | | | | | |
| 53 | DEPT Total: | | | | 1,709.02 | Human Resources | | 8 Vendors | | 15 Transactions | | |
| 60 | DEPT | | | | | Elections | | | | | | |
| 86235 | The Office Shop Inc | 01-060-000-0000-6405 | | | 54.37 | TAPE, CORRECT TAPE, MOISTENER | | 1139506-0 | | Office Supplies | | N |
| 86235 | The Office Shop Inc | | | | 54.37 | | 1 Transactions | | | | | |
| 60 | DEPT Total: | | | | 54.37 | Elections | | 1 Vendors | | 1 Transactions | | |
| 90 | DEPT | | | | | Attorney | | | | | | |
| 783 | Canon Financial Services, Inc | 01-090-000-0000-6342 | | | 358.10 | MONTHLY CONTRACT | 03/01/2024 03/31/2024 | 32256081 | | Office Equipment Rental/Contracts | | N |

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

| Vendor No. | Name | Account/Formula | Rpt | Accr | Amount | Warrant Description | Service Dates | Invoice # | Paid On Bhf # | Account/Formula Description | On Behalf of Name | 1099 |
|------------|-----------------------------------|----------------------|-----|------|----------|--------------------------------|----------------|-------------|---------------|-----------------------------|-------------------|------|
| 783 | Canon Financial Services, Inc | | | | 358.10 | | 1 Transactions | | | | | |
| 14071 | Marco Technologies LLC | | | | | | | | | | | |
| | | 01-090-000-0000-6266 | | | 228.00 | OFFICE 365 SUBSCRIPTION | | INV12078085 | | Computer Research | | Y |
| | | 01-090-000-0000-6266 | | | 228.00 | OFFICE 365 SUBSCRIPTION | | INV12316143 | | Computer Research | | Y |
| 14071 | Marco Technologies LLC | | | | 456.00 | | 2 Transactions | | | | | |
| 4412 | Sherburne County Sheriff's Office | | | | | | | | | | | |
| | | 01-090-000-0000-6264 | | | 80.00 | SUBPOENA SERVICE | | 240493 | | Sheriff Services | | N |
| 4412 | Sherburne County Sheriff's Office | | | | 80.00 | | 1 Transactions | | | | | |
| 86944 | Sheriff Crow Wing County | | | | | | | | | | | |
| | | 01-090-000-0000-6264 | | | 75.00 | SUBPOENA SERVICE | | 12004 | | Sheriff Services | | N |
| 86944 | Sheriff Crow Wing County | | | | 75.00 | | 1 Transactions | | | | | |
| 86235 | The Office Shop Inc | | | | | | | | | | | |
| | | 01-090-000-0000-6405 | | | 191.83 | OFFICE SUPPLIES | | 1139645-0 | | Office Supplies | | N |
| 86235 | The Office Shop Inc | | | | 191.83 | | 1 Transactions | | | | | |
| 90 | DEPT Total: | | | | 1,160.93 | Attorney | | 5 Vendors | | 6 Transactions | | |
| 110 | DEPT | | | | | Courthouse Maintenance | | | | | | |
| 2340 | Hyytinen Hardware Hank | | | | | | | | | | | |
| | | 01-110-000-0000-6422 | | | 18.99 | IRON OUT FOR TOILET BOWLS | | 16238 | | Janitorial Supplies | | N |
| | | 01-110-000-0000-6422 | | | 4.99 | MICRO FIBER SPONGE | | 16254 | | Janitorial Supplies | | N |
| | | 01-110-000-0000-6415 | | | 18.98 | PL 500 AND SEALANT | | 16289 | | Operational Supplies | | N |
| | | 01-110-000-0000-6415 | | | 5.98 | MOUSE TRAPS | | 16605 | | Operational Supplies | | N |
| 2340 | Hyytinen Hardware Hank | | | | 48.94 | | 4 Transactions | | | | | |
| 12927 | Midwest Machinery Co. | | | | | | | | | | | |
| | | 01-110-000-0000-6415 | | | 238.42 | OIL, FILTERS, BLADES FOR MOWER | | 9940598 | | Operational Supplies | | N |
| 12927 | Midwest Machinery Co. | | | | 238.42 | | 1 Transactions | | | | | |
| 110 | DEPT Total: | | | | 287.36 | Courthouse Maintenance | | 2 Vendors | | 5 Transactions | | |
| 120 | DEPT | | | | | Veterans Service | | | | | | |
| 86222 | Aitkin Independent Age | | | | | | | | | | | |
| | | 01-120-000-0000-6230 | | | 309.00 | AITKIN AGE THE GUIDE | | 483881 | | Printing, Publishing & Adv | | Y |

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

| Vendor No. | Name Account/Formula | Rpt Accr | Amount | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Description On Behalf of Name | 1099 |
|--------------|--|-------------|---------------|--|----------------------------|--|------|
| 86222 | Aitkin Independent Age | | 309.00 | | 1 Transactions | | |
| 10452 | AT&T Mobility 01-120-000-0000-6220 | | 99.56 | FIRSTNET FEBRUARY 01/26/2024 02/25/2024 | 287298585696 | Telephone | N |
| 10452 | AT&T Mobility | | 99.56 | | 1 Transactions | | |
| 3518 | Voyageur Press Of Mcgregor, Inc 01-120-000-0000-6230 | | 125.00 | V PRESS MARCH 03/19/2024 03/19/2024 | 48476 | Printing, Publishing & Adv | N |
| 3518 | Voyageur Press Of Mcgregor, Inc | | 125.00 | | 1 Transactions | | |
| 9933 | WEX BANK - Veteran Services 01-120-000-0000-6335 | | 150.85 | FLEET FEBRUARY 02/08/2024 03/07/2024 | 95717710 | Gas/Vehicle Fuel Charges | N |
| 9933 | WEX BANK - Veteran Services | | 150.85 | | 1 Transactions | | |
| 120 | DEPT Total: | | 684.41 | Veterans Service | 4 Vendors | 4 Transactions | |
| 122 | DEPT | | | Planning & Zoning | | | |
| 9561 | Amazon Business 01-122-000-0000-6405 | | 4.20 | AAAA BATTERIES | 16TPRF671R1L | Office, Film, & Field Supplies | N |
| 9561 | Amazon Business | | 4.20 | | 1 Transactions | | |
| 12194 | BWSR 01-122-000-0000-6268 | | 496.00 | BWSR TRAINING - H.EGLAND | 31524 | Staff Training, Development | N |
| 12194 | BWSR | | 496.00 | | 1 Transactions | | |
| 783 | Canon Financial Services, Inc 01-122-000-0000-6342 | | 219.42 | MONTHLY COPIER CONTRACT 03/01/2024 03/31/2024 | 32256082 | Office Equipment Rental/Contracts | N |
| 783 | Canon Financial Services, Inc | | 219.42 | | 1 Transactions | | |
| 122 | DEPT Total: | | 719.62 | Planning & Zoning | 3 Vendors | 3 Transactions | |
| 123 | DEPT | | | Coroner | | | |
| 3987 | Ramsey County Medical Examiner 01-123-000-0000-6262 | | 1,440.00 | S.M. CORONER FEES | MEDEX-035924 | Coroner Fees | N |

Aitkin County



1 General Fund

| Vendor No. | Name | Account/Formula | Rpt | Accr | Amount | Warrant Description | Service Dates | Invoice # | Paid On Bhf # | Account/Formula Description | On Behalf of Name | 1099 |
|--------------|---|----------------------|-----|------|-----------------|---------------------------|---------------|--------------|---------------|-----------------------------------|-------------------|--------------|
| | | 01-123-000-0000-6262 | | | 1,400.00 | K.O. AUTOPSY | | MEDEX-035925 | | Coroner Fees | | N |
| | | 01-123-000-0000-6262 | | | 1,440.00 | L.D. CORONER FEES | | MEDEX-035946 | | Coroner Fees | | N |
| | | 01-123-000-0000-6262 | | | 1,476.00 | S.A. CORONER FEES | | MEDEX-035947 | | Coroner Fees | | N |
| 3987 | Ramsey County Medical Examiner | | | | 5,756.00 | | | | 4 | Transactions | | |
| 123 | DEPT Total: | | | | 5,756.00 | Coroner | | | 1 | Vendors | 4 | Transactions |
| 200 | DEPT | | | | | Enforcement | | | | | | |
| 10460 | Brainerd Dispatch-Circulation Dept | | | | | | | | | | | |
| | | 01-200-000-0000-6405 | | | 269.89 | BRAINERD DISPATCH | | 178183054 | | Office Supplies | | N |
| 10460 | Brainerd Dispatch-Circulation Dept | | | | 269.89 | | | | 1 | Transactions | | |
| 9822 | Callyo 2009 Corp. | | | | | | | | | | | |
| | | 01-200-200-0000-6265 | | | 580.00 | ADDITIONAL USERS | | A19226 | | Programs | | N |
| 9822 | Callyo 2009 Corp. | | | | 580.00 | | | | 1 | Transactions | | |
| 783 | Canon Financial Services, Inc | | | | | | | | | | | |
| | | 01-200-000-0000-6342 | | | 170.74 | ADMIN COPIER LEASE | | 32256076 | | Office Equipment Rental/Contracts | | N |
| 783 | Canon Financial Services, Inc | | | | 170.74 | | | | 1 | Transactions | | |
| 1333 | Dell Marketing L.P. | | | | | | | | | | | |
| | | 01-200-000-0000-6610 | | | 2,036.54 | #209 REPLACEMENT LAPTOP | | 10737052258 | | Equipment & Radios | | N |
| 1333 | Dell Marketing L.P. | | | | 2,036.54 | | | | 1 | Transactions | | |
| 4181 | N.E.L.A.C | | | | | | | | | | | |
| | | 01-200-000-0000-6240 | | | 75.00 | 2024 NELAC DUES | | 2024NELAC | | Membership/Dues/Association Fees | | N |
| 4181 | N.E.L.A.C | | | | 75.00 | | | | 1 | Transactions | | |
| 10273 | T-Mobile USA Inc | | | | | | | | | | | |
| | | 01-200-200-0000-6265 | | | 100.00 | GPS LOCATE 3/4 - 3/8/2024 | | 9562731728 | | Programs | | N |
| 10273 | T-Mobile USA Inc | | | | 100.00 | | | | 1 | Transactions | | |
| 86235 | The Office Shop Inc | | | | | | | | | | | |
| | | 01-200-000-0000-6405 | | | 56.84 | PENS, BIC MARKERS | | 1139341-0 | | Office Supplies | | N |
| | | 01-200-000-0000-6405 | | | 8.29 | PERMANENT MARKERS | | 1139347-1 | | Office Supplies | | N |
| | | 01-200-019-0000-6405 | | | 17.36 | RESTOCK PENS | | 1139347-2 | | Office Supplies | | N |
| 86235 | The Office Shop Inc | | | | 82.49 | | | | 3 | Transactions | | |
| 13934 | The Tire Barn | | | | | | | | | | | |

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

| Vendor No. | Name Account/Formula | Accr | Rpt | Amount | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Description On Behalf of Name | 1099 |
|--------------|--|------|-----|------------------|--------------------------------------|----------------------------|--|------|
| | 01-200-000-0000-6302 | | | 72.68 | #218 OIL CHANGE | 72016 | Vehicle Maintenance | N |
| 13934 | The Tire Barn | | | 72.68 | 1 Transactions | | | |
| 9302 | WEX Bank | | | | | | | |
| | 01-200-000-0000-6335 | | | 7,964.29 | DEPUTY GAS | 95783915 | Gas/Vehicle Fuel Charges | N |
| 9302 | WEX Bank | | | 7,964.29 | 1 Transactions | | | |
| 200 | DEPT Total: | | | 11,351.63 | Enforcement | 9 Vendors | 11 Transactions | |
| 202 | DEPT | | | | Boat & Water | | | |
| | 5171 Willey's Marine Inc | | | | | | | |
| | 01-202-000-0000-6302 | | | 349.79 | '10 LUND-MOTOR REPAIR | 70128 | B&W Maintenance | N |
| 5171 | Willey's Marine Inc | | | 349.79 | 1 Transactions | | | |
| 202 | DEPT Total: | | | 349.79 | Boat & Water | 1 Vendors | 1 Transactions | |
| 203 | DEPT | | | | Snowmobile | | | |
| | 9302 WEX Bank | | | | | | | |
| | 01-203-000-0000-6335 | | | 543.78 | B/W - SNOWMOBILE GAS | 95783915 | Gas/Vehicle Fuel Charges | N |
| 9302 | WEX Bank | | | 543.78 | 1 Transactions | | | |
| 203 | DEPT Total: | | | 543.78 | Snowmobile | 1 Vendors | 1 Transactions | |
| 252 | DEPT | | | | Corrections | | | |
| | 117 Aitkin County Sheriff | | | | | | | |
| | 01-252-000-0000-6374 | | | 312.00 | TRANSPORT CAR TABS-LNF840 | C2558521 | Auto & Trailer License | N |
| 117 | Aitkin County Sheriff | | | 312.00 | 1 Transactions | | | |
| | 1152 Cook/Steven | | | | | | | |
| | 01-252-000-0000-6265 | | | 550.00 | WOELFEL BACKGROUND | 03152024 | Sheriff Services | Y |
| 1152 | Cook/Steven | | | 550.00 | 1 Transactions | | | |
| | 13689 Fire Protection Equipment Co. | | | | | | | |
| | 01-252-000-0000-6590 | | | 1,580.00 | HOOD EXHAUST SYSTEM | 21093 | Repair & Maintenance Supplies | N |
| 13689 | Fire Protection Equipment Co. | | | 1,580.00 | 1 Transactions | | | |
| 999999000 | Florek/James | | | | | | | |
| | 01-252-000-0000-5541 | | | 614.00 | REFUND PAY TO STAY-OVERPAYMENT | DOR-PTS 032024 | Pay To Stay Incounty Boarding Mn641.12 | N |

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

| Vendor No. | Name Account/Formula | Rpt Accr | Amount | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Description On Behalf of Name | 1099 |
|------------------|---|-------------|------------------|---|----------------------------|--|------|
| 999999000 | Florek/James | | 614.00 | | 1 Transactions | | |
| 15362 | GuidePoint Pharmacy #114 Aitkin | | | | | | |
| | 01-252-000-0000-6430 | | 1,560.21 | INMATE RX'S | 30 | Medical Expense/Supplies - Inmates | N |
| | 01-252-000-0000-6430 | | 497.81 | INMATE MEDS | 684 | Medical Expense/Supplies - Inmates | N |
| 15362 | GuidePoint Pharmacy #114 Aitkin | | 2,058.02 | | 2 Transactions | | |
| 4812 | JC32 Teamsters H&W Fund | | | | | | |
| | 01-252-000-0000-6101 | | 7,014.00 | EE HEALTH INS | 202403 | Salaries-Full Time | N |
| | 01-252-000-0000-6150 | | 26,355.00 | ER HEALTH INS | 202403 | Health Insurance-Employer | N |
| 4812 | JC32 Teamsters H&W Fund | | 33,369.00 | | 2 Transactions | | |
| 9486 | Larson Plumbing & Heating of Aitkin Inc. | | | | | | |
| | 01-252-000-0000-6590 | | 3,400.00 | FURNACE REPAIRS | 8317 | Repair & Maintenance Supplies | N |
| 9486 | Larson Plumbing & Heating of Aitkin Inc. | | 3,400.00 | | 1 Transactions | | |
| 9208 | Mapes FNP-C, Mary | | | | | | |
| | 01-252-000-0000-6262 | | 6,666.66 | JAIL MEDICAL FEB-MARCH 02/13/2024 03/15/2024 | 02132024 | Contract Service or Medical Service | Y |
| 9208 | Mapes FNP-C, Mary | | 6,666.66 | | 1 Transactions | | |
| 8791 | Menards Baxter | | | | | | |
| | 01-252-000-0000-6421 | | 449.00 | DRYER | 15881 | Laundry Supplies | N |
| 8791 | Menards Baxter | | 449.00 | | 1 Transactions | | |
| 3160 | Mille Lacs Energy Coop-Albert Lea | | | | | | |
| | 01-252-000-0000-6254 | | 308.93 | TOWER SHELTER | 345401501 | Utilities-Gas and Electric | N |
| 3160 | Mille Lacs Energy Coop-Albert Lea | | 308.93 | | 1 Transactions | | |
| 89765 | Minnesota Elevator, Inc | | | | | | |
| | 01-252-000-0000-6605 | | 922.50 | JACK RESYNC REPAIR | 1058685 | Building & Structure Related Expenditure | N |
| 89765 | Minnesota Elevator, Inc | | 922.50 | | 1 Transactions | | |
| 10948 | MN Dept of Labor & Industry | | | | | | |
| | 01-252-000-0000-6360 | | 100.00 | ELEVATOR ANNUAL OPERATION | ALR0160131X | Services, Labor, Contracts | N |
| 10948 | MN Dept of Labor & Industry | | 100.00 | | 1 Transactions | | |
| 3789 | Pan-O-Gold Baking Company | | | | | | |
| | 01-252-000-0000-6418 | | 75.76 | BREAD & BUNS | 10002424067004 | Groceries | N |

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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

| Vendor No. | Name Account/Formula | Rpt Accr | Amount | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Description On Behalf of Name | 1099 |
|--------------|--|-------------|------------------|--------------------------------------|----------------------------|--|------|
| 3789 | Pan-O-Gold Baking Company | | 75.76 | | 1 Transactions | | |
| 9808 | Performance Foodservice | | | | | | |
| | 01-252-000-0000-6418 | | 1,685.33 | GROCERIES | 936641 | Groceries | N |
| | 01-252-000-0000-6418 | | 2,420.05 | GROCERIES | 944237 | Groceries | N |
| 9808 | Performance Foodservice | | 4,105.38 | | 2 Transactions | | |
| 11947 | Phoenix Supply | | | | | | |
| | 01-252-252-0000-6465 | | 745.55 | T-SHIRTS, SWEATSHIRTS, BOXERS | 33270 | Inmate Welfare Supplies | N |
| 11947 | Phoenix Supply | | 745.55 | | 1 Transactions | | |
| 86235 | The Office Shop Inc | | | | | | |
| | 01-252-000-0000-6405 | | 2.87 | MED BINDER FOR JAIL NURSE | 1139787-0 | Office Supplies | N |
| 86235 | The Office Shop Inc | | 2.87 | | 1 Transactions | | |
| 13934 | The Tire Barn | | | | | | |
| | 01-252-000-0000-6302 | | 198.52 | TRANSPORT CAR -LOCK CYLINDER | 72101 | Vehicle Maintenance | N |
| 13934 | The Tire Barn | | 198.52 | | 1 Transactions | | |
| 9302 | WEX Bank | | | | | | |
| | 01-252-000-0000-6335 | | 69.29 | TRANSPORT GAS | 95783915 | Gas/Vehicle Fuel Charges | N |
| 9302 | WEX Bank | | 69.29 | | 1 Transactions | | |
| 252 | DEPT Total: | | 55,527.48 | Corrections | 18 Vendors | 21 Transactions | |
| 253 | DEPT | | | Sentence to Serve | | | |
| | 4812 JC32 Teamsters H&W Fund | | | | | | |
| | 01-253-000-0000-6101 | | 334.00 | EE HEALTH | 202403 | Salaries-Full Time | N |
| | 01-253-000-0000-6150 | | 1,255.00 | ER HEALTH INS | 202403 | Health Insurance-Employer | N |
| 4812 | JC32 Teamsters H&W Fund | | 1,589.00 | | 2 Transactions | | |
| 253 | DEPT Total: | | 1,589.00 | Sentence to Serve | 1 Vendors | 2 Transactions | |
| 254 | DEPT | | | Enhanced 911 System | | | |
| | 88880 Datacomm Computers & Networks Inc | | | | | | |
| | 01-254-000-0000-6610 | | 69.00 | APC BATTERY - DISPATCH | 16838 | Equipment | N |
| 88880 | Datacomm Computers & Networks Inc | | 69.00 | | 1 Transactions | | |

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

| Vendor No. | Name Account/Formula | Rpt Accr | Amount | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Description On Behalf of Name | 1099 |
|--------------|---|-------------|---------------|---|----------------------------|--|------|
| 254 | DEPT Total: | | 69.00 | Enhanced 911 System | 1 Vendors | 1 Transactions | |
| 257 | DEPT | | | Community Corrections | | | |
| 9561 | Amazon Business 01-257-000-0000-6405 | | 100.98 | SUPPLIES - DP CLASS SUPPLIES 03/14/2024 03/16/2024 | 1KFY 6HWY LPJR | Office Supplies | N |
| | 01-257-000-0000-6405 | | 8.68 | CREDIT MEMO - SHARPIES 03/14/2024 03/16/2024 | 1KFY 6HWY LPJR | Office Supplies | N |
| 9561 | Amazon Business | | 92.30 | 2 Transactions | | | |
| 783 | Canon Financial Services, Inc 01-257-000-0000-6342 | | 104.86 | CANON COPIER LEASE 03/20/2024 04/19/2024 | 32221813 | Office Equipment Rental/Contracts | N |
| 783 | Canon Financial Services, Inc | | 104.86 | 1 Transactions | | | |
| 9106 | Coombs/Chelsea 01-257-251-0000-6339 | | 25.72 | TRAINING MEALS MACCAC 2/14-16 | 9106CC | Meals (Overnight) | N |
| 9106 | Coombs/Chelsea | | 25.72 | 1 Transactions | | | |
| 9065 | Daiker/Cassie 01-257-251-0000-6339 | | 130.28 | TRAINING MEALS DEC PTS 3/4-3/7 03/04/2024 03/07/2024 | 9065CD | Meals (Overnight) | N |
| 9065 | Daiker/Cassie | | 130.28 | 1 Transactions | | | |
| 9489 | Redwood Toxicology Laboratory, Inc 01-257-267-0000-6274 | | 37.54 | DRUG TESTING LAB FEES 02/01/2024 02/29/2024 | 0223992042 | Drug Testing Fee | 6 |
| 9489 | Redwood Toxicology Laboratory, Inc | | 37.54 | 1 Transactions | | | |
| 14598 | Rickmeyer/Taylor 01-257-251-0000-6339 | | 38.76 | TRAINING MEALS MACCAC 2/14-16 02/14/2024 02/15/2024 | 1 | Meals (Overnight) | N |
| 14598 | Rickmeyer/Taylor | | 38.76 | 1 Transactions | | | |
| 86235 | The Office Shop Inc 01-257-000-0000-6405 | | 11.34 | SUPPLIES DP CLASS SUPPLIES 03/19/2024 03/19/2024 | 1139720-0 | Office Supplies | N |
| 86235 | The Office Shop Inc | | 11.34 | 1 Transactions | | | |

Aitkin County



1 General Fund

| Vendor No. | Name Account/Formula | Accr | Rpt | Amount | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Description On Behalf of Name | 1099 |
|------------|--|------|-----|-------------------|--|----------------------------|--|------|
| 9055 | Thomas Printing and Publishing 01-257-267-0000-6230 | | | 258.48 | PRINTING - DP CLASS MATERIALS 03/08/2024 03/08/2024 | 13785 | Printing, Publishing & Advertising | N |
| 9055 | Thomas Printing and Publishing | | | 258.48 | 1 Transactions | | | |
| 257 | DEPT Total: | | | 699.28 | Community Corrections | 8 Vendors | 9 Transactions | |
| 391 | DEPT | | | | Solid Waste | | | |
| 86222 | Aitkin Independent Age 01-391-000-0000-6230 | | | 99.00 | RECYCLOPS | 1373729 | Printing, Publishing & Adv | Y |
| 86222 | Aitkin Independent Age | | | 99.00 | 1 Transactions | | | |
| 2340 | Hyytinen Hardware Hank 01-391-000-0000-6405 | | | 2.49 | KEY FOR R/C CENTER | 168991/1 | Office, Film, & Field Supplies | N |
| 2340 | Hyytinen Hardware Hank | | | 2.49 | 1 Transactions | | | |
| 391 | DEPT Total: | | | 101.49 | Solid Waste | 2 Vendors | 2 Transactions | |
| 392 | DEPT | | | | Water Wells | | | |
| 9561 | Amazon Business 01-392-000-0000-6405 | | | 31.92 | ARSENIC TESTS | 16TPRF671R1L | Office, Film, & Field Supplies | N |
| | 01-392-000-0000-6405 | | | 19.28 | BOTTLES FOR ARSENIC TESTS | 1YGC9JNFL9NX | Office, Film, & Field Supplies | N |
| 9561 | Amazon Business | | | 51.20 | 2 Transactions | | | |
| 2353 | Idexx Laboratories, Inc 01-392-000-0000-6405 | | | 1,570.29 | WATER LAB SUPPLIES | 5065541445 | Office, Film, & Field Supplies | N |
| 2353 | Idexx Laboratories, Inc | | | 1,570.29 | 1 Transactions | | | |
| 392 | DEPT Total: | | | 1,621.49 | Water Wells | 2 Vendors | 3 Transactions | |
| 700 | DEPT | | | | Promotion,Airport,Tourism, Misc. | | | |
| 173 | City Of Hill City 01-700-909-0000-6801 | | | 1,000.00 | BD&R-NATURALLY BETTER SIGNAGE | 032120241 | Appropriations-Grant | N |
| 173 | City Of Hill City | | | 1,000.00 | 1 Transactions | | | |
| 700 | DEPT Total: | | | 1,000.00 | Promotion,Airport,Tourism, Misc. | 1 Vendors | 1 Transactions | |
| 1 | Fund Total: | | | 106,375.42 | General Fund | | 143 Transactions | |

Aitkin County



2 Reserves Fund

| Vendor No. | Name Account/Formula | Rpt Accr | Amount | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Description On Behalf of Name | 1099 |
|------------|---------------------------|-------------|-----------------|--------------------------------------|----------------------------|--|------|
| 200 | DEPT | | | Enforcement | | | |
| | 10268 Enterprise UAS, LLC | | | | | | |
| | 02-200-020-0000-6360 | | 3,318.00 | 2ND DRONE CONTROLLER & BATTERY | PO24-010 | Sheriff Search & Rescue Reserve Expense | |
| | 10268 Enterprise UAS, LLC | | 3,318.00 | 1 Transactions | | | |
| 200 | DEPT Total: | | 3,318.00 | Enforcement | 1 Vendors | 1 Transactions | |
| 2 | Fund Total: | | 3,318.00 | Reserves Fund | | 1 Transactions | |

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

3 Road & Bridge

| Vendor No. | Name Account/Formula | Rpt Accr | Amount | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Description On Behalf of Name | 1099 |
|--------------|--|-------------|-----------------|--------------------------------------|----------------------------|--|-----------------------|
| 0 | DEPT | | | Undesignated | | | |
| 9153 | REVIER/CHRIS 03-000-000-0000-5505 | | 500.00 | CULVERT REFUND | . | Culverts | N |
| 9153 | REVIER/CHRIS | | 500.00 | 1 | Transactions | | |
| 9089 | TALON NICKEL LLC 03-000-000-0000-5505 | | 500.00 | DEPOSIT REFUND | . | Culverts | N |
| 9089 | TALON NICKEL LLC | | 500.00 | 1 | Transactions | | |
| 9092 | THOMPSON/DENNIS R 03-000-000-0000-5505 | | 500.00 | DEPOSIT REFUND | . | Culverts | N |
| 9092 | THOMPSON/DENNIS R | | 500.00 | 1 | Transactions | | |
| 0 | DEPT Total: | | 1,500.00 | Undesignated | | 3 Vendors | 3 Transactions |
| 301 | DEPT | | | R&B Administration | | | |
| 783 | Canon Financial Services, Inc 03-301-000-0000-6342 | | 192.60 | CONTRACT CHARGE | 32256077 | Office Equipment Rental/Contracts | N |
| 783 | Canon Financial Services, Inc | | 192.60 | 1 | Transactions | | |
| 11985 | Kazmerzak/Paul 03-301-000-0000-6241 | | 20.00 | NOTARY COMMISSION RECORDING | NOTARY RECORDII | Meeting/Conference Registration Fee | N |
| 11985 | Kazmerzak/Paul | | 20.00 | 1 | Transactions | | |
| 14071 | Marco Technologies LLC 03-301-000-0000-6266 | | 190.00 | OFFICE 365 SUBSCRIPTION | INV12078085 | Data Processing/Computer Services | Y |
| | 03-301-000-0000-6266 | | 190.00 | OFFICE 365 SUBSCRIPTION | INV12316143 | Data Processing/Computer Services | Y |
| 14071 | Marco Technologies LLC | | 380.00 | 2 | Transactions | | |
| 9671 | Pitney Bowes Global Financial Services 03-301-000-0000-6405 | | 63.90 | INK | 1024997244 | Office Supplies | N |
| 9671 | Pitney Bowes Global Financial Services | | 63.90 | 1 | Transactions | | |
| 301 | DEPT Total: | | 656.50 | R&B Administration | | 4 Vendors | 5 Transactions |
| 302 | DEPT | | | R&B Engineering/Construction | | | |
| 9541 | DIEDERICH/AUSTIN 03-302-000-0000-6330 | | 48.96 | MILEAGE-AITKIN TO MNDOT DULUTH | TRAINING IN DULU' | Transportation/Travel/Parking | N |

Aitkin County



3 Road & Bridge

| Vendor No. | Name | Rpt | Amount | Warrant Description | Invoice # | Account/Formula Description | 1099 |
|--------------|--|------|------------------|---|------------------------|-------------------------------|------|
| No. | Account/Formula | Accr | Amount | Service Dates | Paid On Bhf # | On Behalf of Name | |
| | 03-302-000-0000-6330 | | 48.96 | MILEAGE-MNDOT DULUTH TO AITKIN | TRAINING IN DULU' | Transportation/Travel/Parking | N |
| | 03-302-000-0000-6332 | | 94.02 | HOTEL - RADISSON, DULUTH MN | TRAINING IN DULU' | Hotel/Motel Lodging | N |
| | 03-302-000-0000-6332 | | 96.73 | HOTEL - RADISSON, DULUTH MN | TRAINING IN DULU' | Hotel/Motel Lodging | N |
| | 03-302-000-0000-6339 | | 17.95 | OVERNIGHT DINNER-CHIPOTLE | TRAINING IN DULU' | Meals (Overnight) | N |
| | 03-302-000-0000-6339 | | 9.09 | OVERNIGHT BREAKFAST-KWIKTRIP | TRAINING IN DULU' | Meals (Overnight) | N |
| | 03-302-000-0000-6339 | | 10.27 | OVERNIGHT LUNCH-BEIJING | TRAINING IN DULU' | Meals (Overnight) | N |
| | 03-302-000-0000-6339 | | 27.90 | OVERNIGHT DINNER-HARBOR 360 | TRAINING IN DULU' | Meals (Overnight) | N |
| | 03-302-000-0000-6339 | | 9.09 | OVERNIGHT BREAKFAST-KWIK TRIP | TRAINING IN DULU' | Meals (Overnight) | N |
| | 03-302-000-0000-6339 | | 21.61 | OVERNIGHT LUNCH-CHIPOTLE | TRAINING IN DULU' | Meals (Overnight) | N |
| 9541 | DIEDERICH/AUSTIN | | 384.58 | | 10 Transactions | | |
| 12500 | Frontier Precision, Inc | | | | | | |
| | 03-302-000-0000-6241 | | 120.00 | TRAINING-USER GROUP CONFERENCE | 294015 | Registration Fee | N |
| 12500 | Frontier Precision, Inc | | 120.00 | | 1 Transactions | | |
| 302 | DEPT Total: | | 504.58 | R&B Engineering/Construction | 2 Vendors | 11 Transactions | |
| 303 | DEPT | | | R&B Highway Maintenance | | | |
| 13620 | American Door Works | | | | | | |
| | 03-303-000-0000-6417 | | 1,334.00 | AITKIN SHOP REPAIRS | 03-014730 | Shop/Building Maintenance | N |
| 13620 | American Door Works | | 1,334.00 | | 1 Transactions | | |
| 7916 | AT&T Mobility (R&B) | | | | | | |
| | 03-303-000-0000-6220 | | 38.23 | PAUL'S IPAD SVC | ACCT 287303768387 | Telephone | N |
| | 03-303-000-0000-6220 | | 38.23 | MIKE'S LAPTOP SVC | ACCT 287303768387 | Telephone | N |
| | 03-303-000-0000-6220 | | 38.23 | CAROL'S LAPTOP SVC | ACCT 287303768387 | Telephone | N |
| 7916 | AT&T Mobility (R&B) | | 114.69 | | 3 Transactions | | |
| 11895 | Cargill, Incorporated | | | | | | |
| | 03-303-000-0000-6518 | | 1,909.04 | DE-ICING SALT | 2909284639 | De-Icing Salt | N |
| | 03-303-000-0000-6518 | | 1,824.51 | DE-ICING SALT | 2909284654 | De-Icing Salt | N |
| | 03-303-000-0000-6518 | | 3,625.77 | DE-ICING SALT | 2909290040 | De-Icing Salt | N |
| | 03-303-000-0000-6518 | | 5,388.03 | DE-ICING SALT | 2909295560 | De-Icing Salt | N |
| | 03-303-000-0000-6518 | | 1,899.12 | DE-ICING SALT | 2909295619 | De-Icing Salt | N |
| 11895 | Cargill, Incorporated | | 14,646.47 | | 5 Transactions | | |
| 163 | Charter Communications Holdings LLC | | | | | | |
| | 03-303-000-0000-6220 | | 142.59 | PHONE: HWY OFFICE | 175592901031424 | Telephone | N |

Aitkin County



3 Road & Bridge

| Vendor No. | Name Account/Formula | Rpt Accr | Amount | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Description On Behalf of Name | 1099 |
|--------------|---|-------------|---------------|--------------------------------------|----------------------------|--|------|
| 163 | Charter Communications Holdings LLC | | 142.59 | | 1 Transactions | | |
| 14887 | Cintas Corporation | | | | | | |
| | 03-303-000-0000-6360 | | 25.42 | SHOP LAUNDRY | 4186045620 | Services, Labor, Contracts | N |
| | 03-303-000-0000-6360 | | 15.10 | SHOP LAUNDRY | 4186769237 | Services, Labor, Contracts | N |
| 14887 | Cintas Corporation | | 40.52 | | 2 Transactions | | |
| 5893 | CTC | | | | | | |
| | 03-303-000-0000-6254 | | 350.00 | HIGH SPEED INTERNET | 21354442 | Utilities-Gas and Electric | N |
| 5893 | CTC | | 350.00 | | 1 Transactions | | |
| 13086 | DSC Communications/Granite Electronics | | | | | | |
| | 03-303-000-0000-6417 | | 243.75 | AITKIN SHOP RADIO REPAIR | 2241859 | Shop/Building Maintenance | N |
| 13086 | DSC Communications/Granite Electronics | | 243.75 | | 1 Transactions | | |
| 7060 | Federated Co-Ops Inc. | | | | | | |
| | 03-303-000-0000-6423 | | 479.70 | MCGRATH SHOP PROPANE | 2159676 | Fuel for Buildings | N |
| 7060 | Federated Co-Ops Inc. | | 479.70 | | 1 Transactions | | |
| 1818 | Glen's Sign Design | | | | | | |
| | 03-303-000-0000-6590 | | 65.00 | TRUCK LETTERS | 1144 | Repair & Maintenance Supplies | Y |
| | 03-303-000-0000-6590 | | 65.00 | TRUCK LETTERS | 1144 | Repair & Maintenance Supplies | Y |
| 1818 | Glen's Sign Design | | 130.00 | | 2 Transactions | | |
| 1880 | Gravelle Plumbing & Heating, Inc | | | | | | |
| | 03-303-000-0000-6417 | | 537.67 | AITKIN SHOP | 95716 | Shop/Building Maintenance | N |
| 1880 | Gravelle Plumbing & Heating, Inc | | 537.67 | | 1 Transactions | | |
| 91187 | Lake Country Power | | | | | | |
| | 03-303-000-0000-6254 | | 315.29 | JAN 24 JACOBSON | 1400073000 | Utilities-Gas and Electric | N |
| | 03-303-000-0000-6254 | | 111.47 | JAN 24 SWATARA | 140946401 | Utilities-Gas and Electric | N |
| | 03-303-000-0000-6254 | | 63.00 | FEB 24 CSAH 6 | 143093502 | Utilities-Gas and Electric | N |
| 91187 | Lake Country Power | | 489.76 | | 3 Transactions | | |
| 12927 | Midwest Machinery Co. | | | | | | |
| | 03-303-000-0000-6590 | | 26.99 | REPAIR PARTS | 9941080 | Repair & Maintenance Supplies | N |
| | 03-303-000-0000-6590 | | 180.42 | REPAIR PARTS | 9944232 | Repair & Maintenance Supplies | N |
| 12927 | Midwest Machinery Co. | | 207.41 | | 2 Transactions | | |

Aitkin County



3 Road & Bridge

| Vendor No. | Name Account/Formula | Rpt Accr | Amount | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Description On Behalf of Name | 1099 |
|--------------|--|-------------|-----------------|--------------------------------------|----------------------------|--|------------------------|
| 3160 | Mille Lacs Energy Coop-Albert Lea | | | | | | |
| | 03-303-000-0000-6254 | | 740.00 | POWER: PALISADE | 185202601 | Utilities-Gas and Electric | N |
| | 03-303-000-0000-6254 | | 71.39 | 169 & CSAH 3 | 192301001 | Utilities-Gas and Electric | N |
| | 03-303-000-0000-6254 | | 71.00 | CSAH 5 | 273501502 | Utilities-Gas and Electric | N |
| | 03-303-000-0000-6254 | | 177.95 | POWER: MCGREGOR | 295300301 | Utilities-Gas and Electric | N |
| | 03-303-000-0000-6254 | | 71.00 | CSAH 8 | 300601202 | Utilities-Gas and Electric | N |
| | 03-303-000-0000-6254 | | 71.00 | CSAH 4 | 323200702 | Utilities-Gas and Electric | N |
| | 03-303-000-0000-6254 | | 1,265.54 | POWER: AITKIN | 335200702 | Utilities-Gas and Electric | N |
| | 03-303-000-0000-6254 | | 71.00 | CSAH 17 | 336503101 | Utilities-Gas and Electric | N |
| | 03-303-000-0000-6254 | | 78.44 | 169 & CSAH 28 | 396202201 | Utilities-Gas and Electric | N |
| | 03-303-000-0000-6254 | | 42.40 | CSAH 12 | 400600001 | Utilities-Gas and Electric | N |
| | 03-303-000-0000-6254 | | 71.00 | CSAH 12 | 465602302 | Utilities-Gas and Electric | N |
| | 03-303-000-0000-6254 | | 71.00 | CSAH 11 | 480900902 | Utilities-Gas and Electric | N |
| | 03-303-000-0000-6254 | | 71.76 | 47 & CSAH 2 | 545110401 | Utilities-Gas and Electric | N |
| 3160 | Mille Lacs Energy Coop-Albert Lea | | 2,873.48 | | | | 13 Transactions |
| 10412 | O'Reilly Auto Parts | | | | | | |
| | 03-303-000-0000-6417 | | 17.99 | PALISADE SHOP SUPPLIES | 1878-180440 | Shop/Building Maintenance | N |
| 10412 | O'Reilly Auto Parts | | 17.99 | | | | 1 Transactions |
| 3871 | People's Security Co. Inc, | | | | | | |
| | 03-303-000-0000-6417 | | 295.00 | AITKIN SHOP | 247271 | Shop/Building Maintenance | N |
| | 03-303-000-0000-6417 | | 105.00 | SWATARA SHOP | 247272 | Shop/Building Maintenance | N |
| 3871 | People's Security Co. Inc, | | 400.00 | | | | 2 Transactions |
| 9176 | SPARKY'S TOOLS, LLC | | | | | | |
| | 03-303-000-0000-6417 | | 79.99 | AITKIN SHOP TOOLS | D 121572 | Shop/Building Maintenance | N |
| 9176 | SPARKY'S TOOLS, LLC | | 79.99 | | | | 1 Transactions |
| 9362 | TRUEMAN WELTERS, INC | | | | | | |
| | 03-303-000-0000-6590 | | 1,097.94 | REPAIR PARTS | IE40277 | Repair & Maintenance Supplies | N |
| 9362 | TRUEMAN WELTERS, INC | | 1,097.94 | | | | 1 Transactions |
| 6097 | Verizon Wireless | | | | | | |
| | 03-303-000-0000-6220 | | 424.98 | DEPT CELL PHONES | 9958103887 | Telephone | N |
| 6097 | Verizon Wireless | | 424.98 | | | | 1 Transactions |
| 4988 | Viking Industrial Center | | | | | | |
| | 03-303-000-0000-6417 | | 1,049.00 | AITKIN SHOP SUPPLIES | 3284921 | Shop/Building Maintenance | N |

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3 Road & Bridge

| Vendor No. | Name | Rpt | Amount | Warrant Description | Invoice # | Account/Formula Description | 1099 |
|-------------|---------------------------------|------|------------------|------------------------------------|-------------------|-------------------------------|------|
| No. | Account/Formula | Accr | | Service Dates | Paid On Bhf # | On Behalf of Name | |
| 4988 | Viking Industrial Center | | 1,049.00 | | | | |
| | | | | 1 Transactions | | | |
| 9642 | WEX BANK - Highway Dept | | | | | | |
| | 03-303-000-0000-6417 | | 112.37 | SHOP SUPPLIES | 0496-00-360070-7 | Shop/Building Maintenance | N |
| | 03-303-000-0000-6570 | | 47.07 | GASOLINE | 0496-00-360070-7 | Motor Fuel & Lubricants | N |
| | 03-303-000-0000-6570 | | 263.16 | GASOLINE | 0496-00-360070-7 | Motor Fuel & Lubricants | N |
| | 03-303-000-0000-6570 | | 520.97 | GASOLINE | 0496-00-360070-7 | Motor Fuel & Lubricants | N |
| | 03-303-000-0000-6570 | | 438.93 | GASOLINE | 0496-00-360070-7 | Motor Fuel & Lubricants | N |
| | 03-303-000-0000-6570 | | 253.91 | GASOLINE | 0496-00-360070-7 | Motor Fuel & Lubricants | N |
| | 03-303-000-0000-6570 | | 240.25 | GASOLINE | 0496-00-360070-7 | Motor Fuel & Lubricants | N |
| | 03-303-000-0000-6570 | | 98.77 | GASOLINE | 0496-00-360070-7 | Motor Fuel & Lubricants | N |
| | 03-303-000-0000-6570 | | 810.97 | GASOLINE | 0496-00-360070-7 | Motor Fuel & Lubricants | N |
| | 03-303-000-0000-6570 | | 485.26 | GASOLINE | 0496-00-360070-7 | Motor Fuel & Lubricants | N |
| | 03-303-000-0000-6570 | | 259.84 | GASOLINE | 0496-00-360070-7 | Motor Fuel & Lubricants | N |
| | 03-303-000-0000-6570 | | 92.06 | GASOLINE | 0496-00-360070-7 | Motor Fuel & Lubricants | N |
| | 03-303-000-0000-6570 | | 304.52 | GASOLINE | 0496-00-360070-7 | Motor Fuel & Lubricants | N |
| | 03-303-000-0000-6570 | | 351.40 | GASOLINE | 0496-00-360070-7 | Motor Fuel & Lubricants | N |
| | 03-303-000-0000-6570 | | 330.86 | GASOLINE | 0496-00-360070-7 | Motor Fuel & Lubricants | N |
| | 03-303-000-0000-6570 | | 31.36 | GASOLINE | 0496-00-360070-7 | Motor Fuel & Lubricants | N |
| | 03-303-000-0000-6570 | | 41.90 | REBATE | 0496-00-360070-7 | Motor Fuel & Lubricants | N |
| 9642 | WEX BANK - Highway Dept | | 4,599.80 | | | | |
| | | | | 17 Transactions | | | |
| 8279 | Winzer Franchise Company | | | | | | |
| | 03-303-000-0000-6417 | | 707.51 | AITKIN SHOP SUPPLIES | 1940989 | Shop/Building Maintenance | N |
| | 03-303-000-0000-6417 | | 178.42 | AITKIN SHOP SUPPLIES | 1941099 | Shop/Building Maintenance | N |
| | 03-303-000-0000-6417 | | 362.56 | AITKIN SHOP SUPPLIES | 1978673 | Shop/Building Maintenance | N |
| 8279 | Winzer Franchise Company | | 1,248.49 | | | | |
| | | | | 3 Transactions | | | |
| 5295 | Ziegler Inc | | | | | | |
| | 03-303-000-0000-6590 | | 97.98 | REPAIR PARTS | IN001386919 | Repair & Maintenance Supplies | N |
| 5295 | Ziegler Inc | | 97.98 | | | | |
| | | | | 1 Transactions | | | |
| 303 | DEPT Total: | | 30,606.21 | R&B Highway Maintenance | 22 Vendors | 64 Transactions | |
| 3 | Fund Total: | | 33,267.29 | Road & Bridge | | 83 Transactions | |

Aitkin County



| Vendor No. | Name Account/Formula | Rpt Accr | Amount | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Description On Behalf of Name | 1099 |
|-------------|---|-------------|---------------|---|----------------------------|--|------|
| 400 | DEPT | | | Public Health Department | | | |
| 9608 | AMAZON CAPITAL SERVICES (HHS only) | | | | | | |
| | 05-400-450-0451-6405 | | 220.86 | SHIP PLOTTER INK 03/13/2024 03/13/2024 | 114V-DGJY-1PJM | Office Supplies | N |
| | 05-400-440-0410-6405 | | 41.00 | PH-PEN/PENCILS/NOTEBOOK (EM) 03/16/2024 03/16/2024 | 19QX-C6MR-NJGF | Office Supplies | N |
| | 05-400-450-0451-6405 | | 68.45- | SHIP PLOTTER INK - RTN 03/08/2024 03/08/2024 | 1GDM-QVGF-C4P6 | Office Supplies | N |
| | 05-400-440-0410-6405 | | 5.17 | AGENCY-BINDERS/PENS 03/10/2024 03/10/2024 | 1JLV-XC77-MCLG | Office Supplies | N |
| | 05-400-440-0410-6405 | | 1.72- | AGENCY-CANARY CARDSTOCK 03/14/2024 03/14/2024 | 1KYX-L4WR-7QJX | Office Supplies | N |
| | 05-400-440-0410-6405 | | 7.47 | AGENCY-POST-ITS 03/16/2024 03/16/2024 | 1RFN-4VKQ-LHWW | Office Supplies | N |
| | 05-400-440-0410-6405 | | 1.06 | AGENCY - BINDERS 03/11/2024 03/11/2024 | 1XGV-F694-Y137 | Office Supplies | N |
| | 05-400-440-0410-6405 | | 10.08 | ADMIN-TONER CARTRIDGE (SP) 03/13/2024 03/13/2024 | 1YK3-TXCG-77WC | Office Supplies | N |
| | 05-400-450-0451-6405 | | 129.95- | SHIP PLOTTER INK - RTN 03/08/2024 03/08/2024 | 1YVK-1WGF-CF3Y | Office Supplies | N |
| 9608 | AMAZON CAPITAL SERVICES (HHS only) | | 85.52 | 9 Transactions | | | |
| 9553 | Aramark Uniform Services | | | | | | |
| | 05-400-440-0410-6422 | | 9.61 | JANITORIAL SUPPLIES-TOWELS 03/19/2024 03/19/2024 | 2530252513 | Janitorial Supplies | N |
| 9553 | Aramark Uniform Services | | 9.61 | 1 Transactions | | | |
| 783 | Canon Financial Services, Inc | | | | | | |
| | 05-400-440-0410-6342 | | 25.20 | OSS COPIER CONTRACT 03/01/2024 03/31/2024 | 32256078 | Office Equipment Rental/Contracts | N |
| | 05-400-440-0410-6342 | | 40.37 | PH COPIER CONTRACT 03/01/2024 03/31/2024 | 32256079 | Office Equipment Rental/Contracts | N |
| | 05-400-440-0410-6342 | | 40.42 | MAILROOM COPIER CONTRACT 03/01/2024 03/31/2024 | 32256080 | Office Equipment Rental/Contracts | N |
| 783 | Canon Financial Services, Inc | | 105.99 | 3 Transactions | | | |
| 3336 | Office Of MN. IT Services | | | | | | |
| | 05-400-440-0410-6360 | | 36.16 | LANGUAGE SERVICES 02/07/2024 02/28/2024 | W24020411 | Services, Labor, Contracts | N |

Aitkin County



| Vendor No. | Name | Account/Formula | Rpt | Accr | Amount | Warrant Description | Service Dates | Invoice # | Paid On Bhf # | Account/Formula Description | 1099 |
|------------|------------------------------------|----------------------|-----|------|--------|-------------------------------|-----------------------|----------------|---------------|-----------------------------------|------|
| 3336 | Office Of MN. IT Services | | | | 36.16 | | | 1 Transactions | | | |
| 9014 | PAPER STORM | 05-400-440-0410-6360 | | | 13.61 | PAPER SHREDDING | 03/12/2024 03/12/2024 | 25320 | | Services, Labor, Contracts | N |
| 9014 | PAPER STORM | | | | 13.61 | | | 1 Transactions | | | |
| 3518 | Voyageur Press Of Mcgregor, Inc | 05-400-440-0410-6360 | | | 47.00 | 2024 1-YEAR SUBSCRIPTION (VP) | 03/19/2024 03/19/2025 | 48471 | | Services, Labor, Contracts | N |
| 3518 | Voyageur Press Of Mcgregor, Inc | | | | 47.00 | | | 1 Transactions | | | |
| 400 | DEPT Total: | | | | 297.89 | Public Health Department | | 6 Vendors | | 16 Transactions | |
| 420 | DEPT | | | | | Income Maintenance | | | | | |
| 9608 | AMAZON CAPITAL SERVICES (HHS only) | 05-420-600-4800-6405 | | | 12.19 | AGENCY-BINDERS/PENS | 03/10/2024 03/10/2024 | 1JLV-XC77-MCLG | | Office Supplies | N |
| | | 05-420-600-4800-6405 | | | 4.05- | AGENCY-CANARY CARDSTOCK | 03/14/2024 03/14/2024 | 1KYX-L4WR-7QJX | | Office Supplies | N |
| | | 05-420-600-4800-6480 | | | 189.99 | IM-SAVI 8245 PHONE (KD) | 03/14/2024 03/14/2024 | 1MRJ-MWQQ-99YM | | Small Furniture/Equipment | N |
| | | 05-420-600-4800-6405 | | | 17.62 | AGENCY-POST-ITS | 03/16/2024 03/16/2024 | 1RFN-4VKQ-LHWW | | Office Supplies | N |
| | | 05-420-600-4800-6405 | | | 2.50 | AGENCY - BINDERS | 03/11/2024 03/11/2024 | 1XGV-F694-Y137 | | Office Supplies | N |
| | | 05-420-600-4800-6405 | | | 23.76 | ADMIN-TONER CARTRIDGE (SP) | 03/13/2024 03/13/2024 | 1YK3-TXCG-77WC | | Office Supplies | N |
| 9608 | AMAZON CAPITAL SERVICES (HHS only) | | | | 242.01 | | | 6 Transactions | | | |
| 9553 | Aramark Uniform Services | 05-420-600-4800-6422 | | | 22.64 | JANITORIAL SUPPLIES-TOWELS | 03/19/2024 03/19/2024 | 2530252513 | | Janitorial Supplies | N |
| 9553 | Aramark Uniform Services | | | | 22.64 | | | 1 Transactions | | | |
| 783 | Canon Financial Services, Inc | 05-420-640-4800-6342 | | | 120.14 | CS COPIER CONTRACT | 03/01/2024 03/31/2024 | 32256075 | | Office Equipment Rental/Contracts | N |
| | | 05-420-600-4800-6342 | | | 59.39 | OSS COPIER CONTRACT | | 32256078 | | Office Equipment Rental/Contracts | N |

Aitkin County



| Vendor No. | Name Account/Formula | Rpt Accr | Amount | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Description On Behalf of Name | 1099 |
|--------------|--------------------------------------|-------------|------------------|--|----------------------------|--|------|
| | 05-420-600-4800-6342 | | 95.16 | PH COPIER CONTRACT 03/01/2024 03/31/2024 | 32256079 | Office Equipment Rental/Contracts | N |
| | 05-420-600-4800-6342 | | 95.27 | MAILROOM COPIER CONTRACT 03/01/2024 03/31/2024 | 32256080 | Office Equipment Rental/Contracts | N |
| 783 | Canon Financial Services, Inc | | 369.96 | 4 Transactions | | | |
| 11051 | Department of Human Services | | | | | | |
| | 05-420-640-4800-6360 | | 77.92 | CS MONTHLY FED OFFSET FEE 02/01/2024 02/29/2024 | A300C406901 | Services, Labor, Contracts | N |
| | 05-420-620-4400-6025 | | 151.59 | G8 LTC LT65 CY20 01/01/2024 01/31/2024 | A300MM1W011 | State Share-GAMC | N |
| | 05-420-650-4400-6025 | | 2,025.01 | MA LTC UN 65 01/01/2024 01/31/2024 | A300MM1W011 | State/Fed Share - MA Program | N |
| | 05-420-650-4400-6025 | | 583.09 | MA MH TCM CV 01/01/2024 01/31/2024 | A300MM1W011 | State/Fed Share - MA Program | N |
| | 05-420-650-4400-6026 | | 13,931.93 | MA AX ESTATE COLLECTIS-FED 01/01/2024 01/31/2024 | A300MM1W011 | State/Fed Share - MA Estate | N |
| | 05-420-610-4100-6011 | | 1,269.00 | MAXIS MFIP RECOV TANF 02/01/2024 02/29/2024 | A300MX01252I | County Share-Afdc/Mfip | N |
| | 05-420-630-4100-6011 | | 55.90 | MAXIS FS RECOVERIES 02/01/2024 02/29/2024 | A300MX01252I | County Share-Food Support | N |
| 11051 | Department of Human Services | | 18,094.44 | 7 Transactions | | | |
| 88439 | Metro Legal Services | | | | | | |
| | 05-420-640-4800-6379 | | 25.00 | IV-D SERVICES #001513286101 03/19/2024 03/19/2024 | 3490909 | Other Iv-D Charges | N |
| 88439 | Metro Legal Services | | 25.00 | 1 Transactions | | | |
| 3336 | Office Of MN. IT Services | | | | | | |
| | 05-420-600-4800-6360 | | 85.24 | LANGUAGE SERVICES 02/07/2024 02/28/2024 | W24020411 | Services, Labor, Contracts | N |
| 3336 | Office Of MN. IT Services | | 85.24 | 1 Transactions | | | |
| 9014 | PAPER STORM | | | | | | |
| | 05-420-600-4800-6360 | | 32.08 | PAPER SHREDDING 03/12/2024 03/12/2024 | 25320 | Services, Labor, Contracts | N |
| 9014 | PAPER STORM | | 32.08 | 1 Transactions | | | |

Aitkin County



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|--------------|---|-------------|------------------|---|----------------------------|--|------|
| 86177 | Sheriff Aitkin County 05-420-640-4800-6270 | | 60.00 | IV-D SERVICES #0015132861 01 03/09/2024 03/09/2024 | C2400071 | Aitkin Co Sheriff Fees Iv-D | N |
| 86177 | Sheriff Aitkin County | | 60.00 | 1 Transactions | | | |
| 15347 | St Louis County - PHHS 05-420-650-4400-6211 | | 320.16 | MTM ADMIN FEE NON-FFP 01/03/2024 01/03/2024 | IP-00027030 | Medical Assistance - MTM Admin | N |
| | 05-420-650-4400-6211 | | 144.73 | MTM ADMIN FEE NON-FFP 01/17/2024 01/17/2024 | IP-00027034 | Medical Assistance - MTM Admin | N |
| | 05-420-650-4400-6211 | | 251.15 | MTM ADMIN FEE NON-FFP 01/30/2024 01/30/2024 | IP-00027038 | Medical Assistance - MTM Admin | N |
| 15347 | St Louis County - PHHS | | 716.04 | 3 Transactions | | | |
| 420 | DEPT Total: | | 19,647.41 | Income Maintenance | 9 Vendors | 25 Transactions | |
| 430 | DEPT | | | Social Services | | | |
| 9608 | AMAZON CAPITAL SERVICES (HHS only) 05-430-700-4800-6485 | | 243.29- | HCBS SIGNATURE PAD-TL RTND 03/08/2024 03/08/2024 | 11P1-GKRV-9VF4 | Computer/Technology Supplies | N |
| | 05-430-700-4800-6405 | | 19.57 | AGENCY-BINDERS/PENS 03/10/2024 03/10/2024 | 1JLV-XC77-MCLG | Office Supplies | N |
| | 05-430-700-4800-6405 | | 9.99 | SS-PHONE CASE (JH) 03/16/2024 03/16/2024 | 1KFY-6HWY-N9FD | Office Supplies | N |
| | 05-430-700-4800-6405 | | 6.51- | AGENCY-CANARY CARDSTOCK 03/14/2024 03/14/2024 | 1KYX-L4WR-7QJX | Office Supplies | N |
| | 05-430-700-4800-6405 | | 28.29 | AGENCY-POST-ITS 03/16/2024 03/16/2024 | 1RFN-4VKQ-LHWW | Office Supplies | N |
| | 05-430-700-4800-6405 | | 29.80 | SS-DESK ORGANIZER (CR) 03/19/2024 03/19/2024 | 1V3G-C14P-1CGG | Office Supplies | N |
| | 05-430-700-4800-6405 | | 53.98 | SS-BACKPACKS (CR, RP) 03/11/2024 03/11/2024 | 1XGV-F694-Y137 | Office Supplies | N |
| | 05-430-700-4800-6405 | | 4.03 | AGENCY - BINDERS 03/11/2024 03/11/2024 | 1XGV-F694-Y137 | Office Supplies | N |
| | 05-430-700-4800-6405 | | 38.16 | ADMIN-TONER CARTRIDGE (SP) 03/13/2024 03/13/2024 | 1YK3-TXCG-77WC | Office Supplies | N |
| 9608 | AMAZON CAPITAL SERVICES (HHS only) | | 65.98- | 9 Transactions | | | |
| 9553 | Aramark Uniform Services | | | | | | |

Aitkin County



| Vendor No. | Name | Accr | Rpt | Amount | Warrant Description | Invoice # | Account/Formula Description | 1099 |
|-------------|--------------------------------------|------|-----|------------------|------------------------------------|------------------|-----------------------------------|------|
| | Account/Formula | | | | Service Dates | Paid On Bhf # | On Behalf of Name | |
| | 05-430-700-4800-6422 | | | 36.36 | JANITORIAL SUPPLIES-TOWELS | 2530252513 | Janitorial Supplies | N |
| 9553 | Aramark Uniform Services | | | 36.36 | 03/19/2024 03/19/2024 | | | |
| | | | | | 1 Transactions | | | |
| 783 | Canon Financial Services, Inc | | | 95.38 | OSS COPIER CONTRACT | 32256078 | Office Equipment Rental/Contracts | N |
| | 05-430-700-4800-6342 | | | 152.83 | PH COPIER CONTRACT | 32256079 | Office Equipment Rental/Contracts | N |
| | 05-430-700-4800-6342 | | | 153.01 | MAILROOM COPIER CONTRACT | 32256080 | Office Equipment Rental/Contracts | N |
| 783 | Canon Financial Services, Inc | | | 401.22 | 03/01/2024 03/31/2024 | | | |
| | | | | | 3 Transactions | | | |
| 3336 | Office Of MN. IT Services | | | 136.90 | LANGUAGE SERVICES | W24020411 | Services, Labor, Contracts | N |
| | 05-430-700-4800-6360 | | | 136.90 | 02/07/2024 02/28/2024 | | | |
| 3336 | Office Of MN. IT Services | | | 136.90 | | | | |
| | | | | | 1 Transactions | | | |
| 9014 | PAPER STORM | | | 51.51 | PAPER SHREDDING | 25320 | Services, Labor, Contracts | N |
| | 05-430-700-4800-6360 | | | 51.51 | 03/12/2024 03/12/2024 | | | |
| 9014 | PAPER STORM | | | 51.51 | | | | |
| | | | | | 1 Transactions | | | |
| 430 | DEPT Total: | | | 560.01 | Social Services | 5 Vendors | 15 Transactions | |
| 5 | Fund Total: | | | 20,505.31 | Health & Human Services | | 56 Transactions | |

Aitkin County



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| Vendor No. | Name Account/Formula | Rpt Accr | Amount | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Description On Behalf of Name | 1099 |
|-------------|---------------------------|-------------|-----------------|--|----------------------------|--|------|
| 0 | DEPT | | | Undesignated | | | |
| 4580 | Mn Dept Of Finance | | | | | | |
| | 09-000-000-0000-2022 | | 668.00 | BIRTH & DEATH SURCHARGES 02/01/2024 02/29/2024 | FEBRUARY 2024 | Birth/Death Surcharges | N |
| | 09-000-000-0000-2024 | | 105.00 | CHILDREN SURCHARGES 02/01/2024 02/29/2024 | FEBRUARY 2024 | St Share Of Birth Cert.-Children | N |
| | 09-000-000-0000-2031 | | 7.50 | TORRENS ASSURANCE 02/01/2024 02/29/2024 | FEBRUARY 2024 | Real Estate Assurance (Was 5874 And 6 | N |
| | 09-000-000-0000-2036 | | 3,342.50 | STATE GEN FUND/LEG. SURCHARGE 02/01/2024 02/29/2024 | FEBRUARY 2024 | Recording Surcharges (Was 5871 & 6281) | N |
| 4580 | Mn Dept Of Finance | | 4,123.00 | 4 Transactions | | | |
| 3375 | Mn Dept Of Health | | | | | | |
| | 09-000-000-0000-2027 | | 170.00 | STATE WELL CERTIFICATE 02/01/2024 02/29/2024 | FEBRUARY 2024 | State Well Cert Fees (Was 5097 & 6203) | N |
| 3375 | Mn Dept Of Health | | 170.00 | 1 Transactions | | | |
| 0 | DEPT Total: | | 4,293.00 | Undesignated | 2 Vendors | 5 Transactions | |
| 9 | Fund Total: | | 4,293.00 | State | | 5 Transactions | |

Aitkin County



| Vendor No. | Name Account/Formula | Rpt Accr | Amount | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Description On Behalf of Name | 1099 |
|--------------|---|-------------|-----------------|---|----------------------------|--|------|
| 900 | DEPT | | | Timber Permit Bonds | | | |
| 11252 | Benson/John 10-900-000-0000-2300 | | 739.20 | REFUND BOND | 14137 | Timber Permit Bonds | N |
| 11252 | Benson/John | | 739.20 | 1 Transactions | | | |
| 12003 | Carlson/Matt 10-900-000-0000-2300 | | 1,007.50 | REFUND BOND | 13952 | Timber Permit Bonds | N |
| 12003 | Carlson/Matt | | 1,007.50 | 1 Transactions | | | |
| 1396 | Dorau/Phillip 10-900-000-0000-2300 | | 1,279.43 | REFUND BOND | 14151 | Timber Permit Bonds | N |
| 1396 | Dorau/Phillip | | 1,279.43 | 1 Transactions | | | |
| 10764 | Pisarek/John 10-900-000-0000-2300 | | 447.75 | REFUND BOND | 14322 | Timber Permit Bonds | N |
| 10764 | Pisarek/John | | 447.75 | 1 Transactions | | | |
| 5791 | Sappi 10-900-000-0000-2300 | | 2,641.92 | REFUND BOND | 14478 | Timber Permit Bonds | N |
| 5791 | Sappi | | 2,641.92 | 1 Transactions | | | |
| 13028 | Tveit Lumber 10-900-000-0000-2300 | | 1,425.80 | REFUND BOND | 14338 | Timber Permit Bonds | N |
| 13028 | Tveit Lumber | | 1,425.80 | 1 Transactions | | | |
| 900 | DEPT Total: | | 7,541.60 | Timber Permit Bonds | 6 Vendors | 6 Transactions | |
| 921 | DEPT | | | Co. Development | | | |
| 9355 | Northern Counties Land Use Coord Board 10-921-000-0000-6240 | | 2,000.00 | 2024 MEMBERSHIP FEES 01/01/2024 12/31/2024 | 032024 | Membership/Dues/Association Fees | N |
| 9355 | Northern Counties Land Use Coord Board | | 2,000.00 | 1 Transactions | | | |
| 921 | DEPT Total: | | 2,000.00 | Co. Development | 1 Vendors | 1 Transactions | |
| 923 | DEPT | | | Forfeited Tax Sales | | | |
| 783 | Canon Financial Services, Inc 10-923-000-0000-6342 | | 158.21 | COPIER CONTRACT | 32256074 | Office/Equipment-Rental | N |

Aitkin County



| Vendor No. | Name Account/Formula | Rpt Accr | Amount | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Description On Behalf of Name | 1099 |
|------------|--|-------------|------------------|---|----------------------------|--|------|
| 783 | Canon Financial Services, Inc | | 158.21 | 03/01/2024 03/31/2024 1 Transactions | | | |
| 919 | Carlson/Bernard Agnar 10-923-000-0000-6820 | | 547.00 | REFUND OVERAPPRAISAL | 14445 | Refunds & Reimbursements | Y |
| 919 | Carlson/Bernard Agnar | | 547.00 | 1 Transactions | | | |
| 12003 | Carlson/Matt 10-923-000-0000-6820 | | 2,716.11 | REFUND OVERAPPRAISAL | 13952 | Refunds & Reimbursements | N |
| 12003 | Carlson/Matt | | 2,716.11 | 1 Transactions | | | |
| 5893 | CTC 10-923-000-0000-6254 | | 350.00 | INTERNET 03/12/2024 04/11/2024 1 Transactions | 21351137 | Utilities-Gas and Electric | N |
| 5893 | CTC | | 350.00 | | | | |
| 14071 | Marco Technologies LLC 10-923-000-0000-6266 | | 285.00 | OFFICE 365 SUBSCRIPTION | INV12078085 | Data Processing/Computer Services | Y |
| | 10-923-000-0000-6266 | | 285.00 | OFFICE 365 SUBSCRIPTION | INV12316143 | Data Processing/Computer Services | Y |
| 14071 | Marco Technologies LLC | | 570.00 | 2 Transactions | | | |
| 5791 | Sappi 10-923-000-0000-6820 | | 2,060.18 | REFUND UNDER RUN | 14478 | Refunds & Reimbursements | N |
| 5791 | Sappi | | 2,060.18 | 1 Transactions | | | |
| 15229 | Thompson/Dennis J 10-923-000-0000-6330 | | 34.66 | MILEAGE FOR MFRP MEETING | 032024 | Transportation/Travel/Parking | N |
| 15229 | Thompson/Dennis J | | 34.66 | 1 Transactions | | | |
| 923 | DEPT Total: | | 6,436.16 | Forfeited Tax Sales | 7 Vendors | 8 Transactions | |
| 10 | Fund Total: | | 15,977.76 | Trust | | 15 Transactions | |

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

11 Forest Development

| Vendor No. | Name Account/Formula | Rpt Accr | Amount | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Description On Behalf of Name | 1099 |
|--------------|----------------------------|-------------|--------------|--------------------------------------|----------------------------|--|------|
| 925 | DEPT | | | Resource Management | | | |
| 14742 | Berg/James M | | | | | | |
| | 11-925-000-0000-6278 | | 35.00 | NRAC PER DIEM | 032024 | Advisory Board/Committee Per Diem | Y |
| | 11-925-000-0000-6330 | | 26.13 | NRAC MILEAGE | 032024 | Transportation/Travel/Parking | N |
| 14742 | Berg/James M | | 61.13 | 2 Transactions | | | |
| 12526 | Bixby/James | | | | | | |
| | 11-925-000-0000-6278 | | 35.00 | NRAC MEETING | 032024 | Advisory Board/Committee Per Diem | Y |
| | 11-925-000-0000-6330 | | 42.88 | NRAC MILEAGE | 032024 | Transportation/Travel/Parking | N |
| 12526 | Bixby/James | | 77.88 | 2 Transactions | | | |
| 2099 | Harmon/Elizabeth | | | | | | |
| | 11-925-000-0000-6330 | | 31.35 | NRAC MILEAGE | 032024 | Transportation/Travel/Parking | N |
| 2099 | Harmon/Elizabeth | | 31.35 | 1 Transactions | | | |
| 2270 | Hoppe/Russell Peter | | | | | | |
| | 11-925-000-0000-6278 | | 35.00 | NRAC MEETING | 032024 | Advisory Board/Committee Per Diem | Y |
| | 11-925-000-0000-6330 | | 13.40 | NRAC MILEAGE | 032024 | Transportation/Travel/Parking | N |
| 2270 | Hoppe/Russell Peter | | 48.40 | 2 Transactions | | | |
| 2580 | Kangas/Robert R | | | | | | |
| | 11-925-000-0000-6278 | | 35.00 | NRAC MEETING | 032024 | Advisory Board/Committee Per Diem | Y |
| | 11-925-000-0000-6330 | | 32.16 | NRAC MILEAGE | 032024 | Transportation/Travel/Parking | N |
| 2580 | Kangas/Robert R | | 67.16 | 2 Transactions | | | |
| 11990 | Lange/David | | | | | | |
| | 11-925-000-0000-6278 | | 35.00 | NRAC MEETING | 032024 | Advisory Board/Committee Per Diem | Y |
| | 11-925-000-0000-6330 | | 45.56 | NRAC MILEAGE | 032024 | Transportation/Travel/Parking | N |
| 11990 | Lange/David | | 80.56 | 2 Transactions | | | |
| 12512 | MARCUM/ROBERT | | | | | | |
| | 11-925-000-0000-6278 | | 35.00 | NRAC MEETING | 032024 | Advisory Board/Committee Per Diem | Y |
| | 11-925-000-0000-6330 | | 32.16 | NRAC MILEAGE | 032024 | Transportation/Travel/Parking | N |
| 12512 | MARCUM/ROBERT | | 67.16 | 2 Transactions | | | |
| 15229 | Thompson/Dennis J | | | | | | |
| | 11-925-000-0000-6330 | | 21.20 | NRAC MILEAGE | 032024 | Transportation/Travel/Parking | N |
| 15229 | Thompson/Dennis J | | 21.20 | 1 Transactions | | | |

Aitkin County



11 Forest Development

| Vendor | Name | Rpt | Warrant Description | Invoice # | Account/Formula Description | 1099 |
|--------------|-------------------------------|------|---------------------|----------------------------|-----------------------------|-------------------------------------|
| No. | Account/Formula | Accr | Amount | Service Dates | Paid On Bhf # | On Behalf of Name |
| 4870 | Turner/Scott A. | | | | | |
| | 11-925-000-0000-6278 | | 35.00 | NRAC MEETING | 032024 | Advisory Board/Committee Per Diem Y |
| | 11-925-000-0000-6330 | | 10.72 | NRAC MILEAGE | 032024 | Transportation/Travel/Parking N |
| 4870 | Turner/Scott A. | | 45.72 | 2 Transactions | | |
| 4927 | Turnock/Franklin Allen | | | | | |
| | 11-925-000-0000-6278 | | 35.00 | NRAC MEETING | 032024 | Advisory Board/Committee Per Diem Y |
| | 11-925-000-0000-6330 | | 40.20 | NRAC MILEAGE | 032024 | Transportation/Travel/Parking N |
| 4927 | Turnock/Franklin Allen | | 75.20 | 2 Transactions | | |
| 10017 | Tveit/Galen | | | | | |
| | 11-925-000-0000-6278 | | 35.00 | NRAC MEETING | 032024 | Advisory Board/Committee Per Diem Y |
| | 11-925-000-0000-6330 | | 24.12 | NRAC MILEAGE | 032024 | Transportation/Travel/Parking N |
| 10017 | Tveit/Galen | | 59.12 | 2 Transactions | | |
| 8612 | Veenker/Thomas H | | | | | |
| | 11-925-000-0000-6278 | | 35.00 | NRAC MEETING | 032024 | Advisory Board/Committee Per Diem Y |
| | 11-925-000-0000-6330 | | 53.60 | NRAC MILEAGE | 032024 | Transportation/Travel/Parking N |
| 8612 | Veenker/Thomas H | | 88.60 | 2 Transactions | | |
| 925 | DEPT Total: | | 723.48 | Resource Management | 12 Vendors | 22 Transactions |
| 11 | Fund Total: | | 723.48 | Forest Development | | 22 Transactions |

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Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

13 Taxes & Penalties

| Vendor No. | Name Account/Formula | Rpt Accr | Amount | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Description On Behalf of Name | 1099 |
|------------|--|-------------|--------------|--------------------------------------|----------------------------|--|------|
| 943 | DEPT | | | Taxes And Penalties | | | |
| 999999000 | Lenberg/Kathryn 13-943-000-0000-2001 | | 42.00 | PROP TAX OVERPAY (REPLACE CHK) | 03122024 | Cur - Property Taxes | N |
| 999999000 | Lenberg/Kathryn | | 42.00 | 1 Transactions | | | |
| 943 | DEPT Total: | | 42.00 | Taxes And Penalties | 1 Vendors | 1 Transactions | |
| 13 | Fund Total: | | 42.00 | Taxes & Penalties | | 1 Transactions | |

Aitkin County



| Vendor No. | Name | Rpt | Amount | Warrant Description | Invoice # | Account/Formula Description | 1099 |
|------------|-----------------------------------|------|----------|--------------------------------|----------------|-------------------------------|------|
| No. | Account/Formula | Accr | | Service Dates | Paid On Bhf # | On Behalf of Name | |
| 521 | DEPT | | | LLCC Administration | | | |
| 3160 | Mille Lacs Energy Coop-Albert Lea | | | | | | |
| | 19-521-000-0000-6254 | | 64.50 | DIRECTOR HOUSE - LAST LLCC BIL | 271300401 | Utilities-Gas and Electric | N |
| | 19-521-000-0000-6254 | | 1,104.30 | ENERGY CENTER | 271300502 | Utilities-Gas and Electric | N |
| | 19-521-000-0000-6254 | | 1,021.28 | DINING HALL | 271300601 | Utilities-Gas and Electric | N |
| | 19-521-000-0000-6254 | | 627.84 | NORTH STAR LODGE | 271300703 | Utilities-Gas and Electric | N |
| | 19-521-000-0000-6254 | | 64.35 | PARKING LOT | 271300801 | Utilities-Gas and Electric | N |
| | 19-521-000-0000-6254 | | 104.18 | STAFF RESIDENCE | 271300901 | Utilities-Gas and Electric | N |
| 3160 | Mille Lacs Energy Coop-Albert Lea | | 2,986.45 | 6 Transactions | | | |
| 521 | DEPT Total: | | 2,986.45 | LLCC Administration | 1 Vendors | 6 Transactions | |
| 522 | DEPT | | | LLCC Education | | | |
| 9561 | Amazon Business | | | | | | |
| | 19-522-000-0000-6431 | | 131.47 | MAPLE TAPPING AND ASTRONOMY ST | 1L7X-FCLF-1VQL | Educational Supplies | N |
| 9561 | Amazon Business | | 131.47 | 1 Transactions | | | |
| 3810 | Paulbeck's County Market | | | | | | |
| | 19-522-000-0000-6431 | | 26.98 | BIRD SEED | 7684653 | Educational Supplies | N |
| 3810 | Paulbeck's County Market | | 26.98 | 1 Transactions | | | |
| 522 | DEPT Total: | | 158.45 | LLCC Education | 2 Vendors | 2 Transactions | |
| 523 | DEPT | | | LLCC Food | | | |
| 4968 | Upper Lakes Foods, Inc | | | | | | |
| | 19-523-000-0000-6418 | | 541.86 | GROCERIES | 424487-00 | Groceries-Students | N |
| 4968 | Upper Lakes Foods, Inc | | 541.86 | 1 Transactions | | | |
| 523 | DEPT Total: | | 541.86 | LLCC Food | 1 Vendors | 1 Transactions | |
| 524 | DEPT | | | LLCC Maintenance | | | |
| 9561 | Amazon Business | | | | | | |
| | 19-524-000-0000-6590 | | 71.91 | RED BULBS FOR CAMPUS | 1L7X-FCLF-1VQL | Repair & Maintenance Supplies | N |
| 9561 | Amazon Business | | 71.91 | 1 Transactions | | | |
| 524 | DEPT Total: | | 71.91 | LLCC Maintenance | 1 Vendors | 1 Transactions | |

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Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

19 Long Lake Conservation Cen

| | <u>Vendor Name</u> | <u>Rpt</u> | <u>Warrant Description</u> | <u>Invoice #</u> | <u>Account/Formula Description</u> | <u>1099</u> |
|-----------|----------------------------|-------------|----------------------------|--------------------------------------|------------------------------------|------------------------|
| | <u>No. Account/Formula</u> | <u>Accr</u> | <u>Service Dates</u> | <u>Paid On Bhf #</u> | <u>On Behalf of Name</u> | |
| 19 | Fund Total: | | 3,758.67 | Long Lake Conservation Center | | 10 Transactions |

Aitkin County



| Vendor No. | Name Account/Formula | Rpt Accr | Amount | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Description On Behalf of Name | 1099 |
|--------------|---|-------------|------------------------|--|----------------------------|--|--------|
| 520 | DEPT | | | Parks | | | |
| 188 | Aitkin Sno-Drifters Snowmobile 21-520-000-0000-6802 21-520-000-0000-6808 | Q | 7,914.45 9,353.79 | AITKIN SNO DRIFTERS BM2 2022 STORM DAMAGE | 00901775 032024 | Trail Grants-State State Grant-Other | N N |
| 188 | Aitkin Sno-Drifters Snowmobile | | 17,268.24 | 2 Transactions | | | |
| 1805 | Giese Sno-Cruisers Trail Assn. 21-520-000-0000-6802 21-520-000-0000-6808 | Q | 4,171.70 11,973.75 | MCGRATH FINLAYSON BM2 2022 SOTRM DAMAGE | 00901793 032024 | Trail Grants-State State Grant-Other | N N |
| 1805 | Giese Sno-Cruisers Trail Assn. | | 16,145.45 | 2 Transactions | | | |
| 2060 | Haypoint Jackpine Savages 21-520-000-0000-6802 21-520-000-0000-6808 | | 13,137.12 21,224.18 | HAYPOINT BM2 2022 STORM DAMAGE | 00901781 032024 | Trail Grants-State State Grant-Other | N N |
| 2060 | Haypoint Jackpine Savages | | 34,361.30 | 2 Transactions | | | |
| 3160 | Mille Lacs Energy Coop-Albert Lea 21-520-000-0000-6254 | Q | 80.95 | BERGLUND PARK 02/01/2024 | 185110602 | Utilities-Gas and Electric | N |
| 3160 | Mille Lacs Energy Coop-Albert Lea | | 80.95 | 1 Transactions | | | |
| 3176 | Mille Lacs Trails, Inc. 21-520-000-0000-6802 21-520-000-0000-6808 | Q | 11,775.15 2,733.12 | MILLE LACS BM2 2022 STORM DAMAGE | 00901795 032024 | Trail Grants-State State Grant-Other | N N |
| 3176 | Mille Lacs Trails, Inc. | | 14,508.27 | 2 Transactions | | | |
| 3780 | Palisade Supersledders Inc. 21-520-000-0000-6802 21-520-000-0000-6808 | Q | 8,096.75 17,481.49 | PALISADE BM2 2022 STORM DAMAGE | 00901802 032024 | Trail Grants-State State Grant-Other | N N |
| 3780 | Palisade Supersledders Inc. | | 25,578.24 | 2 Transactions | | | |
| 4800 | Tamarack Sno-Flyers 21-520-000-0000-6808 | | 3,454.85 | 2022 STORM DAMAGE | 032024 | State Grant-Other | N |
| 4800 | Tamarack Sno-Flyers | | 3,454.85 | 1 Transactions | | | |
| 10339 | White Pine Riders 21-520-000-0000-6804 | | 5,000.00 | SOLANA BOARDWALK SUPPLIES | 032024 | State Grant - Northwoods ATV-Expense | N |
| 10339 | White Pine Riders | | 5,000.00 | 1 Transactions | | | |

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Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

| <u>Vendor</u> | <u>Name</u> | <u>Rpt</u> | <u>Amount</u> | <u>Warrant Description</u> | <u>Invoice #</u> | <u>Account/Formula Description</u> | <u>1099</u> |
|---------------|------------------------|-------------|---------------|----------------------------|----------------------|------------------------------------|-------------|
| <u>No.</u> | <u>Account/Formula</u> | <u>Accr</u> | | <u>Service Dates</u> | <u>Paid On Bhf #</u> | <u>On Behalf of Name</u> | |
| 520 | DEPT Total: | | 116,397.30 | Parks | 8 Vendors | 13 Transactions | |
| 21 | Fund Total: | | 116,397.30 | Parks | | 13 Transactions | |

Aitkin County



25 Opioid Settlement

| Vendor | Name | Rpt | Warrant Description | Invoice # | Account/Formula Description | 1099 |
|--------|---|------|---------------------|--|-----------------------------|-----------------------|
| No. | Account/Formula | Accr | Amount | Service Dates | Paid On Bhf # | On Behalf of Name |
| 0 | DEPT | | Undesignated | | | |
| 86222 | Aitkin Independent Age 25-000-000-0000-6360 | | 96.40 | OPIOID SETTLEMENT-MEDIA 03/13/2024 03/13/2024 | Services, Labor, Contracts | Y |
| 86222 | Aitkin Independent Age | | 96.40 | 1 Transactions | | |
| 0 | DEPT Total: | | 96.40 | Undesignated | 1 Vendors | 1 Transactions |
| 25 | Fund Total: | | 96.40 | Opioid Settlement | | 1 Transactions |
| | Final Total: | | 304,754.63 | 188 Vendors | 350 Transactions | |

Aitkin County



Recap by Fund

| <u>Fund</u> | <u>AMOUNT</u> | <u>Name</u> |
|------------------|-------------------|-------------------------------|
| 1 | 106,375.42 | General Fund |
| 2 | 3,318.00 | Reserves Fund |
| 3 | 33,267.29 | Road & Bridge |
| 5 | 20,505.31 | Health & Human Services |
| 9 | 4,293.00 | State |
| 10 | 15,977.76 | Trust |
| 11 | 723.48 | Forest Development |
| 13 | 42.00 | Taxes & Penalties |
| 19 | 3,758.67 | Long Lake Conservation Center |
| 21 | 116,397.30 | Parks |
| 25 | 96.40 | Opioid Settlement |
| All Funds | 304,754.63 | Total |

Approved by,

.....

.....



Board of County Commissioners Agenda Request

2G
Agenda Item #

Requested Meeting Date: 4/9/2024

Title of Item: Search & Rescue Donation

| | | |
|---|--|---|
| <input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY | Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i> | <input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* |
| Submitted by: Sheriff Dan Guida | | Department: Sheriff |
| Presenter (Name and Title): Sheriff Dan Guida | | Estimated Time Needed: |
| Summary of Issue The City of Tamarack has donated \$100.00 to the all-volunteer Aitkin County Search & Rescue group to assist with the purchase of equipment & training. | | |
| Alternatives, Options, Effects on Others/Comments: | | |
| Recommended Action/Motion: Recommend accepting donation | | |
| Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i> | | |

Legally binding agreements must have County Attorney approval prior to submission.

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED April 9, 2024

By Commissioner: xxx

20240409-xxx

Accept SAR Donation – City of Tamarack

WHEREAS, Aitkin County is generally authorized to accept donations of real and personal property with a 2/3 majority vote pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens.

WHEREAS, the following persons and entities have offered to contribute the cash amounts set forth below to the county:

City of Tamarack \$100.00

WHEREAS, the terms or conditions of the donations, if any, are as follows:

City of Tamarack Aitkin County Search and Rescue

WHEREAS, all such donations have been contributed to the county for the benefit of its citizens, as allowed by law.

NOW THEREFORE BE IT RESOLVED, the Aitkin County Board of Commissioners finds that it is appropriate to accept the donations offered.

Commissioner xxx seconded the adoption of the resolution and it was declared adopted upon the following vote

xxx MEMBERS PRESENT

All Members Voting xxx

STATE OF MINNESOTA}
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 9th day of April 2024, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 9th day of April 2024

Jessica Seibert
County Administrator



Board of County Commissioners Agenda Request

2H
Agenda Item #

Requested Meeting Date: 4/9/2024

Title of Item: Search & Rescue Donation

| | | |
|---|--|---|
| <input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY | Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i> | <input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* |
| Submitted by: Sheriff Dan Guida | Department: Sheriff | |
| Presenter (Name and Title): Sheriff Dan Guida | | Estimated Time Needed: |
| Summary of Issue: Haugen Township has donated \$250.00 to the all-volunteer Aitkin County Search & Rescue group to assist with the purchase of equipment & training. | | |
| Alternatives, Options, Effects on Others/Comments: | | |
| Recommended Action/Motion: Recommend accepting donation | | |
| Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i> | | |

Legally binding agreements must have County Attorney approval prior to submission.

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED April 9, 2024

By Commissioner: xxx

20240409-xxx

Accept SAR Donation – Haugen Township

WHEREAS, Aitkin County is generally authorized to accept donations of real and personal property with a 2/3 majority vote pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens.

WHEREAS, the following persons and entities have offered to contribute the cash amounts set forth below to the county:

| | |
|-----------------|----------|
| Haugen Township | \$250.00 |
|-----------------|----------|

WHEREAS, the terms or conditions of the donations, if any, are as follows:

| | |
|-----------------|---------------------------------|
| Haugen Township | Aitkin County Search and Rescue |
|-----------------|---------------------------------|

WHEREAS, all such donations have been contributed to the county for the benefit of its citizens, as allowed by law.

NOW THEREFORE BE IT RESOLVED, the Aitkin County Board of Commissioners finds that it is appropriate to accept the donations offered.

Commissioner xxx seconded the adoption of the resolution and it was declared adopted upon the following vote

xxx MEMBERS PRESENT

All Members Voting xxx

STATE OF MINNESOTA}
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 9th day of April 2024, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 9th day of April 2024

Jessica Seibert
County Administrator



Board of County Commissioners Agenda Request

21
Agenda Item #

Requested Meeting Date: 4/9/2024

Title of Item: Search & Rescue Donation

| | | |
|---|--|---|
| <input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY | Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i> | <input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* |
| Submitted by: Sheriff Dan Guida | | Department: Sheriff |
| Presenter (Name and Title): Sheriff Dan Guida | | Estimated Time Needed: |
| Summary of Issue: Bethlehem Lutheran Church has donated \$3,224.00 to the all-volunteer Aitkin County Search & Rescue group to assist with the purchase of equipment & training. | | |
| Alternatives, Options, Effects on Others/Comments: | | |
| Recommended Action/Motion: Recommend accepting donation | | |
| Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i> | | |

Legally binding agreements must have County Attorney approval prior to submission.

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED April 9, 2024

By Commissioner: xxx

20240409-xxx

Accept SAR Donation - Bethlehem

WHEREAS, Aitkin County is generally authorized to accept donations of real and personal property with a 2/3 majority vote pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens.

WHEREAS, the following persons and entities have offered to contribute the cash amounts set forth below to the county:

| | |
|---------------------------|------------|
| Bethlehem Lutheran Church | \$3,224.00 |
|---------------------------|------------|

WHEREAS, the terms or conditions of the donations, if any, are as follows:

| | |
|---------------------------|---------------------------------|
| Bethlehem Lutheran Church | Aitkin County Search and Rescue |
|---------------------------|---------------------------------|

WHEREAS, all such donations have been contributed to the county for the benefit of its citizens, as allowed by law.

NOW THEREFORE BE IT RESOLVED, the Aitkin County Board of Commissioners finds that it is appropriate to accept the donations offered.

Commissioner xxx seconded the adoption of the resolution and it was declared adopted upon the following vote

xxx MEMBERS PRESENT

All Members Voting xxx

STATE OF MINNESOTA}
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 9th day of April 2024, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 9th day of April 2024

Jessica Seibert
County Administrator

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

1 General Fund

| Vendor No. | Name Account/Formula | Rpt Accr | Amount | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Description On Behalf of Name | 1099 |
|------------|------------------------------------|-------------|--------|--------------------------------------|----------------------------|--|------|
| | 5462 Bremer Bank (Elan ACH) | | | | | | |
| 31 | 01-200-000-0000-6460 | | 495.00 | TASER BATTERIES | 00126992 | Deputy Supplies | N |
| 22 | 01-200-200-0000-6265 | | 32.25 | 32 GB & BATTERIES | 013068 | Programs | N |
| 26 | 01-200-200-0000-6265 | | 100.00 | MOCIC | 064051 | Programs | N |
| 23 | 01-200-200-0000-6265 | | 220.00 | CELLULAR 40MP DUAL NETWORK | 085438 | Programs | N |
| 7 | 01-391-000-0000-6330 | | 14.00 | PARKING FEE-AMC CONFERENCE | 105148 | Transportation/Travel/Parking | N |
| 8 | 01-257-251-0000-6332 | | 426.01 | TRAINING-HOTEL DECPTS (CC) | 2.26.24DPHOTEL | Hotel / Motel Lodging | N |
| | | | | 02/26/2024 03/28/2024 | | | |
| 32 | 01-053-000-0000-6240 | | 31.59 | APRIL K. NOTARY STAMP | 2010509 | Membership/Dues/Association Fees | N |
| 17 | 01-122-000-0000-6405 | | 14.98 | CELL HOLDER FOR BAD ELF | 25265 | Office, Film, & Field Supplies | N |
| 11 | 01-001-000-0000-6330 | | 38.11 | 02/20 PARKING AT AMC CONF | 3014 | Transportation/Travel/Parking | N |
| | | | | 02/20/2024 02/20/2024 | | | |
| 13 | 01-001-000-0000-6330 | | 38.11 | 02/21 PARKING AT AMC CONF | 3014 | Transportation/Travel/Parking | N |
| | | | | 02/20/2024 02/20/2024 | | | |
| 10 | 01-001-000-0000-6339 | | 30.77 | 02/20 MEAL AT AMC CONF | 3014 | Meals (Overnight) | N |
| | | | | 02/20/2024 02/20/2024 | | | |
| 12 | 01-001-000-0000-6339 | | 30.77 | 02/21 MEAL AT AMC CONF | 3014 | Meals (Overnight) | N |
| | | | | 02/21/2024 02/21/2024 | | | |
| 35 | 01-001-000-0000-6330 | | 34.00 | LEIVISKA - PARKING 02/21&02/22 | 3048 | Transportation/Travel/Parking | N |
| | | | | 02/21/2024 02/22/2024 | | | |
| 15 | 01-122-000-0000-6405 | | 144.45 | SIREN ICE JEWELRY (FRAUD) | 31524 | Office, Film, & Field Supplies | N |
| 14 | 01-001-000-0000-6330 | | 76.22 | WESTERLUND VALET -AMC CONF. | 4174 | Transportation/Travel/Parking | N |
| | | | | 02/20/2024 02/22/2024 | | | |
| 24 | 01-200-200-0000-6265 | | 20.00 | GOOD SPORTSMAN | 430438 | Programs | N |
| 6 | 01-052-000-0000-6330 | | 76.22 | PARKING AT AMC CONFERENCE | 43064997 | Transportation/Travel/Parking | N |
| | | | | 02/20/2024 02/22/2024 | | | |
| 5 | 01-052-000-0000-6332 | | 396.30 | AMC CONF. HOTEL STAY | 43064997 | Hotel / Motel Lodging | N |
| | | | | 02/20/2024 02/22/2024 | | | |
| 2 | 01-001-000-0000-6332 | | 396.30 | WESTERLUND AMC CONF HOTEL STAY | 46015098 | Hotel / Motel Lodging | N |
| | | | | 02/20/2024 02/22/2024 | | | |
| 30 | 01-252-003-0000-6241 | | 50.00 | LISA - MNJIS TRNG | 46552 | School Registration Fee | N |
| 25 | 01-200-200-0000-6265 | | 15.00 | GOOD SPORTSMAN - SOUTH SIDE | 509511 | Programs | N |
| 16 | 01-122-000-0000-6405 | | 93.50 | FORESTRY SUPPLIES-LASER MEASUR | 515990 | Office, Film, & Field Supplies | N |
| 20 | 01-257-251-0000-6241 | | 175.00 | TRAINING REGISTRATION MACPO JL | 73 | Registration Fee | N |
| | | | | 03/05/2024 03/05/2024 | | | |
| 21 | 01-257-251-0000-6241 | | 175.00 | TRAINING REGISTRATION MACPO TR | 76 | Registration Fee | N |
| | | | | 03/06/2024 03/06/2024 | | | |
| 1 | 01-001-000-0000-6332 | | 396.30 | LEIVISKA -AMC CONF. HOTEL STAY | 81112571 | Hotel / Motel Lodging | N |
| | | | | 02/20/2024 02/22/2024 | | | |

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

1 General Fund

| Vendor No. | Name Account/Formula | Rpt Accr | Amount | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Description On Behalf of Name | 1099 |
|----------------------|-------------------------------|-------------|-----------------|---|----------------------------|--|------|
| 4 | 01-001-000-0000-6332 | | 396.30 | SAMPLE -AMC CONF. HOTEL STAY 02/20/2024 02/22/2024 | 84253547 | Hotel / Motel Lodging | N |
| 3 | 01-001-000-0000-6332 | | 396.30 | KEARNEY AMC CONF. HOTEL STAY 02/20/2024 02/22/2024 | 86488280 | Hotel / Motel Lodging | N |
| 9 | 01-711-000-0000-6240 | | 49.40 | CONSTANT CONTACT MARCH 2024 | 9370 | Membership/Dues/Association Fees | N |
| 18 | 01-711-000-0000-6240 | | 468.00 | SURVEY MONKEY ANNUAL SUBSCRIPT 02/16/2024 02/15/2025 | 9370 | Membership/Dues/Association Fees | N |
| 29 | 01-200-000-0000-6360 | | 15.00 | SPYPOINT 24000218 | CE486A8D-0015 | Services, Labor, Contracts | N |
| 34 | 01-100-000-0000-6332 | | 398.13 | MACO CONFERENCE-LODGING 02/19/2024 02/22/2024 | HOTEL | Hotel / Motel Lodging | N |
| 27 | 01-200-200-0000-6268 | | 371.00 | 224- CANAM LODGING | TRN05222024 | Training, Development | N |
| 28 | 01-200-200-0000-6268 | | 449.54 | JOLENE CANAM LODGING | TRN05272024 | Training, Development | N |
| 5462 | Bremer Bank (Elan ACH) | | 6,063.55 | 33 Transactions | | | |
| 1 Fund Total: | | | 6,063.55 | General Fund | 1 Vendors | 33 Transactions | |

WLB1
 3/28/24 12:39PM
 19 Long Lake Conservation Cen

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

| Vendor No. | Name Account/Formula | Rpt Accr | Amount | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Description On Behalf of Name | 1099 |
|-----------------------|---|-------------|-----------------|--------------------------------------|----------------------------|--|------|
| 33 | 5462 Bremer Bank (Elan ACH) 19-521-000-0000-6405 | | 108.58 | WIFI BOOSTER FOR LAB | 17-11275-18611 | Office Supplies | N |
| 19 | 5462 Bremer Bank (Elan ACH) 19-521-000-0000-6230 | | 123.93 | LLCF REIMBURSE \$121.28 NR | 4715110303635416 | Printing, Publishing & Adv | N |
| | | | 232.51 | 2 Transactions | | | |
| 19 Fund Total: | | | 232.51 | Long Lake Conservation Center | 1 Vendors | 2 Transactions | |
| Final Total: | | | 6,296.06 | 2 Vendors | 35 Transactions | | |

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

5 Health & Human Services

| Vendor No. | Name Account/Formula | Rpt Accr | Amount | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Description On Behalf of Name | 1099 |
|----------------------|--|-------------|---------------|---|----------------------------|--|------|
| 1 | 5462 Bremer Bank (Elan ACH) 05-400-440-0410-6332 | | 33.08 | ADMIN-LODGING 02/21/2024 02/22/2024 | | Hotel/Lodging | N |
| 4 | 05-400-440-0410-6480 | | 13.68- | SDS CHAIR-TAX REFUND 02/29/2024 02/29/2024 | | Small Furniture/Equipment | N |
| 2 | 05-420-600-4800-6332 | | 77.97 | ADMIN-LODGING 02/21/2024 02/22/2024 | | Hotel/Lodging | N |
| 3 | 05-430-700-4800-6332 | | 125.21 | ADMIN-LODGING 02/21/2024 02/22/2024 | | Hotel/Lodging | N |
| 8 | 05-430-700-4800-6405 | | 31.83 | SS-BUSINESS CARDS (SN) 02/26/2024 02/26/2024 | | Office Supplies | N |
| 5 | 05-400-440-0410-6266 | | 2.80 | AVAILITY FEB '24 02/01/2024 02/29/2024 | INV01100122 | Software Fees/License Fees | N |
| 6 | 05-420-600-4800-6266 | | 6.60 | AVAILITY FEB '24 02/01/2024 02/29/2024 | INV01100122 | Software Fees/License Fees | N |
| 7 | 05-430-700-4800-6266 | | 10.60 | AVAILITY FEB '24 02/01/2024 02/29/2024 | INV01100122 | Software Fees/License Fees | N |
| | 5462 Bremer Bank (Elan ACH) | | 274.41 | 8 Transactions | | | |
| 5 Fund Total: | | | 274.41 | Health & Human Services | 1 Vendors | 8 Transactions | |
| Final Total: | | | 274.41 | 1 Vendors | 8 Transactions | | |

WLB1
3/28/24 12:39PM

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Page 2

3 Road & Bridge

| Vendor No. | Name Account/Formula | Rpt Accr | Amount | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Description On Behalf of Name | 1099 |
|----------------------|--|-------------|---------------|--------------------------------------|----------------------------|--|------|
| 2 | 5462 Bremer Bank (Elan ACH) 03-302-000-0000-6241 | | 99.08 | MNDOT TECH SURV LUNCHES | STMT 03-08-2024 | Registration Fee | N |
| 1 | 03-302-000-0000-6550 | | 255.42 | ENGINEERING SUPPLIES | STMT 03-08-2024 | R & B Engineer Supplies | N |
| | 5462 Bremer Bank (Elan ACH) | | 354.50 | 2 Transactions | | | |
| 3 Fund Total: | | | 354.50 | Road & Bridge | 1 Vendors | 2 Transactions | |
| Final Total: | | | 354.50 | 1 Vendors | 2 Transactions | | |

Aitkin County



Recap by Fund

| <u>Fund</u> | <u>AMOUNT</u> | <u>Name</u> |
|------------------|---------------|---------------|
| 3 | 354.50 | Road & Bridge |
| All Funds | 354.50 | Total |

Approved by,

.....

.....

Aitkin County



Recap by Fund

| <u>Fund</u> | <u>AMOUNT</u> | <u>Name</u> |
|------------------|---------------|-------------------------|
| 5 | 274.41 | Health & Human Services |
| All Funds | 274.41 | Total |

Approved by,

.....

.....

Aitkin County



| Recap by Fund | <u>Fund</u> | <u>AMOUNT</u> | <u>Name</u> |
|----------------------|--------------------|----------------------|-------------------------------|
| | 1 | 6,063.55 | General Fund |
| | 19 | 232.51 | Long Lake Conservation Center |
| All Funds | | 6,296.06 | Total |

Approved by,

.....

.....

Total Elan paid 3.14.24 = \$6,924.97



Board of County Commissioners Agenda Request

2K
Agenda Item #

Requested Meeting Date: 4/9/2024

Title of Item: Search & Rescue Donation

| | | |
|---|--|---|
| <input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY | Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i> | <input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* |
| Submitted by: Sheriff Dan Guida | Department: Sheriff | |
| Presenter (Name and Title): Sheriff Dan Guida | | Estimated Time Needed: |
| Summary of Issue: Pliny Township has donated \$100.00 to the all-volunteer Aitkin County Search & Rescue group to assist with the purchase of equipment & training. | | |
| Alternatives, Options, Effects on Others/Comments: | | |
| Recommended Action/Motion: Recommend accepting donation | | |
| Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i> | | |

Legally binding agreements must have County Attorney approval prior to submission.

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED April 9, 2024

By Commissioner: xxx

20240409-xxx

Accept Donation – Pliny Township

WHEREAS, Aitkin County is generally authorized to accept donations of real and personal property with a 2/3 majority vote pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens.

WHEREAS, the following persons and entities have offered to contribute the cash amounts set forth below to the county:

Pliny Township \$100.00

WHEREAS, the terms or conditions of the donations, if any, are as follows:

Pliny Township Aitkin County Search and Rescue

WHEREAS, all such donations have been contributed to the county for the benefit of its citizens, as allowed by law.

NOW THEREFORE BE IT RESOLVED, the Aitkin County Board of Commissioners finds that it is appropriate to accept the donations offered.

Commissioner xxx seconded the adoption of the resolution and it was declared adopted upon the following vote

xxx MEMBERS PRESENT

All Members Voting xxx

STATE OF MINNESOTA}
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 9th day of April 2024, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 9th day of April 2024

Jessica Seibert
County Administrator



Board of County Commissioners Agenda Request

2L
Agenda Item #

Requested Meeting Date: April 9, 2024

Title of Item: Application to Make Retail Sales of Tobacco Products - OM Malmo, LLC

| | | |
|--|--|---|
| <input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY | Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i> | <input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* |
| Submitted by: Christy M. Bishop | | Department: Auditor |
| Presenter (Name and Title): n/a | | Estimated Time Needed: n/a |
| Summary of Issue: A new application for license to sell tobacco products for the period of April 9, 2024 through March 31, 2025 for OM Malmo, LLC. dba Malmo Market - 32060 220th St Aitkin, MN 56431 - Malmo Township | | |
| Alternatives, Options, Effects on Others/Comments: | | |
| Recommended Action/Motion: | | |
| Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>Please Explain:</i> | | |

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED April 9, 2024

By Commissioner: xxx

20240409-xxx

Approve New License to Sell Tobacco Products – OM Malmö, LLC

WHEREAS, approval of application is subject to the completion of all paperwork in full.

WHEREAS, license is valid effective April 9, 2024 through the period ending March 31, 2025.

NOW THEREFORE BE IT RESOLVED, the Aitkin County Board of Commissioners agrees to approve the following application for license to sell tobacco products effective April 9, 2024 through the period ending March 31, 2025 to:

OM Malmö, LLC d/b/a **Malmö Market** – Malmö Township 32060 220th St Aitkin, MN 56431

Commissioner xxx seconded the adoption of the resolution and it was declared adopted upon the following vote

xxx MEMBERS PRESENT

All Members Voting xxx

**STATE OF MINNESOTA}
COUNTY OF AITKIN}**

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 9th day of April 2024, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 9th day of April, 2024

Jessica Seibert
County Administrator



Board of County Commissioners Agenda Request



Requested Meeting Date: April 9, 2024

Title of Item: Application to Make Retail Sales of Tobacco Products-Mississippi Landing, Inc

| | | |
|--|--|---|
| <input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY | Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i> | <input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* |
|--|--|---|

| | |
|---|-------------------------------|
| Submitted by: Christy M. Bishop | Department: Auditor |
|---|-------------------------------|

| | |
|---|--------------------------------------|
| Presenter (Name and Title): n/a | Estimated Time Needed: n/a |
|---|--------------------------------------|

Summary of Issue:

A new application for license to sell tobacco products for the period of April 9, 2024 through March 31, 2025 for Mississippi Landing, Inc. dba Mississippi Landing - 68298 Minnesota Highway 65 Jacobson, MN 55752 - Ball Bluff Township

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No

Please Explain:

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED April 9, 2024

By Commissioner: xxx

20240409-xxx

Approve New License to Sell Tobacco Products – Mississippi Landing, Inc

WHEREAS, approval of application is subject to the completion of all paperwork in full.

WHEREAS, license is valid effective April 9, 2024 through the period ending March 31, 2025.

NOW THEREFORE BE IT RESOLVED, the Aitkin County Board of Commissioners agrees to approve the following application for license to sell tobacco products effective April 9, 2024 through the period ending March 31, 2025 to:

Mississippi Landing, Inc d/b/a **Mississippi Landing** – Ball Bluff Township

Commissioner xxx seconded the adoption of the resolution and it was declared adopted upon the following vote

xxx MEMBERS PRESENT

All Members Voting xxx

STATE OF MINNESOTA}
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 9th day of April 2024, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 9th day of April, 2024

Jessica Seibert
County Administrator



Board of County Commissioners Agenda Request

2N

Agenda Item #

Requested Meeting Date: 4/9/2024

Title of Item: Search & Rescue Donation

| | | |
|---|---|---|
| <input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY | Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <small><i>*provide copy of hearing notice that was published</i></small> | <input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* |
| Submitted by: Sheriff Dan Guida | | Department: Sheriff |
| Presenter (Name and Title): Sheriff Dan Guida | | Estimated Time Needed: |
| Summary of Issue: The Palisade Fire Department has donated \$1,000.00 to the all-volunteer Aitkin County Search & Rescue group to assist with the purchase of equipment & training. | | |
| Alternatives, Options, Effects on Others/Comments: | | |
| Recommended Action/Motion: Recommend accepting donation | | |
| Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i> | | |

Legally binding agreements must have County Attorney approval prior to submission.

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED April 9, 2024

By Commissioner: xxx

20240409-xxx

Accept Donation

WHEREAS, Aitkin County is generally authorized to accept donations of real and personal property with a 2/3 majority vote pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens.

WHEREAS, the following persons and entities have offered to contribute the cash amounts set forth below to the county:

Palisade Fire Department \$1,000.00

WHEREAS, the terms or conditions of the donations, if any, are as follows:

Palisade Fire Department Aitkin County Search and Rescue

WHEREAS, all such donations have been contributed to the county for the benefit of its citizens, as allowed by law.

NOW THEREFORE BE IT RESOLVED, the Aitkin County Board of Commissioners finds that it is appropriate to accept the donations offered.

Commissioner xxx seconded the adoption of the resolution and it was declared adopted upon the following vote

xxx MEMBERS PRESENT

All Members Voting xxx

STATE OF MINNESOTA}
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 9th day of April 2024, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 9th day of April 2024

Jessica Seibert
County Administrator



Board of County Commissioners Agenda Request

20
Agenda Item #

Requested Meeting Date: April 9, 2024

Title of Item: Off Sale Liquor License - Mississippi Landing, Inc dba Mississippi Landing

| | | |
|--|---|---|
| <input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY | Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <small><i>*provide copy of hearing notice that was published</i></small> | <input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* |
| Submitted by: Christy M. Bishop | | Department: Auditor's Office |
| Presenter (Name and Title): | | Estimated Time Needed: |
| Summary of Issue: Application for new County Off Sale Liquor License for Mississippi Landing, Inc.-d/b/a Mississippi Landing - located at 68298 Minnesota Highway 65, Jacobson, MN 55752 - Ball Bluff Township | | |
| Alternatives, Options, Effects on Others/Comments: | | |
| Recommended Action/Motion: Resolution to approve new County Off Sales Liquor License for Mississippi Landing, Inc.-d/b/a Mississippi Landing - located at 68298 Minnesota Highway 65, Jacobson, MN 55752 - Ball Bluff Township | | |
| Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>Please Explain:</i> | | |

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED April 9, 2024

By Commissioner: xxx

20240409-xxx

Off Sale Liquor License – Mississippi Landing, Inc.

NOW THEREFORE BE IT RESOLVED, the Aitkin County Board of Commissioners agrees to approve the following new liquor license for a period of April 9, 2024 - December 31, 2024:

“OFF” Sale:

Mississippi Landing, Inc., LLC –d/b/a: Mississippi Landing: located at 68298 Minnesota Highway 65 Jacobson, MN 55752 – Ball Bluff Township

Commissioner xxx moved the adoption of the resolution and it was declared adopted upon the following vote

xxx MEMBERS PRESENT

All Members Voting xxx

STATE OF MINNESOTA}
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 9th day of April, 2024, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 9th day of April, 2024

Jessica Seibert
County Administrator



Board of County Commissioners Agenda Request

2P
Agenda Item #

Requested Meeting Date: April 9, 2024

Title of Item: Recommendation from Safety Committee

| | | |
|--|--|---|
| <input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY | Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i> | <input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* |
| Submitted by: Bobbie Danielson | | Department: Human Resources |
| Presenter (Name and Title): | | Estimated Time Needed: |
| Summary of Issue: Recommendations from the Safety Committee to update Safety Policy to include the following: "Naloxone Training Employees who are interested in carrying naloxone should contact their department head for permission. If approved the employee will need to complete annual naloxone training online or in person. Online naloxone training will be available under the training tab on the employee intranet. Employees who have department head approval and complete training should contact the Opioid Coordinator to schedule a meeting to obtain a naloxone kit, an overview of the procedures for use and reporting requirements." | | |
| Alternatives, Options, Effects on Others/Comments: | | |
| Recommended Action/Motion: Approve recommendation to update Safety Policy. | | |
| Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i> | | |

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

| Vendor No. | Name Account/Formula | Rpt Accr | Amount | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Description On Behalf of Name | 1099 |
|----------------------|--|-------------|---------------|---|----------------------------|--|------|
| 13 | 5462 Bremer Bank (Elan ACH) 05-430-700-4800-6332 | | 309.16 | SS-LODGING FOR TRAINING (JH) 03/21/2024 03/21/2024 | | Hotel/Lodging | N |
| 14 | 05-430-700-4800-6339 | | 91.78 | SS-CONF MEALS/OVERNIGHT 03/19/2024 03/21/2024 | | Meals (Overnight) | N |
| 12 | 05-430-700-4800-6405 | | 41.66 | SS-BUSINESS CARDS (JA) 03/14/2024 03/14/2024 | | Office Supplies | N |
| 8 | 05-400-400-0402-6266 | | 16.03 | WEBEX (PUBLIC HEALTH) 03/09/2024 04/08/2024 | 161-01638376 | Software Fees/License Fees | N |
| 1 | 05-400-440-0410-6266 | | 6.73 | WEBEX (SP, CG, PA) 03/09/2024 04/08/2024 | 161-01638376 | Software Fees/License Fees | N |
| 5 | 05-400-440-0410-6266 | | 16.03 | WEBEX (EM) 03/09/2024 04/08/2024 | 161-01638376 | Software Fees/License Fees | N |
| 2 | 05-420-600-4800-6266 | | 15.87 | WEBEX (SP, CG, PA) 03/09/2024 04/08/2024 | 161-01638376 | Software Fees/License Fees | N |
| 6 | 05-420-600-4800-6266 | | 16.03 | WEBEX (JG) 03/09/2024 04/08/2024 | 161-01638376 | Software Fees/License Fees | N |
| 7 | 05-420-640-4800-6266 | | 16.03 | WEBEX (JH) 03/09/2024 04/08/2024 | 161-01638376 | Software Fees/License Fees | N |
| 3 | 05-430-700-4800-6266 | | 25.50 | WEBEX (SP, CG, PA) 03/09/2024 04/08/2024 | 161-01638376 | Software Fees/License Fees | N |
| 4 | 05-430-700-4800-6266 | | 48.09 | WEBEX (KL, JS, RP) 03/09/2024 04/08/2024 | 161-01638376 | Software Fees/License Fees | N |
| 10 | 05-430-700-4800-6266 | | 16.04 | WEBEX (ADULT SERVICES) 03/09/2024 04/08/2024 | 161-01638376 | Software Fees/License Fees | N |
| 11 | 05-430-710-3190-6020 | | 25.00 | COURT RELATED SERV/FATHER ADOP 03/18/2024 03/18/2024 | 16246960 | Court Related Services & Activities | N |
| | 5462 Bremer Bank (Elan ACH) | | 643.95 | 13 Transactions | | | |
| 5 Fund Total: | | | 643.95 | Health & Human Services | 1 Vendors | 13 Transactions | |

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Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

25 Opioid Settlement

| Vendor No. | Name Account/Formula | Rpt Accr | Amount | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Description On Behalf of Name | 1099 |
|-----------------------|--|-------------|---------------|---|----------------------------|--|------|
| 9 | 5462 Bremer Bank (Elan ACH) 25-000-000-0000-6266 | | 16.03 | WEBEX (OPIOID) 03/09/2024 04/08/2024 | 161-01638376 | Data Processing/Computer Services | N |
| | 5462 Bremer Bank (Elan ACH) | | 16.03 | 1 Transactions | | | |
| 25 Fund Total: | | | 16.03 | Opioid Settlement | 1 Vendors | 1 Transactions | |
| Final Total: | | | 659.98 | 2 Vendors | 14 Transactions | | |

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

1 General Fund

| Vendor No. | Name Account/Formula | Rpt Accr | Amount | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Description On Behalf of Name | 1099 |
|------------|--|-------------|--------|---|----------------------------|--|------|
| 25 | 5462 Bremer Bank (Elan ACH) 01-043-000-0000-6240 | | 105.00 | MAAO - CATHY O - ANNUAL MBRSH 01/01/2024 12/31/2024 | 03222024 | Dues & License Renewal | N |
| 18 | 01-043-000-0000-6268 | | 300.00 | MAAO TRNG REG- STACY W | 03222024 | Staff Training, Development | N |
| 19 | 01-043-000-0000-6268 | | 300.00 | MAAO TRNG REG- BEN M | 03222024 | Staff Training, Development | N |
| 20 | 01-043-000-0000-6268 | | 300.00 | MAAO TRNG REG- KIP S | 03222024 | Staff Training, Development | N |
| 21 | 01-043-000-0000-6268 | | 300.00 | MAAO TRNG REG- SHANNON P | 03222024 | Staff Training, Development | N |
| 22 | 01-043-000-0000-6268 | | 300.00 | MAAO TRNG REG- MELISSA B | 03222024 | Staff Training, Development | N |
| 23 | 01-043-000-0000-6268 | | 300.00 | MAAO TRNG REG- GABBY H | 03222024 | Staff Training, Development | N |
| 24 | 01-043-000-0000-6268 | | 300.00 | MAAO TRNG REG- LORI T | 03222024 | Staff Training, Development | N |
| 26 | 01-043-000-0000-6360 | | 20.00 | MIKE D - CHAT GPT SUBSCRIPTION 03/15/2024 04/15/2024 | 03222024 | Services, Labor, Contracts, GIS Mapping | N |
| 27 | 01-043-000-0000-6360 | | 45.00 | MIKE D - MLS SUBSCRIPTION | 03222024 | Services, Labor, Contracts, GIS Mapping | N |
| 17 | 01-200-000-0000-6610 | | 59.00 | #217 LAPTOP REPAIR | 10737903610 | Equipment & Radios | N |
| 4 | 01-049-000-0000-6332 | | 130.88 | MNCITLA DAY ON THE HILL HOTEL | 15790 | Hotel / Motel Lodging | N |
| 2 | 01-053-000-0000-6360 | | 191.00 | RACARIE SOFTWARE FEB.MAR '24 03/01/2024 04/01/2024 | 186956 | Services, Labor, Contracts | N |
| 29 | 01-100-196-0000-6360 | | 179.88 | YEARLY SUBSCRIPTION-BOOMERANG | 2024 CONTRACTS | Services, Labor, Contracts-Recorder's | N |
| 13 | 01-200-003-0000-6241 | | 425.00 | 221 INTERNAL AFFAIRS TRNG | 2027709 | Registration Fee | N |
| 3 | 01-257-251-0000-6332 | | 459.75 | TRAINING HOTEL DP2 (CD) 3/4-7 03/04/2024 03/07/2024 | 28750695 | Hotel / Motel Lodging | N |
| 10 | 01-001-000-0000-6332 | | 116.11 | KEARNEY HOTEL STAY 03/19/2024 03/20/2024 | 3014 | Hotel / Motel Lodging | N |
| 8 | 01-052-000-0000-6339 | | 28.66 | ISANTI CO. VISIT- LUNCH | 3022 | Meals (Overnight) | N |
| 28 | 01-049-000-0000-6266 | | 69.00 | SHODAN MONTHLY 03/16/2023 04/16/2024 | 3AE6D18C-0003 | Software Fees/License Fees | N |
| 14 | 01-110-000-0000-6335 | | 48.00 | PICKUP GAS | 57 | Gas/Vehicle Fuel Charges | N |
| 15 | 01-110-000-0000-6570 | | 75.00 | SWEEPER/SNOW BLOWER | 57 | Motor Fuel & Lubricants | N |
| 7 | 01-711-000-0000-6335 | | 16.08 | ELAN GAS CHARGE 03/19/2024 03/19/2024 | 9370 | Gas/Vehicle Fuel Charges | N |
| 12 | 01-200-000-0000-6360 | | 5.00 | SPYPOINT MONTHLY FEE | CE486A8D-0016 | Services, Labor, Contracts | N |
| 1 | 01-049-000-0000-6266 | | 0.03 | AZURESTACK MARCH | G041570352 | Software Fees/License Fees | N |
| 16 | 01-257-251-0000-6241 | | 73.00 | TRAINING-REGISTRATION MEAL5/16 03/12/2024 03/12/2024 | JL75 | Registration Fee | N |
| 9 | 01-257-251-0000-6241 | | 50.00 | TRAINING-REGISTRATION MEAL5/16 03/12/2024 03/12/2024 | JLMEALS | Registration Fee | N |
| 11 | 01-200-000-0000-6405 | | 19.99 | DROBPOX SUBSCRIPTION 03/15/2024 04/15/2024 | YHW7JRQQHM2X | Office Supplies | N |

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Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Page 3

1 General Fund

| <u>Vendor</u> | <u>Name</u> | <u>Rpt</u> | <u>Warrant Description</u> | <u>Invoice #</u> | <u>Account/Formula Description</u> | <u>1099</u> |
|----------------------|------------------------|-------------|----------------------------|----------------------|------------------------------------|--------------------------|
| <u>No.</u> | <u>Account/Formula</u> | <u>Accr</u> | <u>Amount</u> | <u>Service Dates</u> | <u>Paid On Bhf #</u> | <u>On Behalf of Name</u> |
| 5462 | Bremer Bank (Elan ACH) | | 4,216.38 | 27 Transactions | | |
| 1 Fund Total: | | | 4,216.38 | General Fund | 1 Vendors | 27 Transactions |

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Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

10 Trust

| Vendor No. | Name Account/Formula | Rpt Accr | Amount | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Description On Behalf of Name | 1099 |
|-----------------------|---|-------------|--------------|--------------------------------------|----------------------------|--|------|
| 5 | 5462 Bremer Bank (Elan ACH) 10-923-000-0000-6450 | | 47.18 | GREEN/BLACK FLAG FOR ATV TRAIL | 518621-00 | Field Supplies | N |
| | 5462 Bremer Bank (Elan ACH) | | 47.18 | 1 Transactions | | | |
| 10 Fund Total: | | | 47.18 | Trust | 1 Vendors | 1 Transactions | |

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Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

19 Long Lake Conservation Cen

| Vendor No. | Name Account/Formula | Rpt Accr | Amount | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Description On Behalf of Name | 1099 |
|-----------------------|--|-------------|-----------------|--------------------------------------|----------------------------|--|------|
| 6 | 5462 Bremer Bank (Elan ACH) 19-522-000-0000-6430 | | 149.99 | BATTERY FOR AED | 11176 | Medical Supplies | N |
| | 5462 Bremer Bank (Elan ACH) | | 149.99 | 1 Transactions | | | |
| 19 Fund Total: | | | 149.99 | Long Lake Conservation Center | 1 Vendors | 1 Transactions | |
| Final Total: | | | 4,413.55 | 3 Vendors | 29 Transactions | | |

Aitkin County



Recap by Fund

| <u>Fund</u> | <u>AMOUNT</u> | <u>Name</u> |
|------------------|-----------------|-------------------------------|
| 1 | 4,216.38 | General Fund |
| 10 | 47.18 | Trust |
| 19 | 149.99 | Long Lake Conservation Center |
| All Funds | 4,413.55 | Total |

Approved by,

.....

.....

Aitkin County



| Recap by Fund | <u>Fund</u> | <u>AMOUNT</u> | <u>Name</u> |
|----------------------|--------------------|----------------------|-------------------------|
| | 5 | 643.95 | Health & Human Services |
| | 25 | 16.03 | Opioid Settlement |
| All Funds | | 659.98 | Total |

Approved by,
.....
.....

Total Elan paid 3.28.24 = \$5073.53



Board of County Commissioners Agenda Request

3A
Agenda Item #

Requested Meeting Date: April 9, 2024

Title of Item: Public Hearing for Land Classification

| | | |
|---|---|--|
| <input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY | Action Requested: <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i> | <input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input checked="" type="checkbox"/> Hold Public Hearing* |
| Submitted by: Dennis (DJ) Thompson | | Department: Land |
| Presenter (Name and Title): Liz Harmon, Office Assistance V | | Estimated Time Needed: 5 Minutes |
| Summary of Issue: <p>MS 282.01 requires that tax forfeited land be classified by the County Board after a public meeting is held for input. At the January 23, 2024 County Board meeting, the date and time for the public meeting was set for April 9 2024 at 9:05 a.m. We did not receive any comments or recommendations on the classifications prior to the public hearing. Attached is the notice of the public hearing.</p> | | |
| Alternatives, Options, Effects on Others/Comments: | | |
| Recommended Action/Motion: | | |
| Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i> | | |



EAST CENTRAL MINNESOTA

-Public Notice Ad Proof-

This is the proof of your ad scheduled to run on the dates indicated below. Please proof read carefully. If changes are needed, please contact us prior to deadline at Cambridge (763) 691-6000 or email at publicnotice@apecm.com

Ad Proof

Not Actual Size

LAND CLASSIFICATION OF AITKIN COUNTY TAX-FORFEITED LANDS PUBLIC MEETING

The Aitkin County Board of Commissioners is requesting comments and recommendations for the classification of tax-forfeited lands. A public meeting will be held on April 9, 2024 at 9:05 a.m. in the Government Center Board Meeting Room to hear comments. A list of parcels and proposed classifications can be found at www.co.aitkin.mn.us under 'PUBLIC NOTICES', or by contacting the Land Department at acl@co.aitkin.mn.us or 502 Minnesota Avenue N, Aitkin, MN. 56431 (218) 927-7364.

Published in the
Aitkin Independent Age
March 6, 13, 2024
1376806

Date: 02/22/24

Account #: 482641
Customer: AITKIN COUNTY LAND DEPT.

Address: 502 MINNESOTA AVE. N
AITKIN

Telephone: (218) 927-7364
Fax:

Publications:
Aitkin Independent Age

Ad ID: 1376806
Copy Line: Land Classification

PO Number:
Start: 03/06/24
Stop: 03/13/2024

Total Cost: \$51.00
of Lines: 25
Total Depth: 2.778
of Inserts: 2

Ad Class: 155
Phone # (763) 691-6000
Email: publicnotice@apecm.com
Rep No: MA700

Contract-Gross



Board of County Commissioners Agenda Request

3B
Agenda Item #

Requested Meeting Date: April 9, 2024

Title of Item: Land Classification

| | | |
|--|--|---|
| <input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY | Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <small>*provide copy of hearing notice that was published</small> | <input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* |
| Submitted by: Dennis (DJ) Thompson | | Department: Land |
| Presenter (Name and Title): Liz Harmon, Office Assistance V | | Estimated Time Needed: 5 Minutes |
| Summary of Issue: MS 282.01 requires that tax forfeited land be classified by the County Board after a public meeting is held for input. Attached are the recommended classifications from Land Department staff and the Natural Resources Advisory Committee. | | |
| Alternatives, Options, Effects on Others/Comments: | | |
| Recommended Action/Motion: Adopt the resolution accepting the classifications with comments received at the meeting. | | |
| Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No Please Explain: | | |

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED April 9, 2024

By Commissioner: xxx

20240409-xxx

2024 Land Classification

WHEREAS, a public meeting was held on April 9, 2024 at 9:05 am at the regular county board meeting and that prior to meeting for the purpose of classifying or reclassifying tax-forfeited lands, the county board gave notice of its intent to meet for that purpose in postings, on the web site, and in the local newspaper, in addition to sending letters to any township, city, and school district in which the properties were located, and

WHEREAS, at the meeting, no objections were raised on any of the attached parcels.

THEREFORE, BE IT RESOLVED, that the Aitkin County tax forfeited parcels be classified as per below.

| # | PID | Name | Legal | Sec | Tws | Rg | Classification Recommendation |
|----|-------------|-------------|--|-----|-----|----|-------------------------------|
| 1 | 09-0-032506 | Dainko | N 1/2 of S 1/2 of N 1/2 of Lot 6 | 19 | 46 | 25 | Conservation |
| 2 | 09-0-054803 | Slater | W 20 Ft of E 932 Ft of S 208 Ft of SE SE in Doc 203542 | 32 | 46 | 25 | Non Conservation |
| 3 | 16-0-037000 | Lindholm | NW NW | 26 | 44 | 25 | Non Conservation |
| 4 | 16-0-038400 | Lindholm | SE NE | 27 | 44 | 25 | Non Conservation |
| 5 | 22-0-018700 | Parchuc | NE NE | 13 | 48 | 23 | Non Conservation |
| 6 | 27-1-068600 | Miller | Lot 4 Blk 7 Incl Pt Vacated Alley, Plat of Lawler | 19 | 47 | 22 | Non Conservation |
| 7 | 27-1-068700 | Miller | Lot 5 Blk 7 Incl Pt Vacated Alley, Plat of Lawler | 19 | 47 | 22 | Non Conservation |
| 8 | 27-1-068800 | Miller | Lot 6 Blk 7 Incl Pt Vacated Alley, Plat of Lawler | 19 | 47 | 22 | Non Conservation |
| 9 | 27-1-070300 | Miller | Lot 21 Blk 7, Plat of Lawler | 19 | 47 | 22 | Non Conservation |
| 10 | 29-1-259300 | Howe | Lot 4 Blk 26 Sheshebe Point 3rd Add | 27 | 49 | 23 | Non Conservation |
| 11 | 31-0-013003 | Lanske | Pt Lot 10 Lying E of Co Rd 55 Less N 400 Ft | 6 | 47 | 26 | Non Conservation |
| 12 | 31-0-017800 | Crandall | 10 x 32 Rods in NW Corner of NE NW as in Doc 337312 | 8 | 47 | 26 | Non Conservation |
| 13 | 31-0-051900 | Grant | 1 3/8 Ac in SE Corner of SE SE Less Hwy in Doc 444422 | 26 | 47 | 26 | Non Conservation |
| 14 | 31-0-070600 | Gruenweller | Pt of NE NE N of Hwy 47 | 36 | 47 | 26 | Non Conservation |
| 15 | 57-1-073003 | Dahlheimer | E 32 Ft of W 250 Ft of Lot 5 and E 32 Ft of W 250 Ft of N 10 Ft of Lot 3, Hill City Realty Co 4th Addn | 14 | 52 | 26 | Non Conservation |
| 16 | 58-1-003500 | Hengel | Lot 8 Blk 3 McGrath | 5 | 43 | 23 | Non Conservation |
| 17 | 58-1-003600 | Hengel | Lot 9 Blk 3 McGrath | 5 | 43 | 23 | Non Conservation |
| 18 | 58-1-003700 | Hengel | Lot 10 Blk 3 McGrath | 5 | 43 | 23 | Non Conservation |
| 19 | 61-1-021600 | VanHolsbeck | Lots 1-3 Blk 5 Tingdale Bros 2nd Addn to Tamarack | 15 | 48 | 22 | Non Conservation |

Commissioner xxx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting xxx

STATE OF MINNESOTA}
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 9th day of April 2024, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 9th day of April 2024

Jessica Seibert
County Administrator



Board of County Commissioners Agenda Request

4A
Agenda Item #

Requested Meeting Date: April 9, 2024

Title of Item: 2024 Assessment Summary

| | | |
|--|---|--|
| <input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY | Action Requested: <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i> | <input type="checkbox"/> Direction Requested <input checked="" type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* |
| Submitted by: Mike Dangers | Department: County Assessor | |
| Presenter (Name and Title): Mike Dangers, County Assessor | | Estimated Time Needed: 20 minutes |
| Summary of Issue: This is the annual assessment summary report. Please see the attachment for details. | | |
| Alternatives, Options, Effects on Others/Comments: | | |
| Recommended Action/Motion: | | |
| Financial Impact: <i>Is there a cost associated with this request?</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i> | | |



AITKIN COUNTY ASSESSOR

Aitkin County Government Center
307 2nd Street NW, Room 310
Aitkin, MN 56431

assessor@co.aitkin.mn.us
Phone: 218-927-7327
Fax: 218-927-7379

MEMO

March 29, 2024

To: Board of County Commissioners
Township Boards and City Councils
Jessica Seibert, County Administrator

From: Mike Dangers, County Assessor

Re: 2024 Assessment Summary and 2025 Assessment Preview

Spring appeal meetings start on April 15 and the valuation notices were mailed with property tax statements on March 25. This memo, along with the attached charts and schedules, summarize the assessment changes made for the 2024 assessment.

The report this year is quite different from the last two years. During and right after the pandemic, most properties were increasing in value and some by huge percentages. Now the rural acreage values along with commercial, industrial, and apartment properties are seeing large value increases but lakeshore properties are generally levelling off. Two of our largest lakes, Big Sandy and Mille Lacs, are seeing double digit percentage value declines. These changes were necessary to ensure that our average values were within 10% of sales prices as required by the MN Department of Revenue. Most of what assessors do is driven by State Laws, and Department of Revenue directives.

One of the more common questions assessors get regarding the value increases is "how will this affect my taxes next year"? Many believe that the value changes will drive large tax increases for them. Most property owners saw their taxes increase in 2023 at much lesser rates than the value increases. In some cases, we saw tax reductions with large value increases. Part of the reason for that was the increase in tax base due to the Enbridge Pipeline value. Another reason was that the value increases were so widespread, the tax rates had to be reduced to compensate.

Turning to the attached documents, page 3 shows a comparison of the 2023 and 2024 assessments. The overall estimated market value of the County increased 4.6% which is 10% less than last year. New Construction is now at a record high value with record building permit counts in 2023. With the value changes described here, we would expect a tax shift towards the rural vacant land and commercial, industrial, and apartment but away from the seasonal and residential property.

On page 4 is a pie chart that shows the sizes of the property classes in the County. For this year, due to value changes, the seasonal slice of the pie decreased by 2% and the rural vacant land increased by 2%.

Page 5 shows a ten-year history of overall estimated market value, net tax capacity, and new construction value. New construction has grown over 300% in value over the 10 year span. An important observation here is that even though our estimated market value increased 4.6% for the whole county, the tax capacity only increased by 3.5%. In other words, the value put on our tax base for taxing purposes is less than the market change. A big factor contributing to this change is that homestead exclusion values increased due to new legislation. This is described later.

Page 6 is the ten-year history of the sales ratio study for the residential and seasonal class properties in the County. The sales ratio is a measure of the assessment level when the property sells and is calculated by dividing the estimated market value by the sales price. A 100% ratio is perfect. Assessors around Minnesota attempt to attain a final median ratio in the 90% to 105% range in areas with enough sales. The chart on the right side of the page shows how the sales numbers of these property classes have changed in recent years. As you can see, the amount of sales and value levels don't always follow each other since the number of sales has gone down since 2021. It is believed that the lack of properties available for sale is driving values higher because the demand for properties is not being satisfied by the supply available. We have not noticed a change to this trend yet in 2024. The COD statistic numbers in the last two columns continue to decrease which is good. That means our values are generally more consistent than last year.

Page 7 is a collection of several assessment statistics. The number of improved parcels with buildings continues to grow faster than the number of taxable parcels. The use of Pictometry aerial photography has improved the ability to locate and analyze remote improvements that were unpermitted and previously unassessed. In a surprise change, the number of overall homesteads has not increased from last year (actually decreased slightly). It is possible some property owners that moved to this County are not applying for homestead since for some higher end properties, there is no benefit to a homestead classification. This may be skewing our totals slightly. The Sustainable Forest Incentive Act continues to expand. The number of local board appeals last year was considerably less than in 2022 and got closer to a historical normal level.

Page 7 also now includes information on the value of the homestead exclusion. Line N shows the total County value reduction due to having a homestead classification. The 2023 legislature changed the law to account for inflation of values. This change is set to increase the \$64 million figure on line N to over \$94 million for 2025 taxes payable. See page 8 for a line chart that compares the old exclusion value in the green to the new exclusion value in red. At a \$76,000 value or lower, the new exclusion is the same as the old.

Page 9 shows a statewide map of value changes comparing the 2022 and 2023 assessments. Aitkin County had the largest countywide value percentage increase in the State two years ago thanks to the effect of the Enbridge Pipeline. This new map shows our increase as more typical for rural Minnesota and much less than the southwestern counties.

Page 10 shows a reassessment notification postcard that we sent last year. We plan to send out something similar this year in May to just the property owners in the areas that are being reassessed. We are reassessing the following areas for the 2025 Assessment, starting in May: Aitkin Township, Farm Island Township, Hill Lake Township, Lakeside Township, Palisade, Tamarack, Unorganized 48-27, Unorganized 49-27, and Unorganized 52-22.

Pages 11 through 15 show an itemized list of the major changes to the 2024 assessment. The large number of changes can make it difficult to pinpoint a single reason why a property changed in value. Changes are made to keep our valuations consistent and close to full market value. The assessment staff can help property owners understand these details.

Page 16 is a new page this year that shows the actual final value change percentage for residential and seasonal property with buildings for each township and city. Some areas have much larger changes than others due to reassessments, new construction, or the impact of the large lakeshore value reductions.

Page 17 is the acreage schedule for the whole county that includes the base rates of the different land types for each area. The land rates, especially for the good road access and frontage land parcels, had large increases this year. The values in the blue zone is highest with the red zone slightly lower and the green zone much lower than the blue.

Page 18 is the Local Board of Appeal and Equalization Schedule. This is also posted on the Aitkin County website under the appeals section on the County Assessor's page.

Please contact Mike if you have any questions.



Countywide Value Changes 2024 Assessment
Taxable Property Only

| | 2023 | | 2024 | % Change |
|--------------------------------|------------------|--|------------------|----------|
| Overall Estimated Market Value | \$ 5,105,562,800 | | \$ 5,339,109,000 | 4.6% |
| New Construction EMV | \$ 50,157,050 | | \$ 59,172,900 | 18.0% |
| Agricultural Homestead EMV | \$ 363,584,871 | | \$ 400,307,631 | 10.1% |
| Residential Homestead EMV | \$ 1,571,248,972 | | \$ 1,595,201,534 | 1.5% |
| Seasonal Recreational EMV | \$ 2,143,209,000 | | \$ 2,151,122,800 | 0.4% |
| Commercial/Industrial EMV | \$ 113,322,700 | | \$ 132,688,600 | 17.1% |
| Apartment EMV | \$ 23,238,800 | | \$ 27,324,300 | 17.6% |
| Rural Vacant Land EMV | \$ 573,213,600 | | \$ 696,054,600 | 21.4% |
| | | | | |
| | | | | |

Notes:

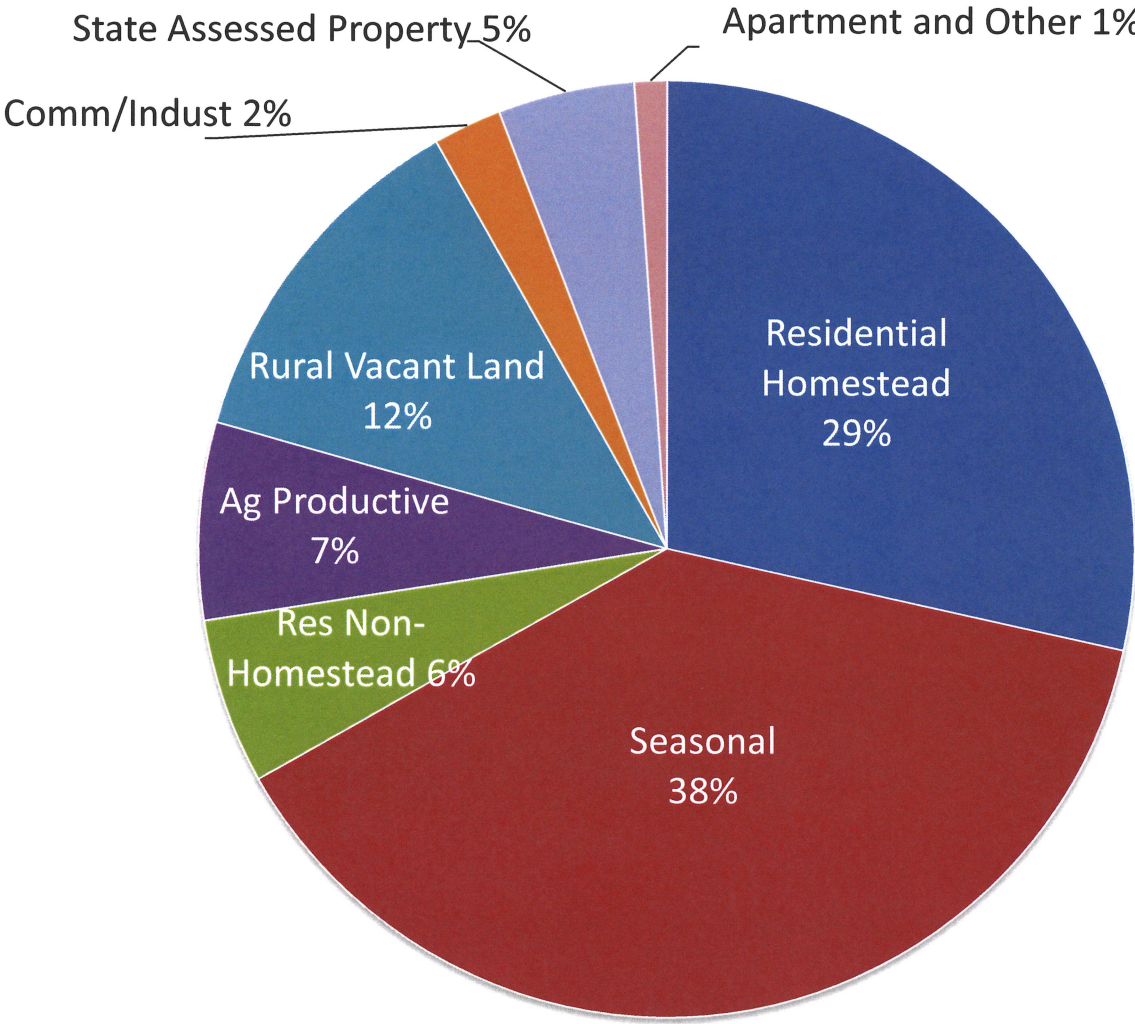
Overall Estimated Market Value and New Construction values are at an all-time high.

These values do not include State Assessed Property - (Pipeline, Railroad, and Power Company)

Rural Vacant Land includes the ag-homestead non-productive land value.

Figures taken from the Assessment Summary Reports in Spring 2023 and 2024.

Aitkin County
2024 Assessment % Share of Estimated Market Value





Ten Year History of Aitkin County Total Valuation

2015 through 2024 Assessment

| Asmt Year | County Estimated Market Value | County Net Tax Capacity (NTC) | County New Construction Value |
|-----------|-------------------------------|-------------------------------|-------------------------------|
| 2015 | \$ 2,840,753,800 | \$ 27,168,379 | \$ 18,953,500 |
| 2016 | \$ 2,887,027,200 | \$ 27,685,475 | \$ 20,302,400 |
| 2017 | \$ 2,887,138,695 | \$ 27,747,676 | \$ 25,869,350 |
| 2018 | \$ 3,011,228,900 | \$ 28,990,544 | \$ 24,335,000 |
| 2019 | \$ 3,171,999,100 | \$ 30,626,879 | \$ 22,317,600 |
| 2020 | \$ 3,340,653,300 | \$ 32,511,167 | \$ 24,883,900 |
| 2021 | \$ 3,430,983,100 | \$ 33,825,425 | \$ 25,849,900 |
| 2022 | \$ 4,702,008,500 | \$ 48,571,299 | \$ 41,818,700 |
| 2023 | \$ 5,370,783,200 | \$ 55,792,789 | \$ 50,157,050 |
| 2024 | \$ 5,606,096,000 | \$ 57,751,270 | \$ 59,172,900 |

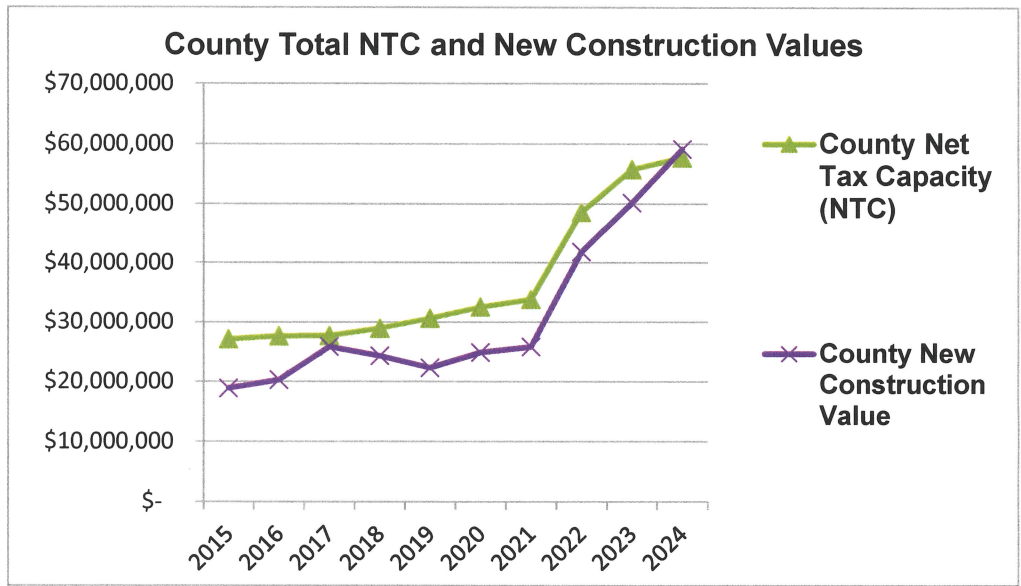
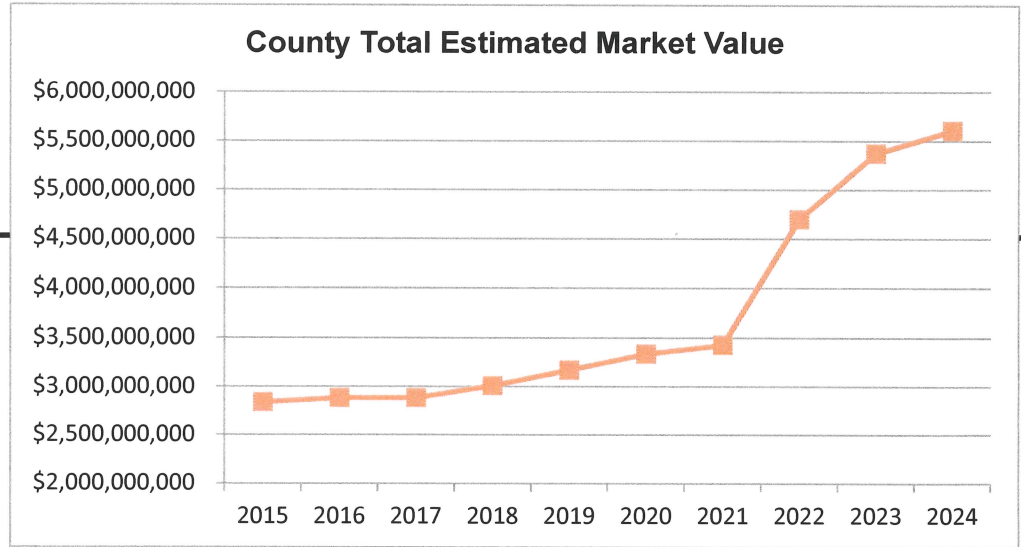
All-time high figures for comparison

| | | | |
|--|------------------|---------------|---------------|
| | \$ 5,606,096,000 | \$ 57,751,270 | \$ 59,172,900 |
|--|------------------|---------------|---------------|

Notes:

Figures taken from the year end assessment summary report except for 2024

2024 EMV and NTC are before we know the updated State assessed values





Aitkin County Sales Ratio Study and Assessment Quality Information

Ten Year History of Residential and Seasonal Improved Sales

| Study Year | # of Residential and Seasonal Sales | Residential Median Sales Ratio | Seasonal Median Sales Ratio | Residential COD | Seasonal COD |
|------------|-------------------------------------|--------------------------------|-----------------------------|-----------------|--------------|
| 2014 | 271 | 94.5 | 93.3 | 14.3 | 14.2 |
| 2015 | 304 | 97.1 | 97.3 | 14.4 | 16.3 |
| 2016 | 370 | 96.3 | 94.8 | 13.8 | 16.2 |
| 2017 | 419 | 93.1 | 96.0 | 15.8 | 18.5 |
| 2018 | 394 | 92.9 | 91.1 | 18.5 | 17.2 |
| 2019 | 394 | 95.4 | 91.6 | 15.8 | 14.9 |
| 2020 | 455 | 93.5 | 90.6 | 14.9 | 14.6 |
| 2021 | 502 | 93.4 | 87.8 | 16.6 | 18.4 |
| 2022 | 424 | 93.4 | 91.6 | 16.4 | 15.8 |
| 2023 | 330 | 95.9 | 91.1 | 14.2 | 15.2 |



Notes:

Sales Ratio is the assessor's Estimated Market Value divided by the Sale Price of a property.

Median Sales Ratio is the middle ratio in an array of all sales ratios. The closer the median is to 100.0, the more accurate the assessment level.

COD is the Coefficient of Dispersion or a measure of how consistent assessor valuations are with respect to the sale price.

The lower the COD, the greater the assessment quality and consistency.

The MN Department of Revenue considers a COD of 20.0 or less as an acceptable number for these property types.

Sales numbers above are only for sales that the Department of Revenue has determined are "good".



Aitkin County Assessor's Office Five Year History of Key Countywide Figures

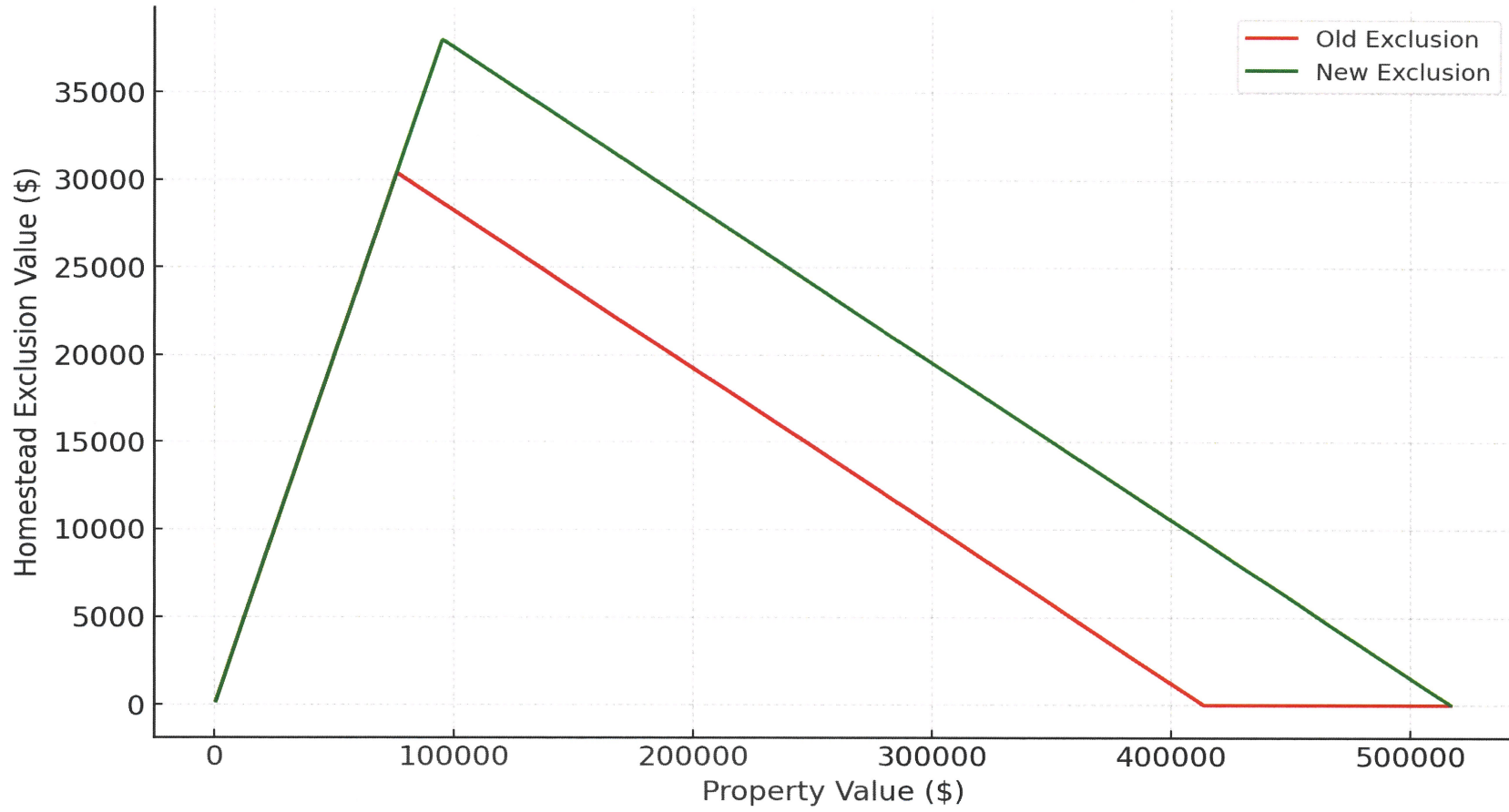
| | | 2019 | 2020 | 2021 | 2022 | 2023 |
|---|---|---------------|---------------|---------------|---------------|---------------|
| A | Number of Taxable Parcels | 34,120 | 34,170 | 34,256 | 34,311 | 34,350 |
| B | Number of Parcels with Buildings | 18,131 | 18,203 | 18,317 | 18,437 | 18,580 |
| C | Taxable Parcels Reassessed | 5,654 | 6,838 | 7,733 | 7,413 | 6,561 |
| D | Number of CRV's (total sales over \$3000) | 886 | 1116 | 1164 | 910 | 784 |
| E | Total Residential Homesteads | 5,084 | 5,111 | 5,271 | 5,309 | 5,319 |
| G | Total Ag Homesteads | 820 | 816 | 821 | 822 | 808 |
| H | Total Ag Productive Acreage (2a) | 95,058 | 94,497 | 94,628 | 94,802 | 94,325 |
| I | SFIA Enrolled Acres | 49,946 | 51,798 | 52,641 | 53,073 | 55,893 |
| J | Average Residential Homestead Market Value | 188,400 | 197,700 | 209,000 | 270,200 | 305,000 |
| K | Average Agricultural Homestead Market Value | 299,600 | 313,000 | 313,800 | 410,700 | 455,600 |
| L | Average Seasonal Residential Parcel Market Value | 101,200 | 106,900 | 110,400 | 142,500 | 167,000 |
| M | Average Commercial/Industrial Parcel Market Value | 132,100 | 142,000 | 140,600 | 150,700 | 155,900 |
| N | Total Homestead Value Exclusion (Not Veterans) | \$ 90,395,564 | \$ 86,237,231 | \$ 88,885,650 | \$ 72,059,063 | \$ 64,487,315 |
| O | Total Disabled Veterans Exclusion Value | \$ 22,113,770 | \$ 24,506,278 | \$ 25,134,616 | \$ 31,617,969 | \$ 35,060,068 |
| P | Local Board/Open Book Appeals | 88 | 75 | 61 | 243 | 113 |
| Q | New Tax Court Appeals | 0 | 0 | 0 | 1 | 0 |

Notes:

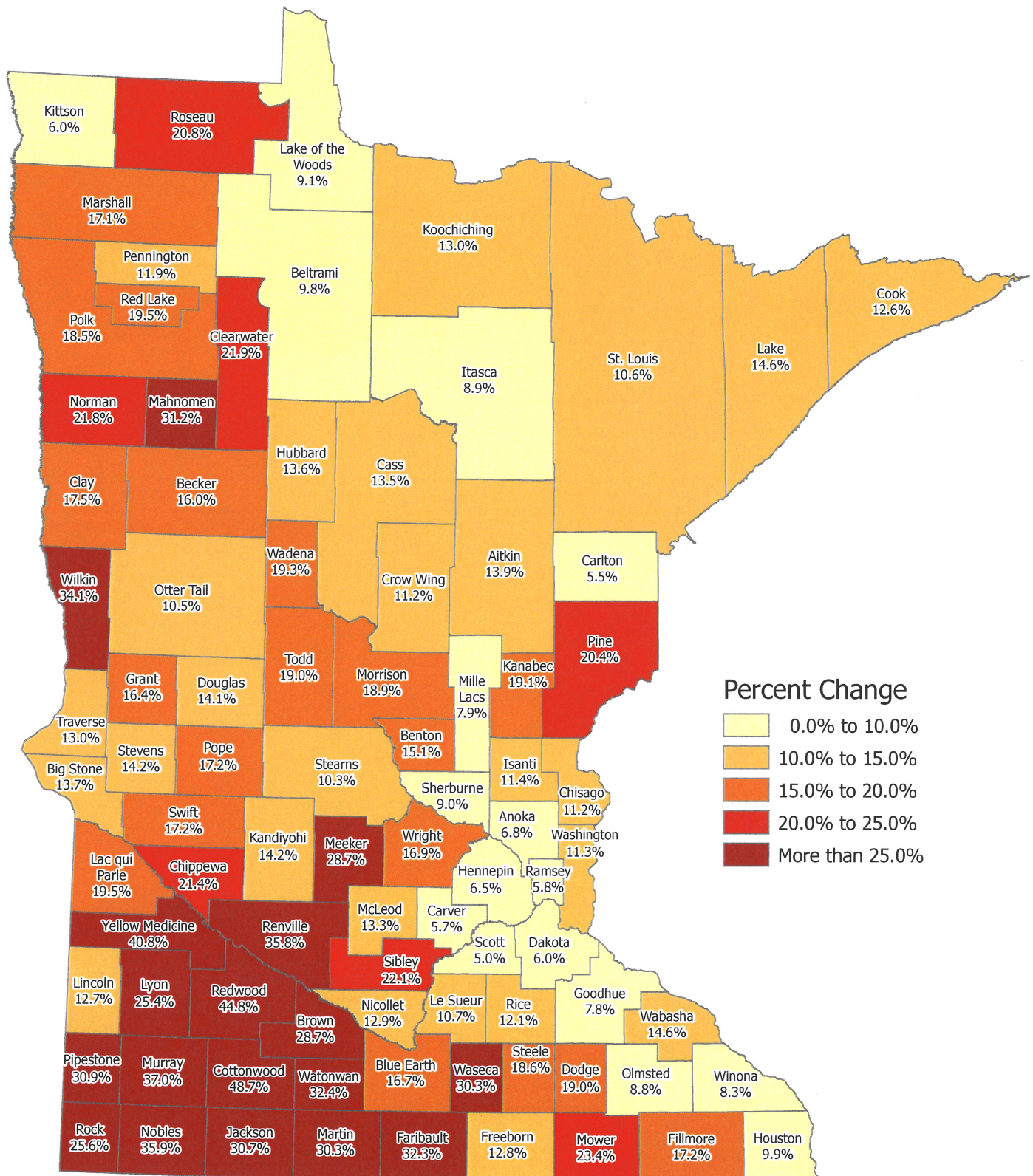
Number of Parcels does not include personal property.

There are approx 450 personal property parcels not included in the total above.

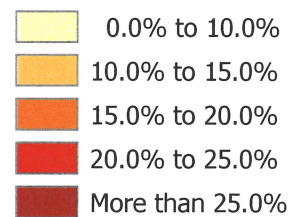
New Homestead Market Value Exclusion



Percent Change in Total Estimated Market Value 2022-2023



Percent Change





Attention Aitkin County Property Owner:

Appraisers from the County Assessor's Office will be reassessing the following areas starting in May 2023 through the rest of the year: Aitkin City, Clark Twp, Cornish Twp, Kimberly Twp, Logan Twp, McGregor City, Millward Twp, Morrison Twp, Rice River Twp, Seavey Twp, Spalding Twp, Verdon Twp, Wagner Twp, Wealthwood Twp and White Pine Twp.

If an appraiser contacts you, please answer their questions. They will leave a card in your door if you are not there. Please call 218-927-7327 or email assessor@co.aitkin.mn.us if you have questions.

2024 Assessment Changes List

| Item | Name | Appraiser | Major Changes For Each Area |
|------|---------------------|-----------|---|
| A | COUNTYWIDE LAND | | Removed the discount for land near gun ranges. 5 out of 6 sales in the discount area since 2016 had low ratios. |
| B | COUNTYWIDE LAND | | Increased the campground full utilities site values from \$3000 to \$4000 (33.0%) per unit. Increased the no utilities campsite value from \$800 to \$1000 per unit (25.0%). |
| C | COUNTYWIDE LAND | | Increased High Wooded (HWD) and Low Wooded (LWD) land rates 30%. |
| D | COUNTYWIDE LAND | | Increased Open (OPN), Low Open (LOP), Tillable (TIL), Low Tillable (LTL), Peat (P) and Swamp (SWP) land rates 15%. |
| E | COUNTYWIDE LAND | | Change discount for off public road acreage to -30% for High Wooded (HWD), Low Wooded (LWD), and Swamp (SWP). This was previously -15% for Low Wooded (LWD) and Swamp (SWP) and -25% for High Wooded (HWD). The Open (OPN), Low Open (LOP), Tillable (TIL), and Low Tillable (LTL) continue to have no discount for off road locations. |
| F | COUNTYWIDE LAND | | Large acreage size discount reduced from -20% to -15% for acreages over 80 acres in same ownership. This previously started at a higher acreage amount. |
| G | COUNTYWIDE LAND | | Increased mobile home site values from \$5000 to \$6000 (20.0%) each. |
| H | COUNTYWIDE LAND | | Changed lakeshore size adjustments for smaller lots 80 frontage feet or less so frontage land values increased up to 16.6%. |
| I | COUNTYWIDE LAND | | Increased countywide minimum lakeshore frontage base rate from \$140 to \$175 (25%) per foot. This was done to ensure lots in these areas are assessed at least as high as non-water frontage small acreage parcels. |
| J | COUNTYWIDE LAND | | Changed island value methodology from valuing by unit to valuing by front footage for all islands in the County. This increased most island values. |
| O | COUNTYWIDE BUILDING | | Consolidated deck value codes so there are only 5 options. Increased deck base rates 20%. |
| P | COUNTYWIDE BUILDING | | Removed the discount for buildings near gun ranges. 5 out of 6 sales in the discount area since 2016 had low ratios. |
| Q | COUNTYWIDE BUILDING | | All houses, cabins, and double wides with attic, loft, and vaulted ceiling areas entered by the square foot had building values increased 4.8% to equalize with those that had attics, lofts, and vaulted ceiling in the whole building. |
| R | COUNTYWIDE BUILDING | | Increased single wide mobile home rates 20%. |
| S | COUNTYWIDE BUILDING | | Increased D1 cabin values 10%. Increased D2 and D3 cabin values 5%. D1.5, D2.5, and D3.5 cabin grades were consolidated into D1, D2, and D3 cabins for simplification. |

2024 Assessment Changes List

| Item | Name | Appraiser | Major Changes For Each Area |
|------|-------------|-----------|--|
| 1 | AITKIN TWP | | No major changes. |
| 2 | BALL BLUFF | | No major changes. |
| 3 | BALSAM | | Increased building rates 11.1%. |
| 4 | BEAVER | | No major changes. |
| 5 | CLARK | | Reassessment Completed. Increased building rates 5.3%. |
| 6 | CORNISH | | Reassessment Completed. |
| 7 | FARM ISLAND | | Increased Farm Island Lake frontage base rate from \$3000 to \$3300 (10%) per foot. Increased Spirit Lake frontage base rate from \$2000 to \$2200 (10%) per foot. |
| 8 | FLEMING | | No major changes. |
| 9 | GLEN | | Increased Dam Lake frontage base rate from \$1150 to \$1300 (13.0%) per foot. |
| 10 | HAUGEN | | No major changes. |
| 11 | HAZELTON | | Increased Farm Island Lake frontage base rate from \$3000 to \$3300 (10%) per foot. Reduced Mille Lacs Lake frontage base rate from \$2550 to \$1950 per front foot (-23.5%). Increased Myr Mar Condos building rate 13%. Increased Sherwood Forest lot value from \$6600 to \$7500 (13.6%) per lot. |
| 12 | HILL LAKE | | Increased Hill Lake frontage base rate from \$900 to \$1000 (11.1%) per foot. |
| 13 | IDUN | | Increased building rates 4.8%. |

2024 Assessment Changes List

| Item | Name | Appraiser | Major Changes For Each Area |
|------|--------------|-----------|---|
| 14 | JEVNE | | No major changes. |
| 15 | KIMBERLY | | Reassessment Completed. Increased Dam Lake frontage base rate from \$1150 to \$1300 (13.0%) per foot. |
| 16 | LAKESIDE | | Reduced Mille Lacs Lake frontage base rate from \$2550 to \$1950 per front foot (-23.5%). Increased building rates 3.7%. |
| 17 | LEE | | Increased building rates 11.1%. |
| 18 | LIBBY | | Reduced Big Sandy Lake frontage base rate from \$2850 to \$2350 per front foot (-17.5%). Increased most backlot values near Big Sandy Lake. |
| 19 | LOGAN | | Reassessment Completed. |
| 20 | MACVILLE | | Increased building rates 5%. |
| 21 | MALMO | | Reduced Mille Lacs Lake frontage base rate from \$2550 to \$1950 per front foot (-23.5%). |
| 22 | MCGREGOR TWP | | Increased building rates 11.1%. |
| 23 | MORRISON | | Reassessment Completed. |
| 24 | NORDLAND | | Increased Nord Lake frontage base rate from \$950 to \$1100 (15.8%) per foot. |
| 25 | PLINY | | No major changes. |
| 26 | RICE RIVER | | Reassessment Completed. Reduced building rates 20.8%. |
| 27 | SALO | | Increased building values 10.5%. |
| 28 | SEAVEY | | Reassessment Completed. Increased building rates 10.5%. |

2024 Assessment Changes List

| Item | Name | Appraiser | Major Changes For Each Area |
|------|-------------|-----------|--|
| 29 | SHAMROCK | | Reduced Big Sandy Lake frontage base rate from \$2850 to \$2350 per front foot (-17.5%). Increased Minnewawa Lake frontage base rate from \$1850 to \$2000 (8.1%) per foot. Increased building values 4.5% except for property on Big Sandy Lake. Reduced building values on Big Sandy Lake 8%. Increased most backlot values near Big Sandy Lake. |
| 30 | SPALDING | | Reassessment Completed. Reduced building rates 5%. |
| 31 | SPENCER | | No major changes. |
| 32 | TURNER | | Reduced building values 4.5%. Reduced Big Sandy Lake frontage base rate from \$2850 to \$2350 per front foot (-17.5%). Increased most backlot values near Big Sandy Lake. |
| 33 | VERDON | | Reassessment Completed. Increased building rates 11.1%. |
| 34 | WAGNER | | Reassessment Completed. Reduced building rates 8.3%. |
| 35 | WAUKENABO | | No major changes. |
| 36 | WEALTHWOOD | | Reassessment Completed. Reduced Mille Lacs Lake frontage base rate from \$2550 to \$1950 per front foot (-23.5%). |
| 37 | WHITE PINE | | Reassessment Completed. Increased building rates 11.1%. |
| 38 | WILLIAMS | | No major changes. |
| 39 | WORKMAN | | Reduced Big Sandy Lake frontage base rate from \$2850 to \$2350 per front foot (-17.5%). Increased most backlot values near Big Sandy Lake. |
| 41 | MILLWARD | | Reassessment Completed. |
| 42 | UNORG 51-22 | | Increased building rates 11.1%. |
| 43 | UNORG 52-22 | | Increased building rates 11.1%. |
| 44 | UNORG 45-24 | | Increased building rates 11.1%. |
| 45 | UNORG 47-24 | | No major changes. |

2024 Assessment Changes List

| Item | Name | Appraiser | Major Changes For Each Area |
|------|---------------|-----------|---|
| 46 | UNORG 52-24 | | Increased building rates 11.1%. |
| 47 | UNORG 50-25 | | Increased building rates 5.3%. |
| 48 | UNORG 51-25 | | Increased building rates 11.1%. |
| 49 | UNORG 52-25 | | Increased building rates 5.3%. |
| 50 | UNORG 50-26 | | Increased building rates 5.3%. |
| 51 | UNORG 48-27 | | No major changes. |
| 52 | UNORG 49-27 | | Increased Moulton Lake base rate from \$225 to \$275 per front foot (22.2%). |
| 53 | UNORG 50-27 | | Increased building rates 11.1%. |
| 54 | UNORG 51-27 | | Increased building rates 11.1%. |
| 55 | UNORG 52-27 | | Increased building rates 11.1%. |
| 56 | AITKIN CITY | | Reassessment completed. Increased commercial and industrial land values 25% (not including sites). Increased apartment and assisted living building values 20%. |
| 57 | HILL CITY | | Increased Hill Lake frontage base rate from \$900 to \$1000 (11.1%) per foot. Increased Quadna residential land rates 25%. Increased residential non-Quadna building rates 4.8%. Increased Quadna residential building rates 26.7%. Increased D4 house grade units at Quadna an additional 10%. |
| 58 | MCGRATH CITY | | Increased building rates 9.1%. |
| 59 | MCGREGOR CITY | | Reassessment completed. Increased commercial and industrial land values 10%. Increased commercial and industrial site values 11%. |
| 60 | PALISADE CITY | | Increased building rates 11.8%. |
| 61 | TAMARACK CITY | | Increased building rates 6.7%. |

(Last Updated on 3/11/24)

| Aitkin County Value Changes and Final Ratios Res/Seasonal Improved 24 Assessment | | | | |
|--|----------------------|----------------------|----------------------|---|
| | 23 Asmt Value Change | 24 Asmt Value Change | 2023 Good Sale Count | Final County Median Ratio After Changes |
| Aitkin County | 15.87% | 1.33% | 329 | 94.5% |
| Aitkin TWP | 17.54% | 2.35% | 10 | 93.4% |
| Ball Bluff | 9.72% | 2.08% | 3 | 100.5% |
| Balsam | 16.22% | 21.16% | 2 | 96.0% |
| Beaver | 19.82% | 11.47% | 4 | 98.3% |
| Clark | 14.11% | 13.06% | 0 | |
| Cornish | 24.67% | 2.09% | 2 | 104.3% |
| Farm Island | 20.05% | 4.58% | 29 | 95.8% |
| Fleming | 14.57% | 1.96% | 12 | 96.6% |
| Glen | 12.74% | 2.43% | 8 | 91.7% |
| Haugen | 14.85% | 3.48% | 3 | 74.6% |
| Hazelton | 17.83% | 1.60% | 14 | 98.0% |
| Hill Lake | 15.45% | 5.75% | 9 | 93.6% |
| Idun | 15.11% | 10.38% | 4 | 95.4% |
| Jevne | 7.23% | 3.19% | 3 | 91.0% |
| Kimberly | 15.83% | 6.70% | 1 | 98.5% |
| Lakeside | 17.67% | -3.89% | 10 | 94.4% |
| Lee | 27.22% | 9.07% | 1 | 94.9% |
| Libby | 21.50% | 0.45% | 2 | 87.7% |
| Logan | 14.82% | 5.32% | 0 | |
| Macville | 27.90% | 9.49% | 6 | 94.0% |
| Malmo | 16.27% | -2.61% | 3 | 89.4% |
| McGregorTWP | 10.00% | 11.91% | 0 | |
| Morrison | 11.11% | 1.33% | 1 | 80.1% |
| Nordland | 16.25% | 2.88% | 18 | 94.4% |
| Pliny | 36.11% | 6.43% | 1 | 139.3% |
| Rice River | 23.79% | 7.24% | 5 | 107.1% |
| Salo | 27.63% | 13.40% | 3 | 114.2% |
| Seavey | 16.91% | 21.68% | 1 | 75.9% |
| Shamrock | 16.50% | -2.34% | 61 | 96.6% |
| Spalding | 11.83% | 5.10% | 2 | 103.1% |
| Spencer | 14.42% | 3.61% | 8 | 92.2% |
| Turner | 14.84% | -6.64% | 6 | 96.8% |
| Verdon | 14.53% | 24.95% | 2 | 87.3% |
| Wagner | 1.95% | -1.90% | 8 | 93.8% |
| Waukenabo | 12.31% | 2.58% | 4 | 93.3% |
| Wealthwood | 14.40% | -7.20% | 8 | 102.1% |
| White Pine | 17.19% | 26.55% | 1 | 94.3% |
| Williams | 28.02% | 8.98% | 1 | 116.5% |
| Workman | 17.34% | -1.63% | 4 | 90.3% |
| Millward | 20.89% | 20.78% | 0 | |
| Unorg.45-24 | 11.98% | 13.44% | 0 | |
| Unorg.47-24 | 23.67% | 3.40% | 1 | 107.4% |
| Unorg.48-27 | 16.09% | 1.81% | 4 | 89.6% |
| Unorg.49-27 | 20.38% | 3.22% | 3 | 86.3% |
| Unorg.50-25 | 16.42% | 20.20% | 0 | |
| Unorg.50-26 | 28.91% | 8.07% | 1 | 88.0% |
| Unorg.50-27 | 18.13% | 15.53% | 0 | |
| Unorg.51-22 | 21.60% | 7.36% | 0 | |
| Unorg.51-25 | 58.81% | 12.54% | 1 | 48.8% |
| Unorg.51-27 | 16.28% | 16.74% | 1 | 71.3% |
| Unorg.52-22 | 13.25% | 18.48% | 0 | |
| Unorg.52-24 | 9.89% | 2.10% | 0 | |
| Unorg.52-25 | 12.70% | 7.54% | 2 | 127.9% |
| Unorg.52-27 | 12.97% | 12.40% | 0 | |
| Aitkin City | 9.71% | 0.81% | 27 | 93.7% |
| Hill City | 15.22% | 11.89% | 18 | 92.3% |
| McGrath | 36.11% | 8.94% | 2 | 107.9% |
| McGregor | -1.25% | 3.70% | 5 | 97.1% |
| Palisade | 5.60% | 9.52% | 4 | 90.9% |
| Tamarack | 9.20% | 6.48% | 1 | 81.4% |

Aitkin County Acreage Land Schedule 2024 Assessment

| | | | | | | | | |
|----------------------|------------------|--------------|-----------------------|---------------------|------------|-------------|---------|-----------|
| Unorg 52-27 | Hill Lake | GA/RP | Unorg 52-25 | Unorg 52-24 | Ball Bluff | Unorg 52-22 | | |
| | HWD | 2760 1660 | | | | | | |
| | LWD | 1690 1010 | ←Green Zone C Values→ | | | | | |
| | OPN/HP | 2350 2120 | | | | | | |
| | LOP/LPS | 1640 1475 | | | | | | |
| | SWP | 390 160 | | | | | | |
| | TIL | 2350 2160 | | | | | | |
| | LTL | 1640 1510 | | | | | | |
| | SITE | 20000 | | | | | | |
| Unorg 51-27 | Macville | | Unorg 51-25 | Verdon | Cornish | Unorg 51-22 | | |
| Unorg 50-27 | Unorg 50-26 | | Unorg 50-25 | Libby | Turner | Balsam | | |
| Unorg 49-27 | Waukenabo | | Logan | Workman | Shamrock | Haugen | | |
| Unorg 48-27 | Morrison | | Fleming | Jevne | McGregor | Clark | | |
| Aitkin | Spencer | | Kimberly | Unorg 47-24 | Spalding | Salo | | |
| Farm Island | Nordland | Glen | GA/RP | Lee | Rice River | Beaver | GA/RP | |
| | | HWD | 3575 2150 | | | | | |
| Blue Zone A Values → | | LWD | 2185 1310 | Red Zone B Values → | | | HWD | 3250 1950 |
| | | OPN/HPS | 3040 2740 | | | | LWD | 1985 1190 |
| | | LOP/LPS | 2120 1910 | | | | OPN/HPS | 2760 2480 |
| | | SWP | 510 200 | | | | LOP/LPS | 1925 1730 |
| | | TIL | 3040 2800 | | | | SWP | 460 180 |
| | | LTL | 2120 1950 | | | | TIL | 2760 2540 |
| | | SITE | 20000 | | | | LTL | 1925 1770 |
| | | SITE | 20000 | | | | | |
| Hazelton | Wealthwood | | Malmö | Unorg 45-24 | White Pine | Millward | | |
| | | | Lakeside | Seavey | Pliny | | | |
| | | | | Idun | Williams | Wagner | | |

Land Type Definitions:

- HWD: High Wooded
 - LWD: Low Wooded
 - OPN: High Open Meadow
 - HPS: High Pasture
 - LOP: Low Open Meadow
 - LPS: Low Pasture
 - SWP: Swamp/Waste
 - TIL: High Tillable
 - LTL: Low Tillable/Rice Paddy
 - SITE: Full Building Site Value (Access \$2000, Electric \$3000, Septic \$8000, Well \$7000)
- Values listed above are per acre values.

Green Acres and Rural Preserve program values are listed in the second columns above.
 Off public road HWD, LWD and SWP values are typically 30% less than values listed.
 Tracts under 31 acres carry a positive size adjustment.
 Tracts over 80 acres carry a size discount of up to 15%.

(updated 2/28/24)

2024 Board of Appeal and Equalization Schedule

| Date | Twp/City | Time | Meeting Location | |
|---|---|------------------------------|---------------------------------------|---|
| Monday | 4/15/2024 | Turner Township | 11:00 | Turner Town Hall |
| | | Jevne Township | 1:00 | Jevne Town Hall |
| | | Lakeside Township | 2:00 | Lakeside Town Hall |
| Tuesday | 4/16/2024 | Salo Township | 9:00 | Salo Town Hall |
| | | Spalding Township | 11:00 | Township Clerk's Residence (19298 Driftwood Street) |
| | | Rice River Township | 1:00 | Rice River Town Hall |
| Wednesday | 4/17/2024 | McGregor Township | 9:00 | McGregor Town Hall |
| | | Kimberly Township | 11:00 | Glen/Kimberly Town Hall |
| | | Waukenabo Township | 1:00 | Waukenabo Town Hall |
| Thursday | 4/18/2024 | Verdon Township | 9:00 | Verdon Town Hall |
| | | Ball Bluff Township | 11:00 | Jacobson Fire Hall |
| | | Morrison Township | 2:00 | Members Coop Credit Union Meeting Room (Aitkin) |
| Friday | 4/19/2024 | Farm Island Township | 9:00 | Farm Island Town Hall |
| | | Malmo Township | 1:00 | Malmo Town Hall |
| Monday | 4/22/2024 | Shamrock Township | 9:00 | Shamrock Town Hall |
| Tuesday | 4/23/2024 | Macville Township | 9:00 | Macville Town Hall |
| | | City of Hill City | 11:00 | Hill City Community Room |
| Wednesday | 4/24/2024 | Wealthwood Township | 9:00 | Wealthwood Town Hall |
| | | Nordland Township | 9:00 | Bethlehem Lutheran Church |
| Thursday | 4/25/2024 | Clark Township | 9:00 | Clark Town Hall |
| | | Haugen Township | 10:30 | Haugen Town Hall |
| | | Glen Township | 1:00 | Glen/Kimberly Town Hall |
| Friday | 4/26/2024 | City of McGregor | 9:00 | McGregor Ambulance Station (Old Fire Hall) |
| | | Aitkin Township | 1:00 | Members Coop Credit Union Meeting Room |
| | | Fleming Township | 1:00 | Fleming Town Hall |
| Monday | 4/29/2024 | Hazelton Township | 9:00 | Hazelton Town Hall |
| Tuesday | 4/30/2024 | Seavey Township | 9:00 | Seavey Town Hall |
| | | Williams Township | 10:30 | McGrath Fire Hall |
| | | Wagner Township | 1:00 | Wagner Town Hall |
| Wednesday | 5/1/2024 | Idun Township | 10:00 | Holden Lutheran Church |
| | | Spencer Township | 2:00 | Spencer Town Hall |
| Thursday | 5/2/2024 | OPEN BOOK MEETING | 9:00 am TO 7:00 pm | Assessor's Office in Government Center |
| Tuesday | 6/18/2024 | County Board of Equalization | Starts at 3pm Call for Appointment | Aitkin County Boardroom |
| 2024 Reassessment Areas in Blue: | Aitkin City, Clark Township, Cornish Township, Kimberly Township, Logan Township, McGregor City, Morrison Township, Rice River Township, Seavey Township, Spalding Township, Verdon Township, Wagner Township, Wealthwood Township, White Pine Township, Millward Township, | | | |
| Open Book Meeting Areas in Red: | Aitkin City, Balsam Twp, Beaver Twp, Cornish Twp, Hill City, Hill Lake Twp, Jevne Twp, Kimberly Twp, Lee Twp, Libby Twp, Logan Twp, McGrath, Millward Twp, Pliny Twp, Palisade, Tamarack, All Unorganized, Waukenabo Twp, Workman Twp, White Pine Twp | | | |
| meetings in red on the schedule are open book held at that location | | | | |



Board of County Commissioners Agenda Request

4B
Agenda Item #

Requested Meeting Date: April 9, 2024

Title of Item: Approve Board Chair Signature on Comment Letter

| | | |
|--|--|---|
| <input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY | Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i> | <input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* |
| Submitted by: Mike Dangers | Department: Administration | |
| Presenter (Name and Title): Mike Dangers, County Assessor | | Estimated Time Needed: 10 Min. |
| Summary of Issue: The Department of Revenue is currently soliciting feedback regarding a proposed change to the method used to calculate valuations of utility and pipeline operating property. Please see attached for a full explanation. Staff have drafted a comment letter for Board consideration. Comments are due via email by April 9, 2024. | | |
| Alternatives, Options, Effects on Others/Comments: | | |
| Recommended Action/Motion: Approve Board Chair signature and submission of comment letter to the Department of Revenue. | | |
| Financial Impact: <i>Is there a cost associated with this request?</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i> | | |



AITKIN COUNTY COMMISSIONERS

Aitkin County Government Center
307 2nd Street NW, Room 310
Aitkin, MN 56431

Phone: 218-927-3093
Fax: 218-927-7374

April 9, 2024

Jon Klockziem
Minnesota Department of Revenue
600 N. Robert Street
St. Paul, MN 55146

Re: Public Comment for Proposed Gross Operating Revenues Tax

Dear Mr. Klockziem:

On behalf of the Aitkin County Board of Commissioners, I would like to thank you for the opportunity to provide comments on the proposed draft idea for a Gross Operating Revenues Tax for utility, pipeline, and railroad operating property. We have several questions and concerns regarding this proposal which has the potential to shift the tax burden to local residents and businesses while creating instability in the county budgeting process.

It is our understanding that the listening sessions referenced in the Department of Revenue (DOR) report titled, "Review of Utility and Pipeline Valuation – Stakeholder Engagement" were held to discuss the current Rule 8100 as follow up to the Enbridge settlement legislation. The listening sessions were not held to specifically discuss the proposed draft now being considered. Over time, it appears these meetings were a voice for national utility companies to delve into complex formulas and methodologies with several meetings including only the DOR and utility companies. It is important that Aitkin County have a seat at the table as these discussions are taking place to have a voice when decisions with significant impacts and consequences to Aitkin County taxpayers are being made.

In the absence of additional data and analysis, it is impossible to know the short and long term ramifications this proposal will have on Aitkin County. We respectfully request that more information be provided to understand the potential tax shifts from utility companies to residents, commercial properties, and ag. properties.

Aitkin County does not support any change in proposed valuation that results in less revenue or shifts the tax burden to other county taxpayers regardless of the perceived stability and transparency of the methodology used. It is difficult to understand how the proposal in its current form benefits anyone other than profitable utility companies or provides local jurisdictions with, "stability, transparency, efficiency, and responsiveness" as stated in the report.

We hope to find solutions to the original issues brought forward in 2021 and are committed to being a partner in the decision-making process. We strongly urge the Department of Revenue to form a work group that includes counties and cities most impacted by the proposed changes in addition to DOR staff and representatives from utility, railroad, and pipeline industries. We appreciate your consideration of our concerns and look forward to future conversations.

Sincerely,

J. Mark Wedel, Aitkin County Board Chair

Cc: Aitkin County Board of Commissioners
Mike Dangers, Aitkin County Assessor
Kirk Peysar, Aitkin County Auditor

Draft Idea for a Gross Operating Revenues Tax

An Alternative to Property Tax for Utility, Pipeline, and Railroad Operating Property

Objectives

- Create an easy-to-calculate and easy-to-understand tax that replaces the property tax on utility, pipeline, and railroad operating property.
- Provide predictability and stability to utility, pipeline, and railroad companies and the jurisdictions where the property is located.
- Remove subjectivity from the market valuation process currently used to assess utility, pipeline, and railroad operating property, thereby reducing litigation.

Idea Summary

The Minnesota Department of Revenue is exploring options to remove utility, pipeline, and railroad operating property from property tax and replace it with a gross operating revenues tax.

Utility, pipeline, and railroad companies would be subject to the tax, which would be determined by multiplying three factors together:

- A company's gross operating revenues
- Allocation factor
- Rate applied to gross operating revenues

A company's gross operating revenues may be reduced when calculating the tax.

The tax would be distributed to each unique taxing area and further distributed to each taxing jurisdiction within that area.

Additionally, only local jurisdictions would be required to assess railroad operating buildings. This is a change to how they are assessed now. Currently, Revenue and local jurisdiction can each assess a portion of a building, which can lead to confusion and inconsistent assessments for the same building.

Tax Calculation

The equation to calculate the gross operating revenues tax for each company is the company's gross operating revenues times the company's allocation factor times a rate.

$$\text{Tax} = \text{Company's Gross Operating Revenues} \times \text{Allocation Factor} \times \text{Rate}$$

Company's Gross Operating Revenues Reduction

The first factor of the equation is a company's gross operating revenues.

Gross operating revenues would be reduced for two types of companies:

- Electric cooperatives that pay a per member tax:
 - Reduce by a factor of the cooperative's property outside city limits, divided by its total operating property in Minnesota.
- Companies that pay Solar or Wind Energy Production Taxes:
 - Reduce by the portion of gross operating revenues generated by solar energy generating systems or wind energy conversion systems.

Allocation Factor

The allocation factor helps reduce the gross operating revenues of companies with operating property located in more than one state or country. It accounts for both:

- Operating property located outside of Minnesota.
- Revenues generated from operations located outside of Minnesota.

For companies with operating property solely in Minnesota, the allocation factor is 1.

For companies with operating property outside of Minnesota, the allocation factor varies by market segment as shown in these formulas:

Electric Companies

The allocation factor for electric companies is the sum of two components.

The first component is the original cost of operating property in Minnesota divided by the original cost of system operating property, multiplied by 0.9.

The second component is the gross operating revenue from operations in Minnesota divided by the system gross operating revenue, multiplied by 0.1.

$$\begin{aligned} & \textit{Allocation Factor for Electric Company} \\ &= \left(0.90 \times \frac{\textit{Original Cost of Operating Property in Minnesota}}{\textit{Original Cost of System Operating Property}} \right) \\ &+ \left(0.10 \times \frac{\textit{Gross Operating Revenue from Operations in Minnesota}}{\textit{System Gross Operating Revenue}} \right) \end{aligned}$$

Gas Distribution and Water Companies

The allocation factor for gas distribution and water companies is the sum of two components.

The first component is the original cost of operating property in Minnesota divided by the original cost of system operating property, multiplied by 0.75.

The second component is the gross operating revenue from operations in Minnesota divided by the system gross operating revenue, multiplied by 0.25.

$$\begin{aligned}
 & \textit{Allocation Factor for Gas Distribution or Water Company} \\
 &= \left(0.75 \times \frac{\textit{Original Cost of Operating Property in Minnesota}}{\textit{Original Cost of System Operating Property}} \right) \\
 &+ \left(0.25 \times \frac{\textit{Gross Operating Revenue from Operations in Minnesota}}{\textit{System Gross Operating Revenue}} \right)
 \end{aligned}$$

Pipeline Companies

The allocation factor for pipeline companies is the sum of two components.

The first component is the original cost of operating property in Minnesota divided by the original cost of system operating property, multiplied by 0.75.

The second component is the throughput of product in Minnesota divided by the system throughput of product, multiplied by 0.25.

$$\begin{aligned}
 & \textit{Allocation Factor for Pipeline Company} \\
 &= \left(0.75 \times \frac{\textit{Original Cost of Operating Property in Minnesota}}{\textit{Original Cost of System Operating Property}} \right) \\
 &+ \left(0.25 \times \frac{\textit{Throughput of Product in Minnesota}}{\textit{System Throughput of Product}} \right)
 \end{aligned}$$

Railroad Companies

The allocation factor for railroad companies is the sum of three components.

The first component is miles of track in Minnesota divided by system miles of track, multiplied by 0.3.

The second component is the gross operating revenues from transportation operations in Minnesota divided by the system gross operating revenues from transportation operations, multiplied by 0.4.

The third component is the cost of road property in Minnesota divided by the cost of system road property, multiplied by 0.3.

$$\begin{aligned}
 & \textit{Allocation Factor for Railroad Company} \\
 &= \left(0.3 \times \frac{\textit{Miles of Railroad Track in Minnesota}}{\textit{System Miles of Railroad Track}} \right) \\
 &+ \left(0.4 \times \frac{\textit{Gross Operating Revenues from Transportation Operations in Minnesota}}{\textit{System Gross Operating Revenues from Transportation Operations}} \right) \\
 &+ \left(0.3 \times \frac{\textit{Cost of Road Property in Minnesota}}{\textit{Cost of System Road Property}} \right)
 \end{aligned}$$

Rate Applied to Gross Operating Revenues

The last factor is the rate. The rate would depend on the market segment. The rate applied within a market segment may be tiered, based on gross operating revenues.

The rate would be adjusted based on inflation, using the January through December 12-month percentage change in consumer price index for all items.

Exemptions

The tax would have these exemptions:

- Solar energy generating systems and wind energy conversion systems subject to Solar and Wind Energy Production Taxes.
- Electric generation systems whose owner uses all its electric generation for personal use and does not sell any of the electricity generated.

Tax Distribution

Companies would pay the tax to the county treasurer where the property is located. The county treasurer would distribute the tax to the local taxing jurisdictions.

First, Revenue would calculate the tax assigned to each unique taxing area.

For utility and pipeline companies, tax distributed to each unique taxing area is the original cost of operating property in the unique taxing area divided by the company's original cost of operating property in Minnesota, multiplied by the company's total tax.

Tax Distributed to Unique Taxing Area

$$= \text{Company Total Tax} \times \left(\frac{\text{Company Original Cost of Operating Property in Unique Taxing Area}}{\text{Company Original Cost of Operating Property in Minnesota}} \right)$$

For railroad companies, tax distributed to each unique taxing area is based on an average of the company's operating acres component and miles of track component.

The operating acres component in each unique taxing area is equal to the number of operating acres in the unique taxing area times the average estimated market value per acres for the city or township within the unique taxing area, divided by the total operating acres components for all unique taxing areas in Minnesota.

The mile of track component in each unique taxing area is equal to the miles of track in the unique taxing area, divided by the company's total miles of track in Minnesota.

Tax Distributed to Unique Taxing Area

$$= \left(\left(\frac{1}{2} \right) \times \left(\frac{\text{Operating Acres in Unique Taxing Area} \times \text{Avg. Estimated Market Value of City or Township}}{\text{Total Operating Acre Components for All Unique Taxing Acres in Minnesota}} \right) \right) + \left(\left(\frac{1}{2} \right) \times \left(\frac{\text{Miles of Track in Unique Taxing Area}}{\text{Miles of track in Minnesota}} \right) \right)$$

Revenue would share publicly the amount of tax due by the company and the portion of tax for each unique taxing area.

Second, the auditor will determine the tax distribution to each local taxing jurisdiction within the unique taxing area. Each local taxing jurisdiction's tax would be determined based on the taxing jurisdiction's portion of the unique taxing area's overall tax rate.

Unique Taxing Areas

To determine the correct tax distribution to each unique taxing area, each county would submit boundary information for each unique taxing area in its county.

Utility and pipeline companies would provide the original cost of their operating property (not including land) by unique taxing area.

Railroad companies would provide the number of operating acres and miles of track by unique taxing areas.

Timeline of the Tax

This is a timeline to show the process of the tax.

In the first calendar year:

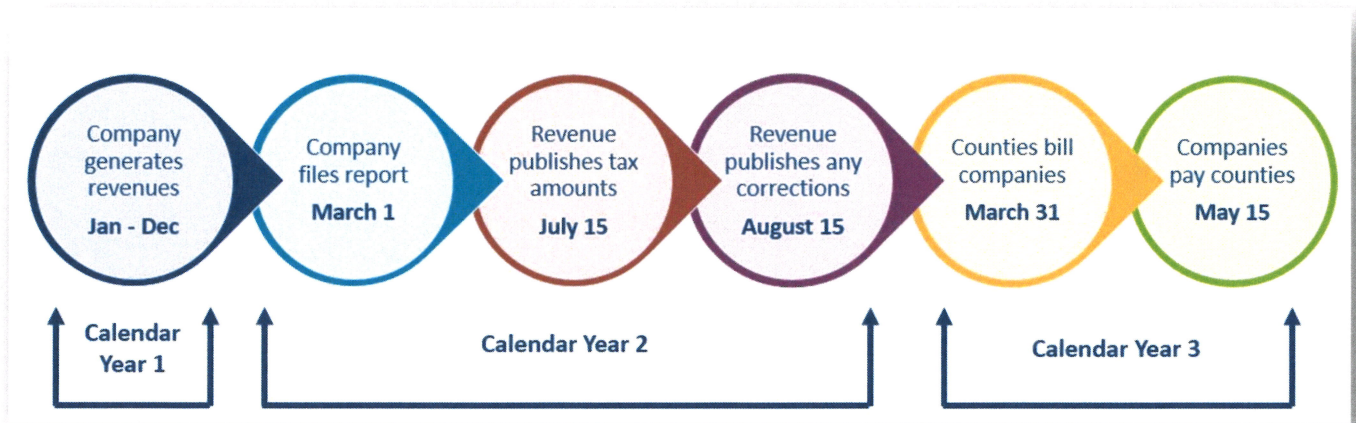
- Companies would generate operating revenues from January to December.

In the second calendar year:

- Companies would report to Revenue their operating revenues and other required information by March 1.
- Revenue would publish on its website the tax distribution amounts by July 15 and make corrections by August 15.

In the third calendar year:

- Counties would bill companies for the tax by March 31.
- Companies would pay the counties by May 15.



Aid to Local Jurisdictions

The tax would update the Electric Generation Transition Aid and create a new Local Jurisdiction Transition Aid.

Electric Generation Transition Aid

The Electric Generation Transition Aid provides aid to eligible taxing jurisdictions when certain electric generation units retire. Eligible taxing jurisdictions include county, home rule charter or statutory city, town, or school district.

If an electric generation property's tax capacity is more than 4% of the eligible taxing jurisdiction's total tax capacity in the year before the retirement, that jurisdiction may be eligible for aid when the unit retires. The generation unit must be nuclear or powered by coal or natural gas.

The goal of this aid is to help relieve jurisdictions that lose a large portion of their tax base due to a retirement of an electric generation unit. Revenue wants to keep this goal with the gross operating revenues tax.

This would effectively update the Electric Generation Transition Aid to factor in the amount of gross operating revenues tax collected rather than changes in tax capacity when an electric generation unit is retired.

Note: The Minnesota Legislature passed the Electric Generation Transition Aid in 2023. [See Minnesota Statute 477A.23](#) for more details.

New Local Jurisdiction Transition Aid

The new aid would be the Local Jurisdiction Transition Aid for jurisdictions impacted by the change in property tax on utility, pipeline, and railroad operating property and the new gross operating revenues tax.

In the first three years of the gross operating revenues tax, if a local jurisdiction receives less tax than it previously received in property taxes on utility, pipeline, and railroad operating property, the jurisdiction would be eligible for aid. Once a jurisdiction qualifies, the aid amount will decrease by 10% each year until the aid is below \$10,000. At that point, the aid will be eliminated. The aid amount will not increase.

Aid would be eliminated if a local unit's net tax capacity increases by more than 10% in the year the aid is calculated from the year before the aid was calculated.

Revenue would certify the aid on December 1 for aid payable the following year. Aid would be paid 90 days after certification.

Analysis of Rates Applied to Gross Operating Revenues

We did an analysis to estimate the rate to apply to gross operating revenues. This rate was estimated for 75 of 121 companies. Data was unavailable for the remaining companies, and we are in the process of collecting their data.

Based on the analysis, we determined rates for each market segment for the gross operating revenues tax.

How Rates Were Estimated

We estimated the rates to apply to gross operating revenues by using the 2023 assessment year Minnesota Apportionable Value and multiplied by 3% to estimate the taxes payable in 2024.

We used gross operating revenues ending December 31, 2022, and applied the allocation factor from the company's 2023 valuation to get allocated gross revenues.

For railroads, we reduced the Minnesota Apportionable Value by the estimated market values for buildings.

For electric cooperatives paying a per member tax, we further reduced the gross operating revenues by a factor for their distribution lines located outside city limits. We estimated this factor by taking the cooperative's distribution lines located within city limits, divided by the total distribution lines.

We calculated a rate by taking the 2024 tax estimate, divided by allocated gross operating revenues. This is the rate specific to each company that would result in approximately the same tax when using gross operating revenues as the taxation method. This rate varied for each company and cooperative.

Example Rate Calculation for Company A

| | |
|--|--|
| Gross Operating Revenues on December 31, 2023 | \$25,000,000 |
| Allocation Factor for 2023 Assessment Year | 0.25 |
| Allocated Gross Operating Revenues | $\$25,000,000 \times 0.25 = \$6,250,000$ |
| Minnesota Apportionable Value for 2023 Assessment Year | \$21,000,000 |
| Estimated Taxes Payable in 2024 | $\$21,000,000 \times 0.03 = \$630,000$ |
| Estimated Rate to Apply to Gross Operating Revenues | $\$630,000 / \$6,250,000 = 0.10$ |

Companies' Percent Change in Tax

After calculating the rate for each company, we evaluated each market segment separately to identify trends in the rates. We applied the rates specific to each market segment as well as to a tiered level of gross operating revenues within each segment. We made two analyses to estimate the rates to ensure companies do not have an estimated tax increase greater than 10% and 5%, respectively.

Revenue is not advocating for specific rates in the analyses but is identifying rates to complete our analyses of tax impact if certain rates are selected.

Analysis 1

The rates in analysis 1 were estimated to keep each company's tax increase below 10%.

We estimate:

- 12 companies would have a tax increase between 5.3% and 9.4%.
- 50 companies would have a tax decrease greater than 10%.

The overall tax paid by utility, pipeline and railroad companies would be reduced by approximately \$13.7 million.

Figure 1 shows the estimated percent change in tax for the 75 companies we analyzed. Twenty companies would see an increase in tax, according to this estimate.

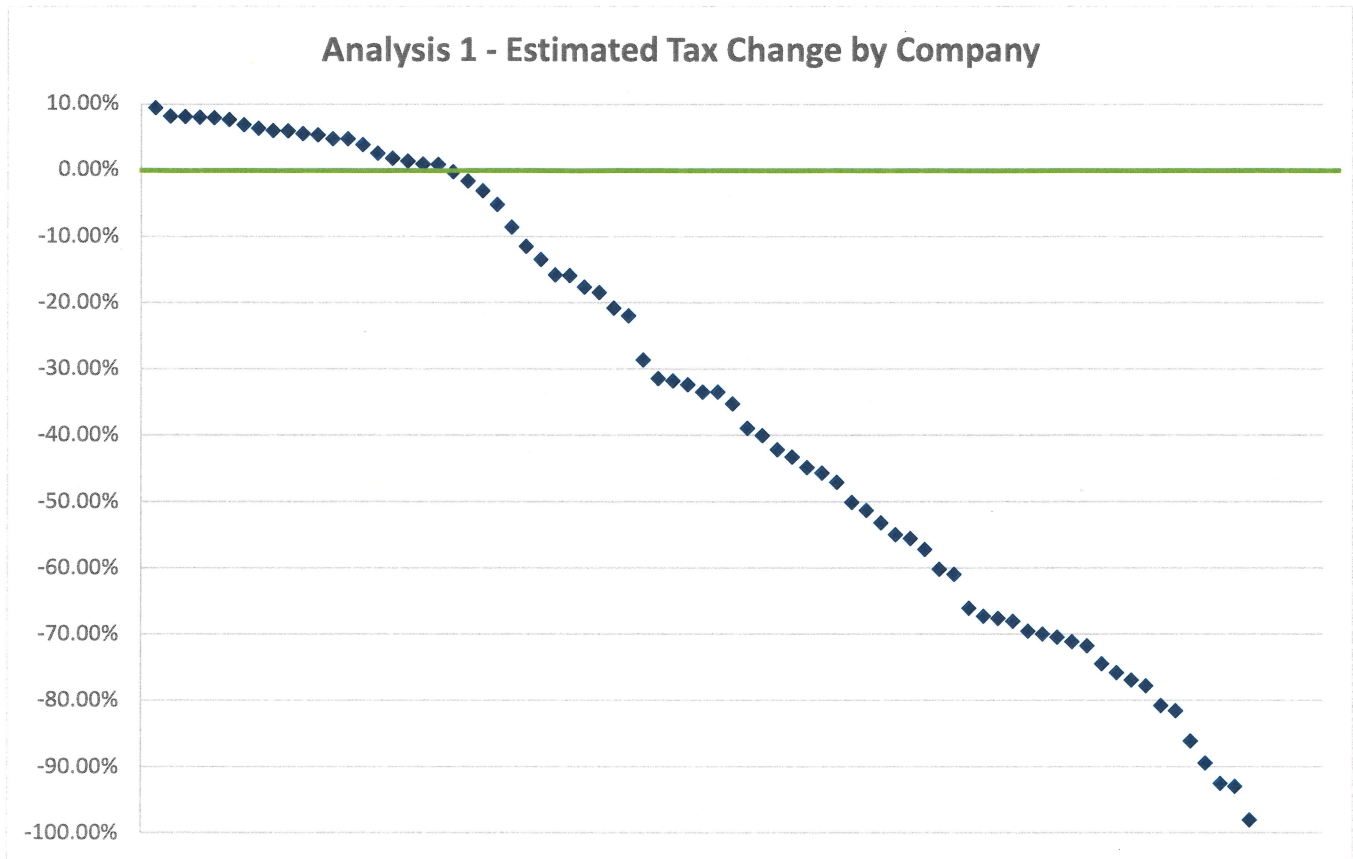


Figure 1: When rates are estimated to keep each company’s tax increase below 10%, 20 out of 75 companies analyzed would see an increase in tax.

Analysis 2

The rates in analysis 2 were estimated to keep each company’s tax increase below 5%.

We estimate:

- 12 companies would have a tax increase between 2.59% and 4.90%.
- 51 companies would have a tax decrease greater than 10%.

The overall tax paid by utility, pipeline and railroad companies would be reduced by approximately \$32.8 million.

Figure 2 shows the estimated percent change in tax for the companies we analyzed. Eighteen companies would see an increase in tax, according to this estimate.

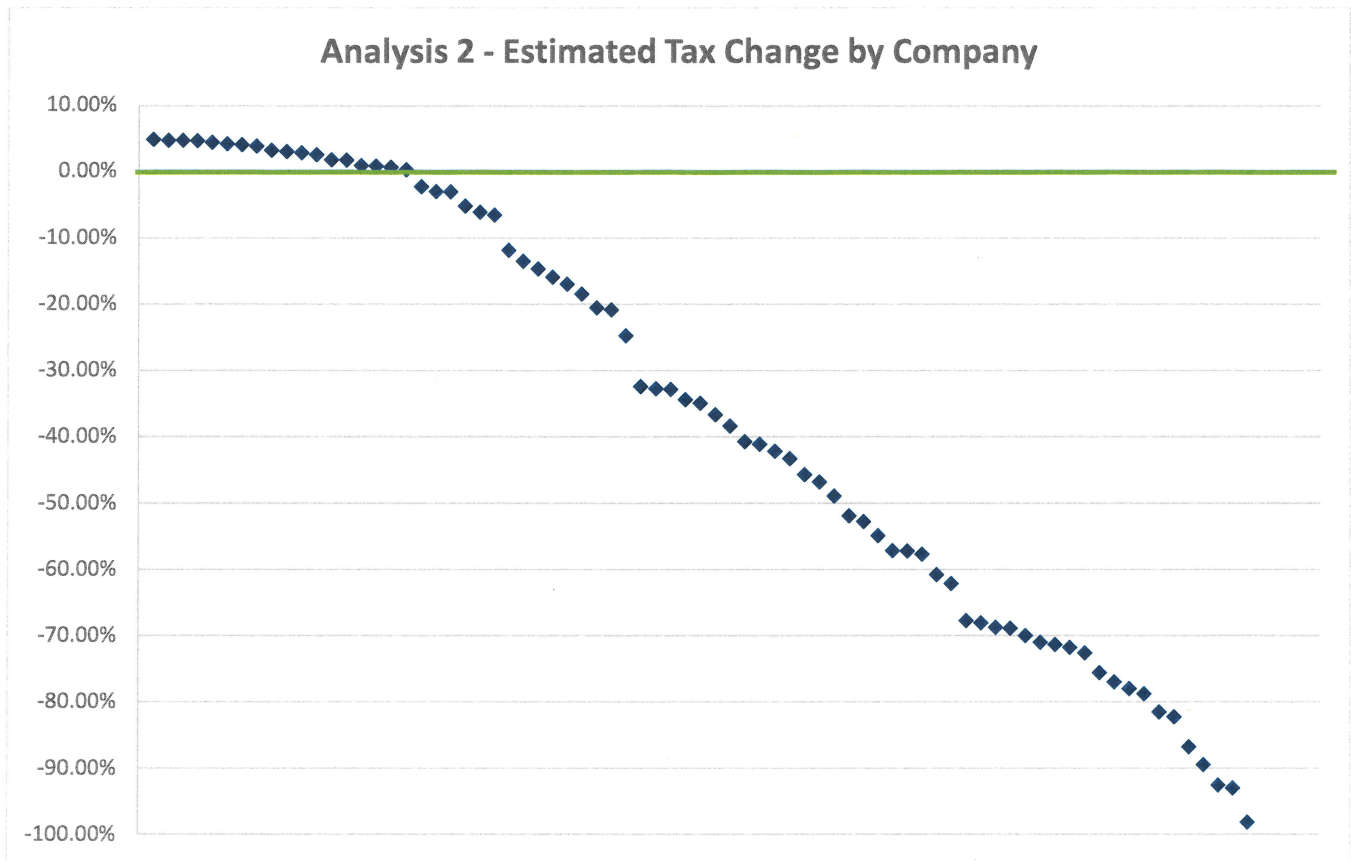


Figure 2: When rates are estimated to keep each company’s tax increase below 5%, 18 out of 75 companies analyzed would see an increase in tax.

Unavailable Data

We did not have the data to reduce gross operating revenues for companies that pay Solar or Wind Energy Production Taxes. The gross operating revenues of those companies include revenues generated from wind or solar energy conversion systems. The result is a lower estimated rate than if we had the data to reduce revenues.

For several companies and cooperatives, we do not collect gross operating revenue data, allocation data, or percentage of property outside city limits. We were not able to estimate a rate or the impact of this option to those companies and cooperatives.

We are working to collect this data from those companies to help us analyze the data better. As we collect additional data, we will continue to adjust the rates in analyses 1 and 2 to ensure companies do not have an estimated tax increase greater than 10% or 5%.

For electric cooperatives, a better estimation of the factor to reduce gross operating revenues for property in rural areas is the cooperative’s total operating property outside of city limits, divided by the cooperative's total operating property. However, we used the information we had available: the distribution lines within cities and

the total distribution lines. We do not have enough data to estimate if this resulted in a higher or lower rate to apply to gross operating revenues.

How Did We Get Here?

A 2021 law directed the Department of Revenue to review the process and rules for valuations of utility and pipeline operating property. Revenue values this property under Minnesota Rules, Chapter 8100. We certify the values to counties, which calculate, bill, and collect property taxes.

As part of this review, we held a series of public meetings to gather feedback. These listening sessions and workgroup discussions included local government officials, representatives of utility and pipeline companies—including lobbyists and attorneys—state regulators, and other stakeholders.

Even though the stakeholder engagement and review focused on utility and pipeline operating property, much of the local jurisdiction feedback is applicable to railroad operating property as well. However, we did not engage railroad companies as part of the review directed by the 2021 law.

Stakeholders shared things they like and dislike about the valuation process, and they were asked to rate the relative importance of core tax principles in relation to that process. They ranked the principles as follows:

1. Stability
2. Transparency
3. Efficiency
4. Responsiveness
5. Competitiveness

Stakeholders ranked stability and transparency as the two most important principles for the valuation process.

We heard concerns of stability, litigation, timeline, administrative appeal process, and complexity.

Considering this feedback, we began exploring options to replace property tax on utility, pipeline, and railroad operating property with an objective, simple, and predictable tax.

In the levy-based system, each property owner pays its share of the levy based on the property's market value. It would be unfair if utility, pipeline, and railroad operating property were paying a portion of the levy but not use a market value calculation for determining the share. Moving to an alternative tax, similar to the Solar and Wind Energy Production Taxes, is a way to remain fair to other properties that pay their share of the levy.

We considered applying a method similar to the Solar and Wind Energy Production Taxes. However, not all properties we value produce something measurable. We considered looking at miles of distribution, transmission, pipeline, and railroad, combined with number of meters, amount of throughput, voltage rating of substations, etc. This became very complicated, and we are focused on creating a simple tax calculation that is easy to understand.

As a result, we consider a gross operating revenues tax to be simple, predictable, and stable—one that could replace property tax on utility, pipeline, and railroad operating property.

Provide Feedback

Email your comments to sa.property@state.mn.us. Include your name and, if applicable, your employer.

Public comments are voluntary and will help us make improvements to this project. We will review public comments and may discuss or reference the comments at future public meetings.

Please visit our website at <https://www.revenue.state.mn.us/idea-gross-operating-revenues-tax> to learn about how to join one of our feedback sessions.

Contact

If you have questions, email us at sa.property@state.mn.us.



Board of County Commissioners Agenda Request

5A

Agenda Item #

Requested Meeting Date: April 9, 2024

Title of Item: Nature Accessibility Initiative funding from LCCMR for Long Lake

| | | |
|--|--|---|
| <input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY | Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i> | <input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* |
|--|--|---|

| | |
|---------------------------------------|----------------------------|
| Submitted by: Dave McMillan | Department: LLCC |
|---------------------------------------|----------------------------|

| | |
|--|---|
| Presenter (Name and Title): Dave McMillan, Manager - Long Lake Conservation Center | Estimated Time Needed: 10 Minutes |
|--|---|

Summary of Issue:

Long Lake Conservation Center is requesting Nature Accessibility Initiative funding from the Legislative-Citizen Commission on Minnesota Resources (LCCMR). Funding request is for \$221,000.

Funding will build on the recent improvements to the Long Lake campus, trail systems, and equipment so that people can experience the wonders of nature. Specific projects include:

- Leveling and finishing all trails and paths at Long Lake including the three-mile lake loop.
- Installing safety railings on the bog boardwalk.
- Purchasing two rugged, individual track vehicles to allow for people with mobility issues to reach all corners of nature.
- Installing passive educational signage along the entirety of the trail system and on campus so the general public can learn about the ecosystems they are exploring.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:
Adopt Nature Accessibility Initiative funding from LCCMR for Long Lake resolution.

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No *Please Explain:*

The Long Lake Conservation Foundation will provide a cash match of \$5,000. That is the only cash that will be contributed to the project.

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED April 9, 2024

By Commissioner: xxx

20240409-xxx

Nature Accessibility Initiative funding from LCCMR

WHEREAS, Aitkin County supports the funding request from Long Lake Conservation Center to the Legislative-Citizen Commission on Minnesota Resources (LCCMR) for the project titled "Nature Accessibility Initiative".

WHEREAS, Funding request is for \$221,000 from the Environment and Natural Resources Trust Fund (ENRTF) for the years 2025-2026.

WHEREAS, The LCCMR has recommended that Long Lake Conservation Center acquire the services of a fiscal agent to perform certain services in relation to the funding.

NOW, THEREFORE, BE IT RESOLVED, If funding from the LCCMR is awarded to Long Lake Conservation Center, Aitkin County agrees to accept the funding and may enter into an agreement with the State of Minnesota for the above referenced project. Aitkin County will comply with all applicable laws, environmental requirements and regulations as stated in the funding agreement.

BE IT FURTHER RESOLVED, Aitkin County will serve as the fiscal agent and will comply with all terms as stated in the fiscal agent agreement and understands that grants from the ENRTF are generally paid out on a reimbursement basis.

BE IT FURTHER RESOLVED, That Dave McMillan, Manager at Long Lake Conservation Center, is hereby authorized to execute such agreements as are necessary to implement the project on behalf of Aitkin County.

Commissioner xxx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting xxx

STATE OF MINNESOTA}
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 9th day of April 2024, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 9th day of April 2024

Jessica Seibert
County Administrator



Board of County Commissioners Agenda Request

6A
Agenda Item #

Requested Meeting Date: 4/9/2024

Title of Item: Provider Contract - Jail Medical

| | | |
|--|---|--|
| <input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY | Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) | <input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <small>*provide copy of hearing notice that was published</small> |
| Submitted by: Sheriff Dan Guida | | Department: Aitkin County Sheriff's Office |
| Presenter (Name and Title): Sheriff Dan Guida/ Jail Administrator Karla White | | Estimated Time Needed: 15 minutes |
| Summary of Issue: Approve Provider Contract - Jail Medical - Mary Mapes, NP | | |
| Alternatives, Options, Effects on Others/Comments: | | |
| Recommended Action/Motion: Approve Jail Medical Provider Contract and Authorize Sheriff & Jail Administrator to sign contract | | |
| Financial Impact: Is there a cost associated with this request? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i> No | | |

Legally binding agreements must have County Attorney approval prior to submission.

AITKIN COUNTY JAIL

Medical Services Agreement

THIS AGREEMENT is made and entered into as of February 19, 2004 by and between Aitkin County, a political subdivision of the State of Minnesota, address at 118 3rd Avenue NW, Aitkin, MN 56431 (hereinafter, the "County") and Mary Mapes, NP (hereinafter, the "Provider"), P.O. Box 194, Aitkin MN 56431, licensed to practice medicine under the laws of the State of Minnesota.

Recitals

WHEREAS, the County desires to arrange for a healthcare professional to provide certain health and medical services to the detainees and inmates of the Aitkin County Jail (hereinafter, the "Jail");

WHEREAS, the provider is qualified to provide said health and medical services to the detainees and inmates of the Jail; and

WHEREAS, the Provider desires to contract with the County to provide certain health and medical services to the detainees and inmates of the Jail;

NOW THEREFORE, in consideration of the above recitals and the mutual covenants and agreements set forth below, the parties agree as follows:

I. Scope of Services to be Provided by the Provider

- A. Healthcare Authority: The Provider shall procure and maintain, at the Provider's own expense, all necessary licenses to serve as the Jail's Healthcare Authority and shall provide general and urgent care to detainees and inmates. The Healthcare Authority shall:
1. Supervise the medical care provided to detainees and inmates;
 2. Make appropriate frequency of visits to the Jail to care for inmates every other week;
 3. Perform medical procedures at the Jail when appropriate;
 4. Prescribe medication for detainees and inmates;
 5. Assist Jail Administrators and Provider's management in the development and review of treatment protocols, policies and procedures;
 6. Supervise nursing staff and review medical charts;
 7. Be available, by phone or in person, to assist nursing staff or answer Jail staff questions regarding the medical needs of inmates;
 8. Furnish pre-employment medical examinations during scheduled rounding clinic days as requested for prospective Jail personnel upon request with reasonable notice;
- B. The Provider shall provide all medical services in accordance with Minnesota Department of Corrections Rules, Chapter 2911.

II. Indemnification

Each party shall be liable for its own acts to the extent provided by law and hereby agrees to indemnify, hold harmless and defend the other, its officers and employees against any and all liability, loss, costs, damages, expenses, claims or actions, including attorney's fees which the other, its officers and employees may hereafter sustain, incur or be required to pay, arising out of or by reason of any act or omission of the other party, its agents, servants or employees, in the execution, performance, or failure to adequately perform its obligations pursuant to this Agreement. Nothing contained in this paragraph, however, shall be construed to release the Provider from liability for failure to properly perform medical and health care services, duties, and responsibilities assumed by Provider under this Agreement.

III. Insurance

A. The Provider shall obtain and maintain the following minimum limits of insurance continuously during the life of this Agreement:

1. Medical Professional Liability Insurance with limits of not less than Two Million Dollars (\$2,000,000.00) per occurrence and Four Million Dollars (\$4,000,000.00) aggregate, including but not limited to coverage for violations of civil rights alleged to have resulted, in whole or in part, from malpractice of the Provider's physician(s) or employee(s). The Provider shall furnish the County with certificates of insurance specifically describing the coverage above, which shall designate the County as an additional named insured (i.e. a "certificate holder").
2. Comprehensive General Liability Insurance:
 - a) Minimum Combined Single Limit
\$2,000,000 per occurrence
\$4,000,000 aggregate
 - b) The following coverage must be specifically insured and certified with no internal sub-limits.
 1. Independent Contractors' Contingent Liability
 2. Products/Completed Operations Liability
 3. Contractual Liability
 4. Personal Injury Liability
 5. Board Form Property Damage Liability
 - c) The Contractual Liability is to be either on a blanket basis for all written and oral contracts or specifically endorsed to acknowledge the Agreement between the insured and the County.

3. Automobile Liability Insurance on Vehicles Owned by the Provider.

Minimum limits

\$1,500,000.00 on a combined single limit basis

4. Workers' Compensation Insurance coverage in the amounts required by Minnesota law.

- B. Any and all policies obtained and maintained under this Section shall provide that said policy shall not be cancelled, materially changed, or not renewed without thirty (30) days prior notice thereof to the County, through the Aitkin County Sheriff's Office. Prior to the effective date of this Agreement, and as a precedent to this Agreement, the Provider will furnish the County, through the Aitkin County Sheriff's Office, with Certificates of Insurance.

IV. Records

The Provider and the County shall maintain the confidentiality of client medical information and comply with all legal restrictions in regard to the disclosure thereof in accordance with the Health Insurance Portability and Accountability Act of 1996 (45 C.F.R. Parts 160 and 164) ("HIPAA"), and the Minnesota Government Data Practices Act, Minn. Stat. Chapter 13. Provided any necessary authorizations are obtained and all legal restrictions are met, the Provider and the County shall make any such records available to appropriate County, state, or federal agencies in any criminal or civil litigation where the medical condition of an inmate is at issue.

V. Term

The term of this Agreement shall be for a period of one year from February 19, 2024 to February 19, 2025. The term of the agreement shall be renewed at the end of the initial term thereafter for additional one year term unless either party submits written notice of its intention not to renew to the other party at least ninety (90) days prior to the end of the term hereof, in which event, this agreement will terminate upon the expiration of the then existing term.

VI. Termination Rights

- A. The County, by ninety (90) days written notice to the Provider of default of this Agreement, may terminate this Agreement. Said default may include, but is not limited to, the following:
 1. The Provider's failure to provide the services called for by this Agreement within the time specified herein or upon the extension thereof as agreed to by the County.
 2. The Provider's failure to perform any of the other provisions of this Agreement or failure to prosecute the work as to endanger performance of this agreement in accordance with its terms and after receipt of written notice from the County, failure to correct such

failures within ten (10) working days or such longer period as the County may authorize.

- B. The Provider may terminate this Agreement upon ninety (90) days written notice to the County of default of this Agreement. Said default may include but is not limited to the failure of the County to make payments pursuant to the agreement within thirty (30) calendar days of receipt of written invoice.
- C. Notwithstanding the above paragraphs, either party may terminate this Agreement, with or without cause, upon ninety (90) days written notice to the other party.

VII. Compliance with Non-discrimination Laws and Policies

- A. The Provider and the County agree to comply with the non-discrimination requirements of the Department of Corrections of the County. The Provider and the County agree to comply with the Federal Civil Rights Act of 1964 and shall not:
 - 1. Discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, mental and/or physical handicap or any other protected class.
 - 2. Treat any inmate differently from any other inmate with respect to the total range of services the Provider provides or the criteria the Provider uses in determining eligibility for those services on the grounds of race, color, religion, national origin, mental and/or physical handicap or any other protected class.

VIII. Compensation

- A. The Provider, in consideration for the services to be provided hereunder, shall be paid \$6,250 per month.
- B. The Provider shall submit an invoice to the County for which services are being rendered.
- C. The Provider and the County acknowledge that a significantly increased average daily inmate population (“ADP”) may result in the Provider having to increase day or hours to accommodate such an increased workload. If such an increase in ADP occurs, both sides agree to negotiate in good faith, an increased fee to cover the Provider’s additional services. The parties shall memorialize in writing the agreed upon modified fees.
- D. THE COUNTY SHALL BE RESPONSIBLE FOR MEDICAL SERVICES AND ANY RELATED COSTS PROVIDED OUTSIDE THE JAIL TO INMATES WHO ARE INCARCERATED IN THE JAIL.
- E. PROVIDER SHALL NOT BE RESPONSIBLE FOR ANY COSTS OF MEDICAL SERVICES PROVIDED TO INMATES WHO ARE

INCARCERATED IN THE JAIL, BUT RECEIVE SAID MEDICAL SERVICES OUTSIDE THE JAIL FACILITY.

IX. Limitations

- A. The Provider shall not be responsible for the cost of any pharmaceuticals or medical supplies or equipment, including but not limited to:
 - 1. Ambulance or other transportation services;
 - 2. Special limited-use equipment (e.g. _____);
 - 3. X-rays, lab services, hospital or outside clinic charges;
 - 4. Furniture, fixtures, equipment and utilities necessary to operate the medical department at the Jail;
 - 5. Any other off-site services provided by a medical provider other than the Provider.

- B. The County recognizes that the acquisition of certain additional equipment and/or supplies may be necessary or desirable to enable the Provider to deliver the standard of care contemplated by this Agreement. The Provider may recommend the acquisition of such equipment and/or supplies, and will use its good faith efforts to identify cost-effective sources for such equipment and/or supplies. The County agrees to use its good faith efforts to acquire such equipment and/or supplies for use in the medical department at the Jail.

X. Safeguarding of Patient Information

The use or disclosure by either party of information concerning a recipient of services pursuant to this Agreement for any purpose not directly connected with the administration of the County's or the Provider's responsibility with respect to such purchase of services is prohibited, except upon written consent of the County and the recipient, a responsible parent, or guardian.

XI. Fiscal Responsibility, Records, Controls, and Monitoring Procedures

The Provider agrees to maintain books, records, documents and accounting procedures and practices which properly reflect its direct and indirect costs expended in the performance of this Agreement. Said records shall be made available at all reasonable times for inspection, review and audit to the County, state auditor, federal agencies, and other person authorized by the County.

XII. Program Records, Controls, Reports, Monitoring Procedures, and Ownership Records

All patient records, program records, controls, reports, monitoring procedures and any other documentation related to patient care shall remain under the ownership of the Jail, and shall be held in strictest confidence in accordance with Minnesota

Statutes, Chapter 13. Access to Patient Records shall be limited to the patient's doctor, the patient (upon a properly made request), and the Jail. Medical record keeping shall be managed pursuant to applicable medical custom, and state and federal law.

XIII. Retention of Records

The Provider agrees to retain all books, records and other documents relative to this Agreement for a six (6) year period from the end of the year that services were provided or any longer period which may be required to complete any audit and resolve any pending audit findings. The Provider agrees to make these documents available to the County and other persons authorized by the County.

XIV. Security and Safety

The County understands and agrees that adequate security is necessary for the safety of the Provider, as well as for the security of the County's employees and the inmates. The County agrees to provide security, including on-site escort of inmates, when deemed necessary by Provider, sufficient to allow the Provider to safely provide the medical services called for hereunder.

XV. Entire Agreement

This Agreement contains the entire understanding and agreement between the parties with respect to the subject matter hereof and supersedes all prior commitments, understandings, warranties, negotiations, all of which are by the execution hereof rendered null and void. No amendment or modification of this Agreement shall be made or deemed to have been made unless in writing and executed by the parties.

XVI. Independent Contractor

- A. During the term of this Agreement, the Provider shall at all times be acting and performing as an independent contractor and not acting as an employee of the County for any purpose. Nothing contained in this Agreement shall be construed to create a joint venture, partnership or similar relationship between the parties. No statement contained in this Agreement shall be construed so as to find the Provider to be an employee of the County, and shall not be entitled to any of the rights, privileges, or benefits of employees of the County, including but not limited to, workers' compensation, and health/death benefits.
- B. Neither party shall have or exercise any control or direction over the methods by which the other party provides its services under this Agreement. Neither party, nor any of their respective agents nor employees, shall be construed to be the agent, employee, or representative of the other party and each party shall be solely responsible for any liability that may arise as a result of, or in connection with, any act or omission by that party or any of its agents or employees.

- C. The Provider acknowledges and agrees that no withholding or deduction for State or Federal income taxes, FICA, FUTA, or otherwise, will be made from the payments due the Provider and that it is the Provider's sole obligation to comply with the applicable provisions of all Federal and State Tax laws.
- D. The Provider shall at all times be free to exercise initiative, judgment and discretion as to how to best perform or provide the services identified herein. The Provider may elect to perform administrative duties off- premises.
- E. The Provider shall be responsible for all expenses, professional development training and personal equipment expenses (such as pagers, cell phones, etc.) in providing the services covered under this Agreement.
- F. Nothing in this Agreement shall limit the Provider in providing medical services to other public or private organizations or persons during the term of this Agreement.
- G. The Provider consents to a security/criminal background check. The Provider's authority to enter the Jail (a secure facility) is contingent on this background check. The County retains the right to unilaterally terminate this Agreement in the event of any potential security threats presented by the Provider, and these security issues are not corrected within ten (10) days of receipt of written notice as such from the County.

XVII. Notices

Any notice hereunder shall have been deemed to have been given only if in writing and either sent by email, delivered by hand or sent by first class mail to the addresses listed herein.

XVIII. Experimental Treatment

Minnesota Rule 2911.6900 (2001) specifically prohibits the use of inmates for medical, pharmaceutical, or cosmetic experiments. The Provider shall not provide experimental medical services or treatment to inmates of the Jail.

XIX. Minnesota Government Data Practices Act

The Provider agrees to abide by the provisions of the Minnesota Government Data Practices Act, Minnesota Statutes, Chapter 13, and all other applicable state and federal laws, rules, regulations and orders relating to data privacy or confidentiality, and as any of the same may be amended. The Provider agrees to defend, indemnify and hold harmless the County, its commissioners, officials, officers, agents, employees and volunteers for any claims resulting from the Provider's unlawful disclosure and/or use of such protected data. The terms of this paragraph shall survive the cancellation or termination of this Agreement.

XX. Subcontracting and Assignment

Provider shall neither enter into subcontracts for performance of any of the services contemplated under this Agreement nor assign this Agreement without the prior approval of the County and subject to such conditions and provisions as the County may deem necessary. The Provider shall be responsible for the performance of any and all subcontractors.

XXI. Miscellaneous Provisions

- A. Waiver. Any waivers by either party of any provisions of the Agreement shall not imply or constitute a subsequent waiver of that provision or of any other provision.
- B. Minnesota Law to Govern. This Agreement shall be governed by and construed in accordance with the substantive and procedural laws of the State of Minnesota without giving effect to the principles of conflict of Laws. All proceedings shall be venue in the County of Aitkin, State of Minnesota.

IN WITNESS THEREOF, each of the parties has caused this Agreement to be executed on its behalf by its duly authorized representative.

AITKIN COUNTY

PROVIDER

Daniel Guida, Sheriff

Mary Mapes, NP

Dated: _____

Dated: _____

Karla White, Jail Administrator

Dated: _____



Board of County Commissioners Agenda Request

7A
Agenda Item #

Requested Meeting Date: April 9, 2024

Title of Item: AIS Committee Structure - Discussion Only

| | | |
|--|---|--|
| <input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY | Action Requested: <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i> | <input type="checkbox"/> Direction Requested <input checked="" type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* |
| Submitted by: Jessica Seibert | | Department: Administration |
| Presenter (Name and Title): Jessica Seibert, County Administrator | | Estimated Time Needed: 5 Min. |
| Summary of Issue: Discussion will be held regarding the current AIS committee membership structure and potential future changes. | | |
| Alternatives, Options, Effects on Others/Comments: | | |
| Recommended Action/Motion: Discussion only. | | |
| Financial Impact: <i>Is there a cost associated with this request?</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i> | | |

Aitkin County Environmental Services Planning and Zoning

209 Second Street NW

Room 100

Aitkin, MN 56431

Phone: 218-927-7342


Fax: 218-927-4372



MEMORANDUM

DATE: July 28, 2014

TO: Aitkin County Board of Commissioners
Nathan Burkett, County Administrator

FROM: Terry Neff, Environmental Services Director 

RE: Aquatic Invasive Species (AIS) Prevention Plan

At the end of the 2014 legislative session, the legislature appropriated funding to each county for the prevention of AIS. Aitkin County is to receive \$125,061 in 2014 and \$277,913 in 2015. In order to use these funds, the County must adopt an AIS Prevention Plan.

I would like to discuss with the County Board of Commissioners the process to develop and adopt an AIS Prevention Plan. I propose we establish a committee to review existing plans and information, and report back to the Commissioners with a proposed AIS Prevention Plan.

Suggested committee members:

2 County Commissioners

County Administrator

Environmental Services Director

SWCD Manager

1 ACLARA Member

3 Lake Association Members (Big Sandy, Lone Lake, Mille Lacs Watershed)

If you have any questions, please contact me at 218-927-7342 or by e-mail at tneff@co.aitkin.mn.us.

c:\ctybrd\ctybrd2014



Board of County Commissioners Agenda Request

7B
Agenda Item #

Requested Meeting Date: April 9, 2024

Title of Item: Administrator Updates

| | | |
|--|---|--|
| <input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY | Action Requested: <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i> | <input type="checkbox"/> Direction Requested <input checked="" type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* |
| Submitted by: Jessica Seibert | | Department: Administration |
| Presenter (Name and Title): Jessica Seibert, County Administrator | | Estimated Time Needed: 5 minutes |
| Summary of Issue: Administrator Updates. | | |
| Alternatives, Options, Effects on Others/Comments: | | |
| Recommended Action/Motion: Discussion only. | | |
| Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No Please Explain: | | |



Aitkin County Board of Commissioners Committee Reports Forms

8A

Agenda Item #

| Committee | Freq | Scheduled | Representative |
|---|-----------------------------|-------------------------------|--------------------------------|
| Association of MN Counties (AMC) | | | |
| Environment & Natural Resources Policy | | | Sample |
| General Government | | | Leiviska |
| Health & Human Services | | | HHS Director |
| Indian Affairs Task Force | | | Commissioner Laurie Westerlund |
| Public Safety Committee | | | Commissioner Laurie Westerlund |
| Transportation Policy | | | Kearney |
| Age-Friendly Changemakers | | | Kearney |
| Aitkin Airport Commission | Monthly | 1st Wednesday | Wedel |
| Aquatic Invasive Species (AIS) | Monthly | 3rd Thursday | Wedel and Sample |
| Aitkin County CARE Board | Monthly | 3rd Thursday | Westerlund |
| Aitkin County Community Corrections | Quarterly | Varies | Wedel and Westerlund |
| Anoka County JPA Advisory Board | 3x per year | 1st Thursday in Feb, June and | Westerlund |
| Aitkin County Opioid Settlement Sub-committee | TBD | TBD | Sample |
| Aitkin County Water Planning Task Force | Bi-monthly | 3rd Wednesday | Wedel |
| Aitkin Economic Development Administration | Quarterly | 3rd Thursday | Wedel |
| Arrowhead Counties Association | 8 or 9x yearly Sept. to May | 1x a month, 3rd Wed. | Kearney, Alt. Westerlund |
| Arrowhead Economic Opportunity Agency | Bi-monthly (begin Feb.) | 3rd Wednesday | Kearney, ALT. Leiviska |
| Arrowhead Regional Development Comm. | Quarterly | 3rd Thursday | Kearney, ALT. Leiviska |
| ATV Committee | Monthly | | Leiviska and Westerlund |
| Big Sandy Lake Management Plan | Monthly | 2nd Wednesday | Sample Alt. Kearney |
| Brainerd 1 Watershed 1 Plan | Monthly | 4th Tuesday | Wedel |
| Budget Committee | Monthly | 1st Tuesday | Sample and Wedel |
| East Central Regional Library Board | Monthly | 2nd Monday | Leiviska Alt. Sample |
| Economic Development | Monthly | 4th Wednesday | Wedel and Sample |
| Emergency Management | As needed | | Wedel |
| Environmental Assessment Worksheet | As needed | | Kearney and Sample |
| Extension | 4x year | Monday | Kearney Alt. Westerlund |
| Facilities | As needed | | Wedel and Kearney |
| H&HS Advisory (Liaison) | Monthly except July | 1st Wednesday | Wedel and Kearney |
| Historical Society (Liaison) | Monthly | 4th Wednesday | Leiviska |
| Joint Powers Natural Resource Board | Odd Months | 4th Monday | Sample and Land Commissioner |
| Lakes and Pines | Monthly | 3rd Monday | Leiviska Alt. Kearney |
| Law Library | Quarterly | Set by Judge | Leiviska Alt. Kearney |
| MCIT | | | Westerlund, Seibert |
| McGregor Airport Commission | Monthly | Last Wednesday | Kearney |
| Mille Lacs Fisheries Input Group | 8-10x yr | | Westerlund |
| Mille Lacs Watershed | 10x year | 3rd Monday | Leiviska, Alt. Westerlund |
| Mississippi Grand Rapids 1W1P | | | Kearney |
| Mississippi Headwaters Board | Monthly | 4th Friday | Kearney Alt. Sample |
| MN Rural Counties | 8x year | Varies | Westerlund, Alt. Leiviska |
| Natural Resources Advisory Committee | 8-10x yr | 2nd Monday | Kearney and Sample |
| NE MN Office Job Training | As called | | Leiviska |
| Northeast MN ATP | Quarterly | 2nd Wednesday | Kearney (Leiviska, Alt.) and |
| Northeast MN Emergency Communications Board | 5-6x yr | 4th Thursday | Leiviska (Sheriff Guida Alt.) |
| Northeast Waste Advisory Council | Quarterly | 2nd Monday | Sample, Alt. Westerlund |
| Northern Counties Coalition | Monthly | 1st Thursday | Westerlund Alt. Kearney |
| Ordinance | As needed | | Leiviska and Sample |
| Personnel/Insurance | As needed | 2nd Tuesday | Leiviska and Wedel |
| Planning Commission | Monthly | 3rd Monday | Kearney Alt. Westerlund |
| Rum 1W1P Policy Committee | Monthly | Unknown | Westerlund, Alt. Leiviska |
| Snake River 1W1P Policy | | | Leiviska Alt. Sample |
| Sobriety Court | Bi-Monthly | 3rd Thursday | Wedel |
| Solid Waste Advisory | As needed | | Wedel and Sample |
| Toward Zero Deaths | Monthly | 2nd Wednesday | Wedel |
| Tri-County Community Health Services | Bi-Monthly | 2nd Thursday | Westerlund |